

**Minutes**  
**Rock County Agriculture and Extension Education Committee**  
**Wednesday, May 9, 2012**  
**2<sup>nd</sup> Floor Courthouse Conference Room**  
**Rock County Courthouse**  
**Janesville, WI**

1. **Call to Order:** The May 9, 2012 meeting of the Rock County Agriculture and Extension Education Committee was called to order by Chair Richard Bostwick at 7:00 p.m.

**Committee members Present:** Supervisors Bostwick, Sweeney, Arnold, Wiedenfeld and Sanders.

**Staff Present:** Jim Stute, Angela Flickinger, Randy Thompson, Gena McGuigan.

2. **Approval of Agenda:** Motion to approve the agenda as presented by Sweeney, second by Arnold, motion carried.
3. **Approval of Minutes:** The minutes of April 11, 2012 were reviewed. Motion to approve by Wiedenfeld, second by Arnold, motion carried.
4. **Citizen Participation, Information and Announcements:** None.
5. **Election of Committee Vice Chair:** Motion to elect Eva Arnold to Vice Chair by Wiedenfeld, second by Sweeney, motion carried.
6. **Set Committee Meeting Date, Time and Location:** Motion to keep monthly meeting date, time and location the same by Wiedenfeld, second by Arnold, motion carried.
7. **4-H Fairgrounds Maintenance and Contracts:**
  - A. **Fair Association Report:** None.
  - B. **Approval of Fairgrounds Rental Contracts:**
    - June 9<sup>th</sup> Bob & Amy McQuillan - Flea Market in the Craig Center, fee \$400; possible monthly event in the future if successful.
    - August 18<sup>th</sup> Misty Lance - Wedding Reception in the Craig Center, fee \$400, temporary liquor permit \$50.
    - October 27<sup>th</sup> Paige Fischer - Mega Sale in the Craig Center, fee \$400
    - November 10<sup>th</sup> Paige Fischer - Mega Sale in the Craig Center, fee \$465 to include heat surcharge
    - December 1<sup>st</sup> Paige Fischer - Mega Sale in the Craig Center, fee \$465 to include heat surcharge
    - December 29<sup>th</sup> Jeannie Walton - IL-WI Rabbit Breeders Show in the Craig Center, fee \$355Total rental fees \$2,535 Motion to approve by Sweeney, second by Arnold, motion carried.
8. **Approval of Bills/Transfers/Encumbrances:** Stute reviewed the department bills and encumbrances. Motion to approve as presented by Sweeney, second by Wiedenfeld, motion carried.

- 9. Agent Report:** Angela Flickinger reported that she had recently attended a conference on Emotional Intelligence which focused on leadership development. Angela is currently working on Transform Wisconsin, a \$450K health prevention grant. Angela is also working on a \$5K NIH grant which would focus on adapting the Healthy Hearts Program to the African American culture. Angela shared that she recently held a Cleaning Green class which teaches people how to make homemade cleaners. She shared some of her recipes and handed out samples of homemade laundry detergent.
- 10. Overview of UW-Extension and Committee Responsibilities:** Jim Stute gave an overview of the UW-Extension office and our mission statement along with committee responsibilities.
- 11. Department Update:** Jim Stute shared that Megan Rebout started on April 16<sup>th</sup> and that everyone is happy to have Megan on board. Jim said the Department of Labor has backed down on youth restrictions which will allow the tractor safety training to continue. Jim said the county is moving away from class job descriptions and going to position descriptions. The department has rewritten both the Administrative Assistant and the Clerk Typist III position descriptions. Jim said he is working with Captain Erik Chellevoid on setting clear boundaries out at the farm. Jim suggested that we honor Randy Thompson for 23 years of service with a resolution at the July meeting, and that we honor UW Extension for their 100 year anniversary. Jim requested future agenda items to include Tom Sweeney and the USDA service center, and the possibility of making the interim 4-H position permanent.
- 12. Comments from the Committee:** Eva shared a newspaper article on UW Extension's 100 year anniversary that featured Jim Stute and Angela Flickinger. Eva, Al and Larry all stated that we were very fortunate to have Jim Stute on staff, as he is well known throughout the state for his farm trials and expertise in his field. They further stated that we were also fortunate to have Mike Maddox on staff, as he is also highly respected in his field.
- 13. Adjourn:** Motion to adjourn by Arnold, second by Sanders, and motion carried. Meeting adjourned at 8:18 p.m.

Respectfully submitted,  
Gena McGuigan