



GENERAL SERVICES COMMITTEE
Minutes – January 17, 2017

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, January 17, 2017 in Conference Room N-1, Courthouse East.

Committee Members Present: Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager; Captain Brent DeRemer, Sheriff's Office.

Others Present: Supervisors Podzilni and Davis; Brian Zobel, Facilities Manager, UW Colleges – Southwest; Eric Lawson, Potter Lawson; Xavier Ward, Janesville Gazette.

Approval of Agenda: Supervisor Heidenreich moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Heidenreich moved approval of the minutes of January 3, 2017 as presented, second by Supervisor Homan. ADOPTED.

Transfer. None.

Review of Payments. The Committee accepted the report.

Update and Discussion on Courthouse Security Phase II Presentation (Potter Lawson) and Courthouse Employee Security Survey.

Mr. Lawson handed out copies of his presentation and went over it as follows:

- **Parking Overview:** Mr. Lawson said, based on population estimates, the facility would need approximately 36 additional parking spaces at the Courthouse.
- **Cost Estimating Overview:** Mr. Lawson said the cost estimates include all costs and contingency allowance of \$100,000 for relocating the monument.
- **Option 1A:** Mr. Lawson said this is for a single entry for both the public and employees; public and employees are both screened; a new addition outside of the existing courthouse at west entrance for screening; demolish and enlarge the west

parking to accommodate public and employees; remove east parking; create new loading dock area. Total cost of \$17,920,000.

- Option 1B: Mr. Lawson said this is for a single entry for both the public and employees; public and employees are both screened; screen within the existing Courthouse Lobby; enlarge the west parking to accommodate public and employees; remove east parking; create new loading dock area. Total cost of \$9,860,000.
- Option 2A: Mr. Lawson said this is for two entrances, east for employees and west for the public; public and employees are both screened; parking and loading dock areas will remain the same. Total cost of \$2,320,000.
- Option 2B: Mr. Lawson said this is for two entrances, east for employees and west for the public; public and employees are both screened; west parking remains the same; remove east parking and construct an at-grade lot; construct new loading dock area on east side; construct new east screening area. Total cost of \$6,540,000.
- Option 2C: Mr. Lawson said this is for two entrances, east for employees and west for the public; public and employees are both screened; west parking remains the same; remove east parking and construct an at-grade lot; construct new loading dock area on east side; construct new east screening area; add elevator at east entry for accessibility. Total cost of \$7,250,000.
- Option 3A: Mr. Lawson said this is for two entrances, east for employees and west for the public; public is screened and employees use badges to enter; both parking structures remain the same; screen within the existing Courthouse Lobby; turnstiles added to east entrance. Total cost of \$2,320,000.
- Option 3B: Mr. Lawson said this is for two entrances, east for employees and west for the public; public is screened and employees use badges to enter; west parking structures remains the same; remove east parking structure and construct at-grade parking; screen within the existing Courthouse Lobby; turnstiles added to east entrance; construct new loading dock area on east side. Total cost of \$6,540,000.

Mr. Osborne went over the Courthouse Employee Survey with the Committee.

Supervisor Homan said we need to make sure we look far enough in the future so we don't have to readdress the issue in five-to-ten years.

Mr. Smith said there are many moving parts at this time, and costs are driving many of these.

Supervisor Yeomans asked what the chances are of a workplace violence incident and does the County play the odds of safety versus cost.

Captain DeRemer said nothing is ever 100% secure.

Supervisor Heidenreich asked what the life expectancy would be for parking on Options 1A and 1B. He also said we need to make sure the parking structures need to hold a fire truck and meet code.

Supervisor Yeomans said the County needs to look at other means of revenue other than taxes.

Chair Brill said he feels the east underground parking structure needs to be removed.

Chair Brill requested this issue be put on the next agenda for further discussion.

Captain DeRemer said he would recommend either Option 1A or 1B from a security standpoint because it is a matter of when not if.

Supervisor Heidenreich said meetings after hours need to be discussed.

Discussion of Tour Dates for Various Building Locations. Mr. Sutherland said the next three meetings will be held at the Health Care Center, then the Jail and then at UW Rock County.

Resolutions.

Awarding Contract for Carpet Replacement at the Rock County Courthouse

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2017, and awards a contract to replace carpet at the Rock County Courthouse in the amount of \$30,000, to Halverson Flooring of Janesville, WI.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Authorizing Rock County Department of Public Works to Replace Asphalt Parking Lots at Job Center, Public Works Garage, Airport and Crack Seal Other Rock County owned Facilities Parking Lots as Needed

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2017, authorizes the Rock County Department of Public Works to replace the parking lots at the Job Center, Public Works Garage and the Airport for a total cost of \$251,000.

BE IT FURTHER RESOLVED that Rock County Department of Public Works will also crack seal other Rock County Facilities Management asphalt parking lots as needed.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

Committee Endorsement.

Facilities Superintendents Taking County Truck Home at Night Mr. Sutherland said when he started in this position he felt it was not necessary for the Facilities Superintendents to take a County owned truck home at night. He said he now feels there would be value for them to take a truck home as they would be able to stop on their way to work to check various building and plow them, etc. if needed, and this would save time. He added that this is reflected in their pay as a taxable benefit.

Supervisor Zajac moved approval for the Facilities Superintendents to take a County owned vehicle home at night, second by Supervisor Homan. ADOPTED.

Communications, Announcements and Information. None.

Adjournment. Supervisor Yeomans moved adjournment at 9:55 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.