



**GENERAL SERVICES COMMITTEE**  
**Minutes – April 18, 2017**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, April 18, 2017 in Conference Room N-1, Rock County Courthouse-East.

**Committee Members Present:** Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

**Committee Members Absent:** None.

**Staff Members Present:** Jon Furseth, Facilities Superintendent; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator.

**Others Present:** Supervisor Podzilni; Brian Zobel, UW Colleges – Southwest; Jackie Wood, Chris Suhs, Susannah Ryan, Jennifer Drach, Polly Ryan, and Marcia Merrick, Courthouse neighbors.

**Approval of Agenda:** Supervisor Yeomans moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

**Citizen Participation.** Ms. Merrick said they were told at the County Board that there would be no action taken but there was a consensus on the employees being badged at the back of the Courthouse.

Mr. Suhs asked if there was a recommendation that went to the County Board. Supervisor Yeomans said, that of the options given us, that option 3B was the most reasonable. Supervisor Zajac added that this Committee had wanted to discuss this a bit more before passing the recommendation on to the County Board.

Ms. Wood informed the Committee that the neighbors were still adamant about the green space being taken off the table for use.

Chair Brill said the only thing agreed on was for the employees to be badged in the back and the screening station in the front of the Courthouse.

Ms. Drach informed the Committee they will be asking for more green space to be put back to the way it was.

**Approval of Minutes.** Supervisor Heidenreich moved approval of the minutes of April 4, 2017 as presented, second by Supervisor Homan. ADOPTED.

**Transfer.** None.

**Review of Payments.** The Committee accepted the report.

**Resolutions.**

**Retaining Industrial Roofing Services Inc. to Prepare Plans and Specifications for the Replacement of the Public Works Garage Roof in Orfordville**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2017 does hereby authorize that Industrial Roofing Services Inc. of Butler, WI be retained to prepare project plans and specifications in the amount of \$10,215.”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

**Awarding the Contract for Replacing Public Works Sidewalk and Concrete Pads**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2017 does hereby approve and authorize awarding a contract in the amount of \$13,150 to Property Services Maintenance of Madison WI.

**BE IT FURTHER RESOLVED**, that a \$5,000 contingency also be approved to cover any possible unforeseen items.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Heidenreich. ADOPTED.

**Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications for the Construction of a New Public Works Garage in Beloit**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2017 that Angus Young Architects/Engineering firm of Janesville, WI will be retained to prepare plans and specifications in the amount of \$205,600.

**BE IT FURTHER RESOLVED** that a \$20,000 contingency also be approved to cover any additional design costs that may result due to site selection.”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Homan.

Mr. Smith informed the Committee that the State and the Public Works Department are still working on a site. The State is doing a route study.

Supervisor Yeomans asked if a salt shed would need to also be built. Mr. Smith said this is a future project that is typically paid for by the state.

ADOPTED.

**Courthouse Security Phase II Update.** The Committee, Supervisors, citizens and staff discussed various issues and options including: not all the information is in so we cannot make decisions at this time; if Potter Lawson needs to be hired to look at other options for parking; see if the City of Janesville will vacate the section of Wisconsin Street that goes between the existing parking lot and park; the costs for the east parking structures is about \$300,000 every five years; see if Potter Lawson would come up with parking options in the current footprint; to have the vehicles for the loading dock use St. Lawrence Ave.; a resolution for additional funds may be needed for the continued work; for the County to look at other parking in commercial areas in the downtown area; move a department(s) out of the Courthouse to other facilities thus reducing the number of employees in the Courthouse; using a corner lot the City of Janesville owns near the Courthouse and/or obtaining a vacant lot nearby to build a parking lot(s); may need permits for employees to park at the Courthouse; make sure there is enough parking so citizens are not displaced from parking; if departments doing more things online would help; using other lots around the area could cause asphalt issues in these lots create future parking problems and/or expenses; wait and see what the Angus Young report shows on the Health Care Center and old Rock Haven buildings to see if can move any departments there; look at long term needs/goals on various departments to see where best fit will be; need to make sure wherever parking is, it needs to be safe to get from there to the Courthouse.

Ms. Wood asked if the turnstiles for employees to go through is off the table. Mr. Smith replied they are still an option.

Supervisor Yeomans said no matter what is done it will be less user friendly, but it is needed for security purposes.

Supervisor Podzilni said he has also received calls from citizens stating the County owns the parkland and should be able to put a parking lot on it. He added the County Board needs to listen to all citizens and try to do what is best for all.

Chair Brill asked to have this item on the next agenda for updates and further discussion.

**Communications, Announcements and Information.** Chair Brill said he had a request from Supervisor Owens to bring back the design build resolution, make adjustments and send it to the State.

Supervisor Yeomans requested an update on the moving of the files at the Health Care Center. Chair Brill asked to have this put on the May 16<sup>th</sup> agenda.

**Adjournment.** Supervisor Heidenreich moved adjournment at 9:00 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**