

**Minutes**  
**Rock County Agriculture and Extension Education Committee**  
**Wednesday, August 8, 2012**  
**Rm. 250, Rock County Courthouse**  
**Janesville, WI**

**Unapproved**

1. **Call to Order:** The August 8, 2012 meeting of the Rock County Agriculture and Extension Education Committee was called to order by Chair Rich Bostwick at 7:02 p.m.

**Committee members Present:** Supervisors Arnold, Bostwick, Sweeney and Wiedenfeld.

**Committee members Absent:** Supervisor Sanders.

**Staff Present:** Jim Stute.

2. **Approval of Agenda:** Motion to approve the agenda as presented by Arnold, second by Wiedenfeld, motion carried.
3. **Approval of Minutes:** The minutes of July 11, 2012 were reviewed. Motion to approve as written by Arnold, second by Bostwick, motion carried.
4. **Citizen Participation, Information and Announcements:** None.
5. **4-H Fairgrounds Maintenance and Contracts:** None. Stute reported that Mike Maddox completed a survey of ash trees on the grounds and will make recommendations for preservation and emerald ash borer control as requested by the committee.
6. **Approval of Bills/Transfers/Encumbrances:** Stute reviewed the department bills. Motion to approve as presented by Sweeney, second by Arnold, motion carried.
7. **Review and Approval of the Rock County Farm Lease:** The committee reviewed the portion of the lease pertaining to responsibilities of the tenant, section 4. Stute suggested including two additional provisions:

4 i) The tenant acknowledges that the County has buried underground fiber/copper lines that are shown as Exhibit (s) \_\_\_\_\_ and that the County is responsible for signing the location and that the tenant shall use due care not to cause a break in the fiber or copper line.

4 j) The tenant agrees not to plant field or sweet corn in the in the field North of the Sheriff's Department (Southeast of intersection of HWYs 51 and 14).

Motion to approve the lease as modified by Sweeney, second by Arnold, motion carried.

- 8. Discussion and Approval to Refill the Horticulture Educator Position:** Stute reported that Mike Maddox has resigned to become the statewide Master Gardener Volunteer Coordinator effective August 1. The first step to refill the position is Committee approval and once approved, the State will post the position. Stute discussed the importance of the position which had become 100% time on July 1 2012. The committee discussed the potential for more local foods programming in Rock County including work on the Health Department's Farm to School grant on which Extension is already collaborating. Motion to refill the Horticulture Educator position by Wiedenfeld, second by Arnold, motion carried.
- 9. Agricultural Service Center Update:** Stute reported that he met with County Administration and would be studying potential efficiencies of co-locating at the Service Center for future consideration.
- 10. Department Update:** Stute provided several updates: the department will need to adjust the 2012 budget for personnel reasons; the Executive Committee of the 4H Leaders Association approved an enrollment surcharge to fund 20% of the 4H Club Advisor position in 2013 and the staff will be taking a workshop entitled "Stewards of Children" on August 20 to learn the signs of child abuse and appropriate responses. This action is to help meet the Universities requirement of mandatory child abuse reporting. Stute also presented a plaque to Supervisor Bostwick, commemorating his 5-year membership to the Wisconsin Association of County Extension Committees.
- 11. Comments from the Committee:** None
- 12. Adjourn:** Motion to adjourn by Wiedenfeld, second by Sweeney, motion carried. Meeting adjourned at 8:03 p.m.

Respectfully submitted,  
James K. Stute