

**ROCK COUNTY BOARD OF HEALTH**  
**WEDNESDAY, DECEMBER 02, 2015 – 6:00 P.M.**  
**HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51**  
**JANESVILLE, WI 53545**  
**(ACROSS FROM SPORTSMAN'S PARK)**

**AGENDA**

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – October 27, 2015
4. Citizen Participation
5. Unfinished Business
6. New Business
  - A. Administrative Division
    - (1) Approval of Bills/Transfer of Funds/Encumbrances
    - (2) Health Department Report
    - (3) Resolution – Recognizing Ann Klesic for Service to Rock County
  - B. Public Health Nursing
    - (1) Sudden Unexpected Infant Death Report
  - C. Environmental Health
    - (1) Rock County Ground Water Quality
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5440) or Ms. Kraft at (608) 751-6249. Thank you.

**ROCK COUNTY HEALTH DEPARTMENT**  
**LIST OF BILLS FOR 12/2/15 BOARD OF HEALTH MEETING**

| <u>Account No.</u>              | <u>Vendor Name</u>   | <u>Item(s) Description</u>   | <u>\$ Amount</u>  |
|---------------------------------|--|--|---|
| <u>Health Dept. Main Budget</u> |  |  |   |
| 62119                           | Janesville Animal<br>Medical Center<br>LB Medwaste   | rabies specimens preparation 9/30/15<br>sharps & medwaste disposal   | 40.00<br>53.30  |
| 63104                           | Jax Custom Printing  | 300 of small Keep Calm Signs for EH  | 82.50   |
| 63200                           | Tim Banwell<br>Janis Baumann<br>Adam Elmer<br>Jackie Phillips<br>Mark Seymour<br>Rick Wietersen                  | reimburse for Registered Sanitarian license renewal<br>reimburse for Registered Sanitarian license renewal<br>reimburse for Registered Sanitarian license renewal<br>reimburse for Registered Sanitarian license renewal<br>reimburse for Registered Sanitarian license renewal<br>reimburse for Registered Sanitarian license renewal | 107.00<br>107.00<br>107.00<br>107.00<br>107.00<br>107.00                              |
| 64000                           | McKesson<br>McKesson<br>Kealey Pharmacy<br>Merck<br>GlaxoSmithKline<br>Merck<br>Sanofi Pasteur<br>Sanofi Pasteur | 1 box flumist vaccine less credits<br>1 case 1" safety glide needles<br>tuberculin & sterile water<br>10 doses MMR vaccine<br>twinrix, hep-A, & hep-B adult vaccines<br>50 doses zostavax less credit<br>50 doses prevnar-13 vaccine<br>80 doses prevnar-13 vaccine  | 188.71<br>201.36<br>275.27<br>587.01<br>1,661.10<br>6,183.55<br>8,592.61<br>13,748.17 |
| 64010                           | Culligan<br>North Central Laboratories   | November 2015 deionizer rent<br>water testing supplies for laboratory  | 35.00<br>183.53   |
| 64200                           | Tim Banwell  | reimburse for WEHA Joint Educational Conference fee  | 140.00  |
| 64604                           | POC Network Technologies   | October 2015 Medicare transaction fees   | 912.00  |
| 64904                           | J & G Office Products Inc<br>Polar Refrigeration   | typewriter service & parts<br>installation of new thermostat in north office vaccine<br>refrigerator   | 160.86<br>354.50  |

| Account Number     | Account Name     | PO#       | Inv Date   | Vendor Name                    | Inv/Enc Amt     |
|--------------------|------------------|-----------|------------|--------------------------------|-----------------|
| 31-3000-0000-62119 | OTHER SERVICES   | P1500205  | 09/30/2015 | JANESVILLE ANIMAL MEDICAL CENT | 40.00           |
|                    |                  | P1500207  | 10/15/2015 | LB MEDWASTE SERVICES           | 53.30           |
|                    | Budget           | YTD Exp   | YTD Enc    | Pending                        | Closing Balance |
|                    | 3,500.00         | 2,016.15  | 900.00     | 93.30                          | 490.55          |
| 31-3000-0000-63104 | PRNT & DUPLICATI | P1503468  | 11/03/2015 | JAX CUSTOM PRINTING INC        | 82.50           |
|                    |                  |           |            |                                |                 |
|                    | Budget           | YTD Exp   | YTD Enc    | Pending                        | Closing Balance |
|                    | 6,000.00         | 4,575.46  | 0.00       | 82.50                          | 1,342.04        |
| 31-3000-0000-63200 | PUBL/SUBCR/DUES  |           | 11/13/2015 | BANWELL,TIMOTHY                | 107.00          |
|                    |                  |           | 11/13/2015 | WIETERSEN,RICK                 | 107.00          |
|                    |                  |           | 11/13/2015 | BAUMANN,JANIS                  | 107.00          |
|                    |                  |           | 11/13/2015 | PHILLIPS,JACKIE                | 107.00          |
|                    |                  |           | 11/13/2015 | SEYMOUR,MARK                   | 107.00          |
|                    |                  |           | 11/13/2015 | ELMER,ADAM                     | 107.00          |
|                    |                  | P1503305  | 10/05/2015 | MINER,JEREMY                   | 66.00           |
|                    | Budget           | YTD Exp   | YTD Enc    | Pending                        | Closing Balance |
|                    | 5,888.00         | 3,202.75  | 150.00     | 708.00                         | 1,827.25        |
| 31-3000-0000-64000 | MEDICAL SUPPLIES | P1500192  | 10/29/2015 | GLAXOSMITHKLINE PHARMACEUTICA  | 1,661.10        |
|                    |                  | P1500196  | 10/29/2015 | MCKESSON MEDICAL SURGICAL COR  | 390.07          |
|                    |                  | P1500197  | 09/14/2015 | MERCK AND CO INC               | 6,770.56        |
|                    |                  | P1500683  | 10/28/2015 | KEALEY PHARMACY                | 275.27          |
|                    |                  | P1503410  | 10/20/2015 | SANOFI PASTEUR INC             | 8,592.61        |
|                    |                  | P1503411  | 10/07/2015 | SANOFI PASTEUR INC             | 13,748.17       |
|                    |                  |           | Budget     | YTD Exp                        | YTD Enc         |
|                    | 125,000.00       | 71,580.41 | 26,461.57  | 31,437.78                      | (4,479.76)      |
| 31-3000-0000-64010 | LAB SUPPLIES     | P1500195  | 10/12/2015 | NORTH CENTRAL LABORATORIES OF  | 183.53          |
|                    |                  | P1500202  | 10/26/2015 | CULLIGAN WATER CONDITIONING IN | 35.00           |
|                    |                  |           |            |                                |                 |
|                    | Budget           | YTD Exp   | YTD Enc    | Pending                        | Closing Balance |
|                    | 12,500.00        | 10,148.01 | 0.00       | 218.53                         | 2,133.46        |
| 31-3000-0000-64200 | TRAINING EXP     |           | 10/09/2015 | BANWELL,TIMOTHY                | 140.00          |
|                    |                  |           |            |                                |                 |
|                    | Budget           | YTD Exp   | YTD Enc    | Pending                        | Closing Balance |
|                    | 9,000.00         | 4,795.54  | 3,382.61   | 140.00                         | 681.85          |
| 31-3000-0000-64604 | PROGRAM EXPENSE  | P1500208  | 10/30/2015 | POC NETWORK TECHNOLOGIES INC   | 912.00          |
|                    |                  |           |            |                                |                 |

| Account Number                      | Account Name   | PO#      | Inv Date   | Vendor Name                    | Inv/Enc Amt     |
|-------------------------------------|----------------|----------|------------|--------------------------------|-----------------|
|                                     | Budget         | YTD Exp  | YTD Enc    | Pending                        | Closing Balance |
|                                     | 1,500.00       | 490.00   | 0.00       | 912.00                         | 98.00           |
| 31-3000-0000-64904                  | SUNDRY EXPENSE |          |            |                                |                 |
| ENC                                 |                | R1503869 | 11/02/2015 | AMAZON.COM                     | 143.76          |
| ENC                                 |                | R1503914 | 11/09/2015 | AMAZON.COM                     | 57.20           |
|                                     |                | P1503420 | 10/23/2015 | J AND G OFFICE PRODUCTS        | 160.86          |
|                                     |                | P1503509 | 10/12/2015 | POLAR REFRIGERATION AND HEATIN | 354.50          |
|                                     | Budget         | YTD Exp  | YTD Enc    | Pending                        | Closing Balance |
|                                     | 5,000.00       | 2,616.79 | 58.00      | 716.32                         | 1,608.89        |
| <b>HEALTH DEPARTMENT PROG TOTAL</b> |                |          |            | <b>34,308.43</b>               |                 |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$34,308.43**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 02 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_



PURCHASE ORDER NUMBER P1500063 PEID 052519

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 11/19/15

DEPARTMENT Public Health Department

COMMITTEE Board of Health

VENDOR NAME JP Morgan Chase

ACCOUNT NUMBER 31-3001-0000-63110

FUNDS DESCRIPTION Consolidated Contracts Administrative Expense

AMOUNT OF INCREASE \$ 2,660

INCREASE FROM \$ 0 TO \$ 2,660

ACCOUNT BALANCE AVAILABLE \$ 169,092 SB 11/19/15

REASON FOR AMENDMENT Health Department's health educator was awarded scholarship to attend national Preparedness conference in California. This amendment is for the conference expenses (registration, air fare, lodging, etc.).

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair Date

FINANCE COMMITTEE \_\_\_\_\_  
Chair Date  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # Adoption Date  
(If over \$10,000)

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY

Marie-Noel Sandoval  
DRAFTED BY



Board of Health  
SUBMITTED BY

11/23/2015  
DATE DRAFTED

### RECOGNIZING ANN KLESIC FOR SERVICE TO ROCK COUNTY

- 1    **WHEREAS**, Ann Klesic began her employment at the Rock County Health Department on September 8, 1981 as
- 2    a Public Health Nurse; and,
- 3
- 4    **WHEREAS**, Ann Klesic will resign from the Rock County Health Department on December 31, 2015; and,
- 5
- 6    **WHEREAS**, Ann Klesic has provided services to Rock County citizens for over 34 years; and,
- 7
- 8    **WHEREAS**, throughout her tenure with Rock County, Ann Klesic served as a Public Health Nurse; and,
- 9
- 10   **WHEREAS**, Ann Klesic has made countless contributions in the lives of individual citizens as a Public Health
- 11   Nurse and as member of many public health committees. Her diligence and dedication have been instrumental to
- 12   the success of several of our public health programs, including the HIV-Partner Services and School Nurse
- 13   Programs. Her knowledge and passion for Public Health has been vital to the Health Department for many years.
- 14
- 15   **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled on this
- 16   \_\_\_\_\_ day of \_\_\_\_\_ 2015, does hereby thank Ann Klesic for her dedication and
- 17   contributions to the citizens of Rock County; and,
- 18
- 19   **BE IT FURTHER RESOLVED** that a copy of this resolution be presented to Ann Klesic with the Rock County
- 20   Board of Supervisors' best wishes for her future plans.

Respectfully submitted,

**BOARD OF HEALTH**

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Gregory Addie

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Dr. Keith Konkol, M.D.

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Judith Wade, WHNP

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Eric Gresens, R.Ph

\_\_\_\_\_  
Terry Thomas