



HEALTH SERVICES COMMITTEE
Wednesday, April 10, 2013 at 8 A.M.
Rock Haven 4th Floor Apartment Conference Room

AGENDA

1. Call to Order/Approval of Agenda
2. **EXECUTIVE SESSION:** Per Section 19.85(1)(c), Wis. Stats. - Rock County Nursing Home Administrator Second Interview and Possible Recommendation of Rock County Nursing Home Administrator

The Committee will Reconvene in Open Session at Approximately 8:30 A.M.

3. Approval of Minutes – March 13, 2013 and April 3, 2013
4. Introductions, Citizen Participation, Communications and Announcements
5. **Action Item:** Bills
6. **Action Item:** Budget Transfers
7. **Action Item:** Pre-Approved Encumbrances/Encumbrances
8. Old Business
 - a. Information Item: Rock Haven Replacement Facility Update
 - b. Information Item: Resident Council minutes (copies will be provided)
9. New Business
 - a. Information Item: Open House Plans for May 11, 2013
 - b. Information Item: NHA Recruitment
10. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Senior Management Team
 - a. Planning for Move Day
 - a) Mulrooney Moving Dates: March 5, 6, April 9, 29, May 13, 14 and 20.
 - b. Survey Readiness

- 2) Staff Education for April 2013
 - a. Infection Control
 - b. Fall Prevention
 - c. Fire Safety at our New Facility
 - d. Safety Codes for our New Facility

 - 3) Conferences and Meetings - Sherry Gunderson's Meetings for Leading Age Wisconsin include:
 - a. Leading Age Budget and Finance Committee - April 3 in Deforest
 - b. Leading Age Executive Committee - April 3 in Deforest
 - c. Leading Age Board Meeting - April 4 in Deforest
 - d. Leading Age Region Meeting - April 12 in Portage
 - e. Leading Age Spring Conference and Annual Meeting - May1-3 in Waukesha

 - 4) Resident Council Meeting – Tuesday, April 9 at 10:15 A.M. Family and Resident tours of the New Facility will be held on April 23rd.
 - c. Finance - Dave Sudmeier
11. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Wednesday, May 8 at 8 am in the Rock Haven 4th Floor Apartment Conference Room.

12. Adjournment

SRG/ML

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3232500000-64904	SUNDRY EXPENSE	5,000.00 18.3%	918.95	0.00	4,081.05		
	P1300694-PO# 03/31/13 -VN#013780			KMART CORP #4255		95.92	
	P1300715-PO# 03/31/13 -VN#016117			SHOPKO INC #130		319.92	
	P1301112-PO# 03/31/13 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		459.60	
	P1301455-PO# 03/31/13 -VN#014534			MENARDS		179.31	
				CLOSING BALANCE	3,026.30		1,054.75
3272607400-62171	AMBULANCE	9,000.00 2.8%	813.20	-553.18	8,739.98		
	P1301435-PO# 02/28/13 -VN#020054			LAVIGNE BUS COMPANY INC		227.75	
				CLOSING BALANCE	8,512.23		227.75
3272607400-62189	OTHER MED SERV	5,500.00 13.6%	751.65	0.00	4,748.35		
	P1300691-PO# 03/31/13 -VN#042658			DEAN HEALTH SYSTEMS		22.31	
	P1300699-PO# 02/28/13 -VN#047747			MOBILEXUSA		1,601.43	
	P1300721-PO# 02/28/13 -VN#016856			UNIVERSITY OF WISCONSIN HOSPIT		168.17	
				CLOSING BALANCE	2,956.44		1,791.91
3280008100-63101	POSTAGE	4,500.00 6.9%	13.98	300.00	4,186.02		
	P1300712-PO# 03/31/13 -VN#015764			ROCK COUNTY HEALTH CARE CENTER		13.50	
				CLOSING BALANCE	4,172.52		13.50
3280008100-63109	OTHER SUPP/EXP	10,000.00 50.0%	879.62	4,125.45	4,994.93		
	P1300694-PO# 03/31/13 -VN#013780			KMART CORP #4255		50.92	
	P1300712-PO# 03/31/13 -VN#015764			ROCK COUNTY HEALTH CARE CENTER		32.25	
				CLOSING BALANCE	4,911.76		83.17
3280008100-64000	MEDICAL SUPPLIES	125,000.00 91.9%	38,299.59	76,670.21	10,030.20		
	P1300698-PO# 02/28/13 -VN#030393			MERCY ASSISTED CARE INC		1,455.37	
	P1300701-PO# 03/31/13 -VN#042626			MC KESSON MEDICAL SURGICAL COR		138.56	
	P1300704-PO# 03/31/13 -VN#052287			OMNICARE MEDICAL SUPPLY SVCS		179.31	
	P1300706-PO# 03/31/13 -VN#015103			PATTERSON DENTAL COMPANY		85.15	
	P1300710-PO# 03/31/13 -VN#051339			PATTERSON MEDICAL		50.45	
				CLOSING BALANCE	8,121.36		1,908.84
3280008100-65331	EQUIP LEASE	1,000.00 0.0%	0.00	0.00	1,000.00		
	P1300719-PO# 02/28/13 -VN#027557			UHS		107.04	
				CLOSING BALANCE	892.96		107.04
3280009100-63109	OTHER SUPP/EXP	14,436.00 99.0%	3,351.16	10,948.87	135.97		
	P1300712-PO# 03/31/13 -VN#015764			ROCK COUNTY HEALTH CARE CENTER		57.28	
				CLOSING BALANCE	78.69		57.28
3280009100-64105	GROCERIES	160,727.00 97.0%	36,413.30	119,586.71	4,726.99		

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	P1300712-PO# 03/31/13 -VN#015764			ROCK COUNTY HEALTH CARE CENTER		22.98	
				CLOSING BALANCE	4,704.01		22.98
3280009200-62420	MACH & EQUIP RM	25,000.00 8.7%	2,333.93	-136.01	22,802.08		
	P1300202-PO# 03/31/13 -VN#039252			ASC1		50.88	
	P1300693-PO# 03/31/13 -VN#031297			EZ WAY INC		232.20	
	P1301549-PO# 03/31/13 -VN#043152			BASIC AMERICAN MEDICAL PRODUCT		144.09	
				CLOSING BALANCE	22,374.91		427.17
3280009200-62463	FIRE ALARM	1,600.00 0.0%	0.00	0.00	1,600.00		
	P1301492-PO# 02/28/13 -VN#028010			PER MAR SECURITY SERVICES		499.89	
	P1301620-PO# 03/31/13 -VN#028010			PER MAR SECURITY SERVICES		828.00	
				CLOSING BALANCE	272.11		1,327.89
3280009300-63109	OTHER SUPP/EXP	6,000.00 33.3%	1,105.87	894.21	3,999.92		
	P1300718-PO# 03/31/13 -VN#016639			THERMOPATCH CORPORATION		125.33	
				CLOSING BALANCE	3,874.59		125.33
3280009500-64415	PROVIDER TAX	261,120.00 100.0%	65,280.00	195,840.00	0.00		
	03/31/13 -VN#022794			OLSON, JACQUELINE		86.00	
	03/31/13 -VN#039207			JASS, BARBARA		86.00	
	03/31/13 -VN#052640			BATTEN NICHOLSON, LORI		82.00	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-254.00		254.00
3290009940-61920	PHYSICALS	1,500.00 0.0%	158.00	-157.99	1,499.99		
	P1300703-PO# 02/28/13 -VN#030413			OCCUPATIONAL HEALTH CENTER		158.00	
				CLOSING BALANCE	1,341.99		158.00
	ROCK HAVEN		PROG-TOTAL-PO			7,559.61	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,559.61 INCURRED BY ROCK HAVEN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HEALTH SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

APR 10 2013

DATE

CHAIR

Rock Haven Admissions/Discharges/Census - 2013

ADMISSIONS				
	CCU	Dementia	CMI/GP	Total
January	3	7	7	17
February	3	3	3	9
March	8	4	4	16
April	2	5	8	15
May	7	5	3	15
June	2	5	3	10
July	5	5	3	13
August	5	3	6	14
September	8	2	2	12
October	8	4	2	14
November	3	5	5	13
December	4	3	2	9
Total	58	51	48	157

1/31/2013
2/28/2013
3/31/2012
4/30/2012
5/31/2012
6/30/2012
7/31/2012
8/31/2012
9/30/2012
10/31/2012
11/30/2012
12/31/2012

DISCHARGES/DEATHS				
	CCU	Dementia	CMI/GP	Total
January	3	6	3	12
February	3	3	2	8
March	10	4	4	18
April	1	5	6	12
May	6	7	2	15
June	4	6	6	16
July	4	3	4	11
August	6	3	7	16
September	8	2	2	12
October	7	5	4	16
November	2	3	2	7
December	7	4	6	17
Total	61	51	48	160

1/31/2013
2/28/2013
3/31/2012
4/30/2012
5/31/2012
6/30/2012
7/31/2012
8/31/2012
9/30/2012
10/31/2012
11/30/2012
12/31/2012

CENSUS				
	CCU	Dementia	CMI/GP	Total
January	41	41	41	123
February	41	42	42	125
March	40	43	43	126
April	41	44	44	129
May	42	44	43	129
June	41	41	41	123
July	42	42	42	126
August	40	41	42	123
September	40	41	42	123
October	41	40	40	121
November	42	43	42	127
December	40	40	39	119
Budget	41	43	43	127
Capacity*	42	43	43	128

1/31/2013
2/28/2013
3/31/2012
4/30/2012
5/31/2012
6/30/2012
7/31/2012
8/31/2012
9/30/2012
10/31/2012
11/30/2012
12/31/2012

*Downsize from 156 to 130 occurred 6/1/07

*Downsize from 130 to 128 occurred 10/1/2012