

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, AUGUST 4, 2010 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN’S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – July 7, 2010
4. Citizen Participation
5. Unfinished Business
 - A. Letter to Congress in Support of HR 1191
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Health Department Report
 - B. Public Health Nursing
 - (1) Incident Command Structure Training in the Agency
 - C. Environmental Health
 - (1) Swimming Pools and the Virginia Graeme Baker Act
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 884-4761. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 8/4/10 BOARD OF HEALTH MEETING

<u>Account Number</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
31-3012-0000-63110 PHER Emerg.Response	Cardiac Science	2 sets of AED electrodes	79.13
	Lab Safety Supply	5 rolls biohazard warning tape	84.50
	E.Republic Inc.	4 copies of 'We Don't Make Widgets' book	99.80
	McKesson	sanicloth germicidal wipes	136.20
	Proforma Printworks	Health Dept travel brochures	420.84
	School Health	6 digital floor scales	375.00
	School Health	child size blood pressure equipment (4)	69.60
31-3074-0000-63110 Healthy Homes Grant	Menards	home safety items	291.41
31-3160-0000-63110 State Flood Grant	Jerome Stockheimer & Govert Well	reimburse for chlorination well & install vermin-proof well cap	165.64
	Mich.Christopherson & Tri-County Pump	airlifting of private well	350.00
	Joel Larson & Govert Well	chlor. of well, install vermin-proof well cap, airlifting of well	400.00
	Kasey Vergin & South Central Well	chlor. of well & replacement of pressure tank	400.00
	<u>Health Dept. Main Budget</u>		
62119	Mercy Physican Services	TB dispensary patient charges for 6/9/10	108.23
	Beloit Clinic	TB dispensary patient charge for 5/14/10	70.00
	Beloit Clinic	TB dispensary patient charge for 7/1/10	40.00
62503 Interpreter Fees	Belem Gonzalez	interpreter services 7/8 – 7/16/10	280.00
	Rene Bue	interpreter services 6/23 – 7/13/10	350.80
	Belem Gonzalez	interpreter services 6/18 – 7/6/10	680.00
63101 Postage	Postmaster	300 'forever' postage stamps	132.00
64000 Medical Supplies	School Health	adapter/charger for SureSight	39.02
64010 Laboratory Supp.	Culligan	deionizer rent 7/10	35.00
	IDEXX	colisure for laboratory	1,329.57

64200 Training	Casey Stubbs	reimburse Diabetes workshop registration	15.00
	Jessica Petite	reimburse conference registration	20.00
	Janet Zoellner	reimburse conference registration	40.00
	Mark Seymour	reimburse conference registration	45.00
	Casey Stubbs	reimburse conference registration	60.00
	Tara Morris	reimburse conference registration & meal	85.00
65103 Liability Insurance	WI Health Care		
	Liability Insurance	add'l premium (after audit) for policy ending 4/20/10	1,007.00

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130120000-63110	ADMIN EXPENSE	332,182.00	80.0%	263,011.30	3,034.15	66,136.55	
	P1001469-PO# 08/01/10 -VN#042626					MC KESSON MEDICAL SURGICAL COR	136.20
	P1002258-PO# 08/01/10 -VN#045720					PROFORMA PRINTWORKS	420.84
	P1002264-PO# 08/01/10 -VN#013988					LAB SAFETY SUPPLY COMPANY	84.50
	P1002496-PO# 08/01/10 -VN#049360					E REPUBLIC INC	99.80
	P1002576-PO# 08/01/10 -VN#045335					CARDIAC SCIENCE CORP	79.13
	P1002668-PO# 08/01/10 -VN#019293					SCHOOL HEALTH CORPORATION	69.60
	P1002700-PO# 08/01/10 -VN#019293					SCHOOL HEALTH CORPORATION	375.00
						CLOSING BALANCE	64,871.48
							1,265.07
						EMERG RESPONSE	PROG-TOTAL-PO
							1,265.07

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,265.07 INCURRED BY PUB HEALTH EMERG RES PHASE II. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 04 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130740000-63110	ADMIN EXPENSE	5,800.00	35.9% 2,085.72	0.00	3,714.28		
	P1001221-PO# 08/01/10 -VN#014534		MENARDS			291.41	
			CLOSING BALANCE		3,422.87		291.41
	HEALTHY HOMES		PROG-TOTAL-PO			291.41	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$291.41 INCURRED BY HEALTHY HOMES MINI GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 04 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3131600000-63110	ADMIN EXPENSE	40,800.00	10.7%	4,397.00	0.00	36,403.00	
	P1002685-PO# 08/01/10 -VN#049832			VERGIN, KASEY		400.00	
	P1002686-PO# 08/01/10 -VN#049833			STOCKHEIMER, JEROME		165.64	
	P1002687-PO# 08/01/10 -VN#049834			CHRISTOPHERSON, MICHAEL		350.00	
	P1002688-PO# 08/01/10 -VN#049835			LARSON, JOEL		400.00	
				CLOSING BALANCE		35,087.36	1,315.64
	WELL SAMPLING			PROG-TOTAL-PO			1,315.64

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,315.64 INCURRED BY WELL SAMPLING GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 04 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-62119	OTHER SERVICES	16,845.00	67.7%	3,921.00	7,495.01	5,428.99	
	P1000382-PO# 08/01/10 -VN#034606			MERCY HEALTH SYSTEM PHYSICIAN		108.23	
	P1002702-PO# 08/01/10 -VN#011182			BELOIT CLINIC		110.00	
				CLOSING BALANCE	5,210.76		218.23
3130000000-62503	INTERPRETER FEES	12,000.00	33.0%	3,960.65	0.00	8,039.35	
	P1000376-PO# 08/01/10 -VN#039062			BUE, RENE		350.80	
	P1000381-PO# 08/01/10 -VN#017809			GONZALEZ, BELEM		960.00	
				CLOSING BALANCE	6,728.55		1,310.80
3130000000-63101	POSTAGE	10,000.00	77.2%	6,425.00	1,303.71	2,271.29	
	P1002684-PO# 08/01/10 -VN#015305			POSTMASTER JANESVILLE		132.00	
				CLOSING BALANCE	2,139.29		132.00
3130000000-64000	MEDICAL SUPPLIES	108,000.00	65.8%	34,751.14	36,322.90	36,925.96	
	P1002683-PO# 08/01/10 -VN#019293			SCHOOL HEALTH CORPORATION		39.02	
				CLOSING BALANCE	36,886.94		39.02
3130000000-64010	LAB SUPPLIES	6,500.00	79.1%	5,147.87	0.00	1,352.13	
	P1000371-PO# 08/01/10 -VN#010140			CULLIGAN WATER CONDITIONING IN		35.00	
	P1002701-PO# 08/01/10 -VN#028804			IDEXX LABORATORIES INC		1,329.57	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-12.44		1,364.57
3130000000-64200	TRAINING EXP	10,000.00	36.5%	3,116.45	535.00	6,348.55	
	08/01/10 -VN#021655			ZOELLNER, JANET		40.00	
	08/01/10 -VN#044500			STUBBS, CASEY		75.00	
	08/01/10 -VN#044721			SEYMOUR, MARK		45.00	
	08/01/10 -VN#048616			PETITTE, JESSICA		20.00	
	08/01/10 -VN#049894			MORRIS, TARA		85.00	
				CLOSING BALANCE	6,083.55		265.00
3130000000-65103	PUBLIC LIABILITY	12,739.00	83.4%	10,626.75	0.00	2,112.25	
	P1002782-PO# 08/01/10 -VN#018262			WISCONSIN HEALTH CARE LIABILTI		1,007.00	
				CLOSING BALANCE	1,105.25		1,007.00

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		HEALTH DEPT.	PROG-TOTAL-PO			4,336.62	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,336.62 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 04 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130120000-63110 ENC	ADMIN EXPENSE R1003139-PO# 07/28/10 -VN#036201	332,182.00	80.4% 264,276.37	3,034.15 AMAZON.COM	64,871.48	63.48	
				CLOSING BALANCE	64,808.00		63.48
	EMERG RESPONSE		PROG-TOTAL-PO			63.48	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$63.48 INCURRED BY PUB HEALTH EMERG RES PHASE II. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 04 2010 DATE _____ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-24
Transfer No. _____

Requested by Public Health Department Karen Cain Department Head 7/19/10 Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000	62119 Other Contracted Services	2,000

TO

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000	64010 Lab Supplies	2,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *OSR*

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

File _____

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

FINANCE DIRECTOR
RECEIVED
10-24
JUL 20 2010

REQUESTED BY: Public Health Department

Department

Karen Cain
Department Head Signature

DATE: 7/19/10

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 31-3000-0000-62119 DESCRIPTION: Other Contracted Services CURRENT BALANCE: \$ 5928 <i>88</i> @ 6/30/10 PROVIDED BY THE FINANCE DIRECTOR <i>JKS</i>	\$2,000	ACCOUNT #: 31-3000-0000-64010 DESCRIPTION: Laboratory Supplies	\$2,000
2) ACCOUNT #: DESCRIPTION: 7/20/10 CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

Earlier in 2010, the Public Health Department was awarded a State Flood Grant. As part of this grant, the health department needs to complete bacteria testing on private wells located in the area affected by the 2008 Flood. Due to this additional water testing, the department has had to purchase additional Laboratory supplies, which resulted in the need for a transfer of funds into the laboratory supplies expense account.