



MINUTES

ROCK COUNTY HOUSING AUTHORITY
MONDAY, JUNE 8, 2015
PLANNING & DEVELOPMENT CONFERENCE ROOM 2ND FLOOR
51 S MAIN ST
JANESVILLE, WI 53545

1. Call to Order

Chair Brian Christianson confirmed that public notice requirements were met and called the meeting to order at 8:35 a.m. Commissioners present: Billy Bob Grahn and Anda O'Connell. Absent: Mary Beaver.

Program Administrators: Kathy Kamp and Scott Gussick (Wisconsin Partnership for Housing Development (WPHD)).

Planning & Development Staff present were: Colin Byrnes (Acting Director – Planning & Development) and Cheryl Martin (Recording Secretary).

2. Adoption of Agenda

Commissioners Grahn and O'Connell moved the adoption of the agenda. **ADOPTED.**

3. Minutes of Meeting for May 14, 2015

Commissioners Grahn and O'Connell moved the approval of the May 14, 2015 meeting minutes as presented. **APPROVED as presented.**

4. Minutes of Joint Planning & Development Committee/Housing Authority Commissioners Meeting for May 14, 2015

Commissioners Grahn and O'Connell moved the approval of the May 14, 2015 meeting minutes of the joint meeting of the Rock County Planning & Development Committee and the Rock County Housing Authority as presented. **APPROVED as presented.**

5. Program Administration Report

Kathy indicated that efforts are focused on the commitment of HOME Program Income funds before the end of July. On a related note, Rock County also has an allocation of Entitlement monies with a July end date for commitment and eventual disbursement.

Kathy also stated that the updated Policies and Procedures Manual has been submitted to the City of Janesville for their review and to continue to fulfill the directives of the monitoring that the City performed.

6. Review and Approval of HOME Project Loans

Action Item: HOME Rehab Loan Funds – Loan ID 0054 = \$14,222

Commissioner Grahn moved the approval of Loan 0054 in the amount of \$14,222; seconded by Commissioner O'Connell. All in favor – **APPROVED** (Yes – 3, No – 0, Absent – 2)

7. Next Housing Authority Meeting

The next meeting of the Rock County Housing Authority is scheduled for **Monday, July 13, 2015 at 8:30 am**. The meeting will be held in the Planning & Development Agency Conference Room.

8. Citizen Participation, Communications and Announcements

None at this time.

9. Adjournment

Commissioners O'Connell and Grahn moved to adjourn the committee at 9:00 am; **ADOPTED** by acclamation.

Respectfully submitted,

Cheryl Martin, Recording Secretary

NOT OFFICIAL UNTIL APPROVED BY THE ROCK COUNTY HOUSING AUTHORITY