

Rock County Agriculture & Extension Education Committee
Wednesday December 11, 2013 – 7:00 p.m.
Courthouse Conference Center, Rm. 250
Rock County Courthouse
Janesville, WI

Unapproved Minutes

1. **Call to Order:** The December 11, 2013, meeting of the Rock County and Extension Education Committee was called to order by Chair Bostwick at 7:00 p.m.

Committee members present: Supervisors Bostwick, Pleasant, Sweeney and Wiedenfeld.

Committee members absent: Supervisor Arnold

Staff Present: Angela Flickinger, Co-Department Head; Megan Rebout, 4-H Program Advisor; Sheila JaDoul, Administrative Assistant

Also present: John Quinn, Fair Board President; Randy Thompson, Fair Grounds Supervisor, Gildardo Reyes & Alan Rojas, Beloit Memorial Students-American Democracy Class

2. **Approval of Agenda:** Motion to approve by Sweeney, seconded by Pleasant. Any changes? Delay item 5b until Mr. Thompson arrives. With this change, motion carried.
3. **Approval of Minutes:** Motion to approve November 13, 2013, minutes as presented by Wiedenfeld, seconded by Pleasant. Any changes, additions or deletions? Supervisor Wiedenfeld said that on the top of Page 2, it should be our, not are. With the minor change noted motion carried.
4. **Citizen Participation, Information and Announcements:** Students from Beloit Memorial American Democracy Class: Gildardo Reyes and Alan Rojas are here to observe an official committee meeting.
5. **4-H Fairgrounds Maintenance and Contracts**

a. Fair Association Report

Mr. John Quinn was elected as the Fair Board President. Mr. Quinn said that with just being elected has not really started anything yet but is anxious to do so. There are also 4 new Fair Board members. The Fair Board is looking forward to meeting with SWAG as well as the City of Janesville regarding future endeavors with the fairgrounds.

b. **Approval of Fairgrounds Rental Contracts**

A copy of the proposed 2014 contracts had been handed out. Mr. Thompson explained that these were the first 3 months contracts that are standard every year. The contracts do include the new 2014 rates. Mr. Thompson asked if there were any questions. There were none. Motion to accept the contracts listed by Sweeney, second by Pleasant; motion carried.

6. Approval of Extension Bills/Transfers/Encumbrances: Motion to approve the bills, transfers, encumbrances by Sweeney, seconded by Pleasant.

Supervisor Wiedenfeld asked about the \$9,000? Angie explained that it is money from a Farm 2 School grant that had been deposited into a 'holding' account and needed to be transferred into an account which could be utilized to pay Farm 2 School costs.

Supervisor Wiedenfeld asked about Celebrate Calm charges, what are they for? Angie explained that it is a parenting curriculum that Kathy Hetzel will be using in an outreach class.

Supervisor Wiedenfeld asked about all the Amazon charges. Angie and Sheila explained that when items that are needed for curriculum are not available from a local source, per Purchasing Ordinances Purchasing sources out the item and most frequently buys from Amazon.

Supervisor Sweeney asked about a 2014 Encumbrance for DeLong, is this in the right account? It looks like it is in the Fairgrounds? Sheila JaDoul said she had copied the Encumbrances from 2013. However, she would check to make sure it was in the right account. (Note: it is in the correct Farm account.)

7. Approval of Resolution Amending the Budget: Motion to approve by Wiedenfeld, second by Sweeney; motion carried.
8. Educator Report– Report was given by Megan Rebout, 4-H Program Advisor
 - ✓ Megan handed out different flyers and a copy of the Rock County 4-H Achievement Program. Megan reported on activities occurring and upcoming in 4-H. A competition was held for scholarship which included resume, cover letter, and interviewing. Abigail Martin is going onto Nationals for competition.
 - ✓ This is the 100 year Centennial of 4-H. There is co-branding with 4-H, UW-EXT and the 100 Year Tree symbol.
 - ✓ March 19, 2014, is Flood the Capital which many students attend. A letter will go out to teachers encouraging them to allow students to attend as it is an educational event.
 - ✓ Megan brought a couple of Historian Books if anyone would like to review them.
 - ✓ There is a picture of the 2014 Junior Council Executive Board on the 4-H Youth Development sheet.
 - ✓ There are lots of things happening with Animal Science which are listed on the sheet as well.
 - ✓ Online Registration – A new process for registering for 4-H is happening this year. Kim Mork has been instrumental in getting this process running smoothly as well as assisting club chairs with the registration process.
 - ✓ The IRS has sent out letters regarding the non-profit status for clubs. There are about 75 letters that Donna Duerst has been working on.

9. **Department Update**

- Angie said that Jim Stute will come to the January Agriculture Extension & Education Meeting to give his final report. Jim's last day is 1/31/2014. Matt Hanson, Southwest Regional Director, will be working on finding Jim's

replacement. Matt Hanson will also be at the February meeting for Performance Reviews.

- Angie handed out a flyer "Fulfilling Your Obligations as a Mandatory Reporter of Child Abuse and Neglect" Executive Directive 54 has expanded reporting requirements to include all State Employees. All volunteers for any activity from UW-EXT need to take the training as well: Strong Women, 4-H, etc.
- Staffing Plans: Angie handed out a sheet entitled "Rock County Leadership Model". After 2/1/2014 Angela Flickinger and Donna Duerst will be Co-Department Head until a permanent Department Head is either named or hired. The goal is to keep an effective leadership model in the UW-EXT office during this transition.

10. **Comments from the Committee** - None

11. **Adjourn**

Motion to adjourn by Pleasant, second by Wiedenfeld, motion carried.
Meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Sheila M. JaDoul
Administrative Assistant