

GENERAL SERVICES COMMITTEE
November 16, 2010

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, November 16, 2010 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: None.

Staff Members Present: Commander Tom Gehl; Captain Erik Chellevoid; Phil Boutwell, Assistant to the County Administrator; Mickey Crittenden, IT Director; Thomas Sweeney, Land Conservationist; Captain Russ Steeber; Ben Coopman, Public Works Director; Jodi Millis, Purchasing Manager; Al Dransfield, Senior Buyer.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of November 2, 2010, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

HCC Building Complex	\$ 3,218.74
Purchasing Inventory	5,648.34
General Services	10,237.66
Glen Oaks Operations	9.33
Juvenile Detention Center Operations	5,382.80
Communications Center Operations	6,293.27
Adolescence Services/Guidance	1,518.04
Jail Capital Improvement	7,795.84
Jail/HCC Complex	8,247.92

Pre-Approved Encumbrance Amendments.

Tri-North Builders	\$ 5,957.84
Tri-North Builders	8,556.94
Tri-North Builders	73,529.15

Supervisor Mawhinney moved approval of the above Bills and Pre-Approved Encumbrance Amendments for the General Services Committee, second by Supervisor Combs. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs reported on the following:

Safety / Use of Site: The pre-cast and steel joist was installed without incident. The landscaping has been completed at the west side of the project. Tri North is working on the building enclosure.

Progress: Westphal Electric continues with the interior rough ins for security and fire alarm upgrades. The pre-cast exterior wall panels have been installed and PSI has performed welding inspections. The steel roof joists have been installed. The contractor is working on installing the metal decking and expects to be done early next week. The roofing will begin later this week starting with the sally port roof, this is ahead of schedule. Tri North will install temporary plywood doors at the exterior openings. The overhead door installation will begin later this week or early next week. Temporary heat will be in place within two weeks. General Heating is in the process of connecting to the existing hot water system. The remaining slab on grade will proceed as soon as the temporary heat is completed. The mechanical rough ins will proceed after the slab on grade is complete.

Administrative: The change order requests are in various stages of review.

Change Orders Mr. Higgs went over the Program Requests for the Change Orders (see attached):

PRM#014 (COR#028) is for work performed by Westphal Electric to correct damage to the parking lot lighting by an Alliant subcontractor, for a total cost of \$2,304.70.

PRM#014 (COR#029) is a charge pertaining to the architect's response directing the modification to the legs of the stainless steel counter in the kitchen area, for a total cost of \$1,452.90.

PRM#014 (COR#049) pertains to the architect's response directing the addition of a storm gate to an existing storm water catch basin, for a total cost of \$422.02.

PRM#014 (COR#051) pertains to the architect's response directing the addition of three new smoke detectors to the Pinehurst building as part of the fire alarm system upgrade, for a total cost of \$2,472.46.

PRM#014 (COR#052) pertains to the architect's response directing the addition of eight new heat detectors to the Pinehurst building as part of the fire alarm system upgrade, for a total cost of \$3,818.42.

Supervisor Heidenreich moved the above Program Request and Change Order Requests totaling \$10,470.50, second by Supervisor Brill. ADOPTED.

Purchasing Procedural Endorsements and Contract Awards.

Award Contract for Waste Collection Services

Supervisor Combs moved Purchasing Procedural Endorsement and Contract Award for Waste Collection Services for General Services, second by Supervisor Mawhinney. ADOPTED.

Purchasing Procedural Endorsements.

Ms. Millis said 8.A. and 8.J. are for the same item.

Authorizing Contract for Janitorial Services for the Rock County Department of Public Works

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that a contract for office building cleaning services be awarded to Peterson Cleaning, Inc. of Rockford, Illinois, based on the terms and conditions set forth in the contract; and,

BE IT FURTHER RESOLVED, that periodic payments be made to the vendor upon approval of the Public Works Committee.”

Supervisor Combs moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Brill. ADOPTED.

Authorizing Purchase of IT Equipment for Human Services 2010 Budget

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 that a Purchase Order for 18 Tablet PC bundles, 24 Wyse Mobile Thin Client bundles, 18 Wyse Thin Client Desktops, 24 HP 19” monitors, and 1 HP 4720S laptop be issued to CDW-G of Vernon Hills, IL in the amount of \$81,767.64.”

Supervisor Mawhinney moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Combs. ADOPTED.

Authorizing Purchase of Network Infrastructure Equipment

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 that a Purchase Order for network infrastructure equipment be issued to Core BTS in the amount of \$116,925.00.”

Supervisor Combs moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Mawhinney. ADOPTED.

Authorizing Purchase of Replacement Email Archiving System

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 that a Purchase Order for replacement email archiving system be issued to DigiCorp in the amount of \$26,650.00.”

Supervisor Brill moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Mawhinney. ADOPTED.

Authorizing Purchase of Replacement Storage Area Network

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 that a Purchase Order for a replacement storage area network be issued to Core BTS in the amount of \$87,000.00.”

Supervisor Combs moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Brill. ADOPTED.

Authorizing Purchase of Workstations for the Register of Deeds

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 that a Purchase Order for replacement level 2 workstations be issued to CDW-G of Vernon Hills, IL in the amount of \$11,958.00.”

Supervisor Brill moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Combs. ADOPTED.

Authorizing Purchase of Mitel Telephone System Equipment

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 that a Purchase Order for network infrastructure equipment is issued to Enterprise Systems Group in the amount of \$36,895.62.”

Supervisor Combs moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Mawhinney. ADOPTED.

Authorizing Purchase of Address Signs for Planning Department

Supervisor Mawhinney moved Purchasing Procedural Endorsement for Address Signs for the Planning Department, second by Supervisor Combs. ADOPTED.

Establishing Vendor for Sanitation Products for Sheriff's Office and Jail

Supervisor Combs moved Purchasing Procedural Endorsement for Sanitation Products for the Sheriff's Office and Jail, second by Supervisor Mawhinney. ADOPTED.

Authorizing Purchase of Document Imaging and Indexing System

Supervisor Mawhinney moved Purchasing Procedural Endorsement for Document Imaging and Indexing System for the Register of Deeds contingent on approval of the Finance Committee, second by Supervisor Combs. ADOPTED.

Establishing Vendor for Physical Exams for Sheriff's Office

Supervisor Brill moved Purchasing Procedural Endorsement for Physical Exams for the Sheriff's Office, second by Supervisor Combs. ADOPTED.

Establishing Vendor for Psychological Evaluations for Sheriff's Office

Supervisor Brill moved Purchasing Procedural Endorsement for Psychological Evaluations for the Sheriff's Office, second by Supervisor Combs. ADOPTED.

Establishing Vendor for Towing Service for Sheriff's Office

Supervisor Mawhinney moved Purchasing Procedural Endorsement for Towing Service for the Sheriff's Office, second by Supervisor Brill. ADOPTED.

Establishing Vendor for Vehicle Alignment for Sheriff's Office

Supervisor Combs moved Purchasing Procedural Endorsement for Vehicle Alignment for the Sheriff's Office, second by Supervisor Brill. ADOPTED.

Establishing Vendor for Vehicle Service for Sheriff's Office

Supervisor Brill moved Purchasing Procedural Endorsement for Vehicle Service for the Sheriff's Office, second by Supervisor Combs. ADOPTED.

Childcare Provider for Drop-in Childcare Center – Rock County Job Center for Human Services Department

Supervisor Mawhinney moved Purchasing Procedural Endorsement for Childcare Provider for Drop-in Childcare Center at Rock County Job Center for Human Services Department, second by Chair Owens. ADOPTED.

Cost Share Agreement – Land Conservation.

Supervisor Combs moved to approve the Cost Share Agreement for Land Conservation, second by Supervisor Mawhinney. ADOPTED.

Communications and Announcements. Supervisor Combs said a number of Supervisors would like to bring a laptop to meetings or have laptops available to access only the County Website. Mr. Crittenden said he should have something ready the first part of December with the information requested.

Chair Owens requested to have a proposal from Samuels Group as the owner's representative for the Rock Haven project on the next agenda.

Supervisor Mawhinney said she would like an update on the landscaping at UW-Rock County on the next agenda.

Adjournment. Supervisor Combs moved adjournment at 9:34 A.M., second by Supervisor Mawhinney. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.