

COUNTY BOARD STAFF COMMITTEE
June 14, 2011

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Brill, Bussie, Peer, Jensen, Yankee, Collins and Arnold (4:28 P.M.).

Committee Members Absent: None.

Staff Members Present: Craig Knutson, County Administrator; Jeff Kuglitsch, Corporation Counsel; Jeff Smith, Finance Director, Randy Terronez and Nick Osborne, Assistants to the County Administrator; Dave O'Connell, Human Resources Director; Colin Brynes, Planning and Development and Lori Williams, Parks Director.

Others Present: None.

Approval of Agenda. Supervisor Collins moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Approval of Minutes. Supervisor Jensen moved approval of the minutes of May 26, 2011 as corrected, second by Supervisor Peer. (Page 3: Discussion of Vacation Carryover – replace the word “forgot” with “forgotten”.) ADOPTED.

Citizen Participation, Communications and Announcements. None.

Bills/Encumbrances.

County Board	2,398.00*
County Administrator	218.00
Corporation Counsel	3,879.00
Human Resources	3,305.67
County Clerk	218.00
Risk Management	833.28
Employee Related	207.40

*It was noted that the account number for the County Board bill to the Kalahari Resort was corrected (#64201 Convention Expense).

Supervisor Kraft moved approval of the above Bills and Encumbrances for the County Board Staff Committee as amended, second by Supervisor Brill. ADOPTED.

Resolutions.

Recognizing Deputy County Treasurer Joan Slater

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2011, does hereby recognize Deputy County Treasurer Joan Slater for her nearly 33 years of dedicated service and extends its sincere appreciation to Joan along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Joan Slater.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Bussie. ADOPTED.

Recognizing Patsy Weber

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2011 does hereby recognize Patsy Weber for her 30 years of dedicated service and extends its sincere expression of appreciation to Patsy along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be directed to furnish a copy of this resolution to Patsy Weber.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Brill. ADOPTED.

Amendment to Chapter XVIII-Rock County Personnel Ordinance

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2011, does hereby ordain as follows:

That section 18.1007 (d) of the Rock County Personnel Ordinance is amended to read as follows:

(d) An employee shall take earned vacation time within the twelve-month period immediately following eligibility. Earned vacation time not taken within the designated twelve month period shall be forfeited, unless the Department Head and Human Resources Director specifically approves the carry-over of an employee's vacation, in writing, due to an inability of the employee to utilize the time requested to be carried over because of work requirements or other legitimate reasons. Deferral or carry-over of vacation shall be requested by the employee in writing prior to his or her anniversary date, or within ten weeks of his or her anniversary date, and shall state with

specificity the reason for the request. Failure to make a timely request shall result in the vacation being forfeited.”

Supervisor Jensen moved approval of the above resolution as presented, second by Supervisor Collins. ADOPTED.

Proclaiming July as Parks and Recreation Month

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2011 does hereby designate July as Parks and Recreation Month and encourages all citizens to celebrate by participating in their choice of pleasurable activities to find refreshment from their leisure.”

Supervisor Yankee moved approval of the resolution as presented, second by Supervisor Collins. ADOPTED.

Executive Session: Supervisors Collins and Jensen moved to go into Executive Session at 4:08 P.M. per Section 19.85(1)(e), Wis. Stats. to discuss negotiations regarding acquisition of property; per Section 19.85(1)(e), Wis. Stats. to receive an update on Collective Bargaining; and per Section 19.85(1)(c), Wis. Stats. to conduct the Performance Evaluation/Compensation of the County Administrator. ADOPTED on a roll call vote with the following: Ayes – Supervisors Brill, Bussie, Collins, Jensen, Kraft, Peer, Podzilni, Yankee; Absent – Supervisor Arnold.

Chair Podzilni announced that the Committee would meet in closed session to discuss negotiations regarding acquisition of property as authorized by Section 19.85(1)(e), Wis. Stats.; to receive an update on collective bargaining as authorized by Section 19.85(1)(e) and to discuss the Performance Evaluation/Compensation of the County Administrator as authorized by Section 19.85(1)(c).

(Supervisor Arnold arrived at 4:28 p.m.)

Supervisor Collins moved to go out of Executive Session at 5:17 P.M., second by Supervisor Peer. ADOPTED.

Adjournment. Adjourned at 5:18 P.M. by acclamation.

Respectfully submitted,

Randy Terronez
Assistant to the County Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.