



MINUTES

ROCK COUNTY HOUSING AUTHORITY
MONDAY, NOVEMBER 18, 2013
PLANNING & DEVELOPMENT CONFERENCE ROOM
51 S MAIN ST
JANESVILLE, WI 53545

1. Call to Order

Chair Brian Christianson called the meeting to order at 8:35 A.M.

Roll Call of Members

Present: Chair Brian Christianson, Vice-Chair Billy Bob Grahn, Mary Beaver, Anda O'Connell and Jackie Wood

Absent: None

Staff Members Present: David Somppi (Community Development Mgr.) and Cheryl Martin (Recording Secretary)

Others Present: None

2. Adoption of Agenda

Commissioner Grahn moved to adopt the agenda; second by Commissioner Wood.

ADOPTED

3. Minutes of Meeting for September 9, 2013

Commissioner O'Connell moved the approval of the September 9, 2013 meeting minutes as presented; second by Commissioner Beaver. **APPROVED as presented.**

4. Secretary's Report

Mr. Somppi presented a draft of the newest application for owner occupied rehabilitation assistance. The updated application provides a more comprehensive method of verifying and determining customer eligibility. The additions or changes to the previous application are due in large part to increased federal requirements.

Mr. Somppi presented the 2014 expense line items for the Housing Authority that are contained in the adopted 2014 Community Development Budget. There was little change from the 2013 budget other than increasing the amount to the per diem line to cover more meetings for the year. The Commissioners suggested that, if funds were available, a Commissioner be included to attend the annual State Housing Authority Association Meeting.

5. Action Item: HOME Consortium Program Income (Loan ID 006094D2) = \$11,885

Com'r Wood moved the approval of Loan 006094D2 in the amount of \$11,885; seconded by Com'r Grahn. All in favor – **APPROVED** (Yes – 5, No – 0, Absent – 0)

6. Action Item: HOME Consortium Program Income (Loan ID 006101D1) = \$27,768

Com'r Beaver moved the approval of Loan 006101D1 in the amount of \$27,768; seconded by Com'r Grahn. All in favor – **APPROVED** (Yes – 5, No – 0, Absent – 0)

7. Citizen Participation, Communications and Announcements

Mr. Somppi announced that the annual meeting for the Housing Authority will be held on Monday, December 9, 2013.

8. Adjournment

Commissioner Grahn moved to adjourn the committee at 9:40 a.m.; second by Commissioner Beaver. **ADOPTED** by acclamation.

Respectfully submitted,

Cheryl Martin, Recording Secretary

NOT OFFICIAL UNTIL APPROVED BY THE ROCK COUNTY HOUSING AUTHORITY