

ROCK COUNTY, WISCONSIN



**GENERAL SERVICES COMMITTEE
TUESDAY, DECEMBER 3, 2019 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Transfers
5. Approval of Minutes –November 5, 2019
6. Review of Payments
7. Resolutions and Committee Action
 - A. Awarding Contract for 2020 & 2021 for Elevator Maintenance and Service for Various County Buildings
 - B. Awarding the Contract for the Installation of an In-Building Distributed Antenna System at Rock County Courthouse
8. Updates, Discussion and Possible Action
 - A. Courthouse Security
 - 1) Phase 2 & 3 Construction Schedule Update
 - 2) Courthouse Security Phase 2 & 3 Change Orders
 - B. Update on 1717 Center Avenue Building Project
 - 1) Site Design Layout
 - C. Public Works Department Office Renovation Update
 - 1) Public Works Change Orders
 - D. Capital Projects Update
9. Communications, Announcements and Information
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



GENERAL SERVICES COMMITTEE
Minutes – November 5, 2019

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, November 5, 2019 in Conference Room N-1, Rock County Courthouse.

Committee Members Present: Supervisors Brill, Zajac, Brien, Potter and Rashkin.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Randy Terronez, Assistant to the County Administrator; Dave Froeber, Facilities Superintendent; Jodi Millis, Purchasing Manager; David O’Leary, District Attorney.

Others Present: Brian Zobel, UW Colleges – Southwest; Supervisor Podzilni.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Potter. ADOPTED.

Citizen Participation. None.

Transfers. None.

Approval of Minutes – October 1, 2019 and October 15, 2019. Supervisor Potter moved approval of the minutes of October 1, 2019 and October 15, 2019 as presented, second by Supervisor Brien. ADOPTED.

Resolutions and Committee Action.

Recognizing Jon Furseth

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors, at its regular meeting this ____ day of _____ 2019, directs that a sincere expression of recognition be given to Jon Furseth for his 32 ½ years of service and expresses to him best wishes for the future.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Potter. ADOPTED.

The committee and staff said he will be missed.

Memorial Bench Honoring Sarah Thompson Taormino

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019 does hereby accept the donation of a memorial bench to be placed in the lobby of the Office of the Clerk of Courts to Sarah Thompson Taormino, a valued employee who will be missed.”

Supervisor Potter moved approval of the above resolution, second by Supervisor Rashkin. ADOPTED.

Request for Authorization to Award Contract for Wash Bay Overhead Door

Replacement Supervisor Zajac moved approval to award the contract for the DPW wash bay overhead door replacement to Janesville Door Company LTD of Janesville, WI in the amount of \$12,584, second by Supervisor Potter. ADOPTED.

Request for Approval to Award Snow Removal Services for Facilities Management to E&S Snowplowing, Janesville, WI Supervisor Zajac moved approval to award the contract for snow removal services to E&S Snowplowing of Janesville, WI, second by Supervisor Potter. ADOPTED.

Updates, Discussion and Possible Action.

Courthouse Security

Phase 2 & 3 Construction Schedule Update Mr. Sutherland said the press release went out and they are on target to open the front lots on November 7th; the parking lot is being striped today and the signage is going up, and the screening station should be ready today. A second handicap workaround, approved by the ADA, is to wand at the side entrance at the bus drop-off. He said there are large concrete balls to protect the west entrance.

Courthouse Security Phase 2 & 3 Change Orders Mr. Sutherland said JP Cullen has a number of small change orders, included in the packet, totaling \$31,876.

Supervisor Potter moved approval of the change orders totaling \$31,876, second by Supervisor Rashkin. ADOPTED.

Update on 1717 Center Avenue Building Project

Site Survey Mr. Sutherland said the County Surveyor did the site survey, and Venture Architects said he did an excellent job.

Supervisor Brien said he heard complaints that vehicles are going around the barriers, putting ruts in the lawn, and making it difficult for the mowers to do their job. Mr. Sutherland said he would look into this.

Site Design Mr. Sutherland said the team will be meeting on November 12th to finalize the design. He said things are going well and has been a good exercise that looks like it will work well for all clients. Mr. Sutherland said he will bring the final revision to the next meeting.

Discussion on the homeless situation and the suggested various locations for overnight stays.

Schedule Update Mr. Sutherland said they are on schedule.

Public Works Department Office Renovation Update

Public Works Change Orders Mr. Sutherland said there are no change orders at this time.

Communications, Announcements and Information. Mr. Zobel said the first week of December the Board of Regents will be coming to Whitewater and a ceremonial dinner will be at UW Whitewater at Rock County Campus. Mr. Smith asked if the Chancellor was coming tonight. Mr. Zobel replied yes, at 6 P.M. in the large classroom.

Tour of District Attorney's Office. The Committee, staff and public toured the District Attorney's Offices from 8:31 to 9:22 A.M.

Supervisor Rashkin left at 8:58 A.M.

Adjournment. Supervisor Potter moved adjournment at 9:22 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF OCTOBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1810-0000-64200	Training	P1900240	10/17/2019	US BANK	TRAINING EXP	164.00
Facilities Management PROG TOTAL						164.00
18-1815-0000-62119	Other Services	P1900190	10/17/2019	ADVANCED DISPOSAL SERVICES	OTHER CONTRACED SERVICES	110.00
		P1900193	10/31/2019	ALSCO INC	UNIFORMS	97.68
18-1815-0000-62160	Cleaning Contrac	P1900254	10/31/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING CONTRACT	20,683.34
18-1815-0000-62400	R & M Services	P1900195	10/24/2019	JF AHERN COMPANY	REPAIR & MAINT	125.00
		P1900196	10/10/2019	BANDT COMMUNICATIONS INC	REPAIR & MAINT	53.00
		P1900202	10/24/2019	MOTION INDUSTRIES INC	REPAIR & MAINT	36.51
		P1900207	10/31/2019	ENERGETICS INC	TURBO 68 OIL	116.40
		P1900238	10/03/2019	PORTERS LAWN AND POWER EQUIPME	REPAIR & MAINT - BELT	47.36
		P1902331	10/03/2019	PROTECTION TECHNOLOGIES	FIRE ALARM SERVICE FOR THE HEA	421.00
		P1902381	10/10/2019	PROTECTION TECHNOLOGIES	FIRE ALARM SERVICE AT HCC	824.00
18-1815-0000-63500	R&M Supplies	P1900191	10/10/2019	BATTERIES PLUS LLC	REPAIR & MAINT	89.50
		P1900194	10/17/2019	AIRGAS NORTH CENTRAL	REPAIR AND MAINT	132.67
		P1900203	10/24/2019	MENARDS	REPAIR & MAINT	150.30
		P1900206	10/24/2019	LA FORCE HARDWARE AND MANUFACT	REPAIR & MAINT	350.00
		P1900229	10/17/2019	KWIK TRIP EXTENDED NETWORK	REPAIR AND MAINT	228.32
		P1900232	10/31/2019	JOHNSON PLASTICS	REPAIR & MAINT	449.35
		P1900240	10/17/2019	US BANK	REPAIR AND MAINT	119.78
		P1902445	10/31/2019	AARONS LOCK AND SAFE INC	SPECIAL 6 PIN DOUBLE SID KEYS	38.50
18-1815-0000-64200	Training	P1900240	10/17/2019	US BANK	TRAINING EXP	188.00
HCC Building Complex PROG TOTAL						24,260.71
18-1829-0000-63500	R&M Supplies	P1900240	10/17/2019	US BANK	REPAIR AND MAINT	82.72

ROCK COUNTY

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10/31/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
					Medical Examiner Garage PROG TOTAL	82.72

I have reviewed the preceding payments in the total amount of **\$24,507.43**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
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FOR THE MONTH OF OCTOBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1810-0000-62112	Security	P1900146	10/31/2019	GLOBAL SECURITY SERVICES	UNIFORMED GUARDS	5,837.38
18-1810-0000-62119	Other Services	P1900058	10/17/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR COURTHOUS	144.00
		P1900077	10/10/2019	ALSCO INC	UNIFORMS FOR COURTHOUSE	107.70
		P1900404	10/31/2019	TRUGREEN	LAWN SERVICE AT COURTHOUSE	162.74
		P1902435	10/31/2019	SSM HEALTH CARE OF WISCONSIN I	PRE PLACEMENT/EXAM - EASTON	222.00
18-1810-0000-62160	Cleaning Contrac	P1900076	10/31/2019	DIVERSIFIED BUILDING MAINTENAN	EMERGENCY CALL OUT	10,847.08
18-1810-0000-62400	R & M Services	P1900044	10/10/2019	DVORAK LANDSCAPE SUPPLY LLC	SALT FOR COURTHOUSE	1,555.75
		P1900080	10/03/2019	JF AHERN COMPANY	SPECIAL INSPECTION	300.00
		P1901790	10/31/2019	NU LINE STRIPING	RESTRIPE EXISTING LAYOUT OF	2,211.00
		P1902087	10/31/2019	SCHROEDER LAWN AND SNOW LLC	TOWER MAINTENANCE	150.00
		P1902329	10/03/2019	HALVERSON CARPET CENTER LTD	COURTROOM C AND D REPAIRS	420.00
18-1810-0000-62461	Elevator R&M	P1900070	10/31/2019	OTIS ELEVATOR COMPANY	ELEVATOR SERVICES COURTHOUSE	1,918.14
18-1810-0000-63500	R&M Supplies	P1900017	10/17/2019	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR COURTHOUSE	21.91
		P1900019	10/31/2019	CITY OF JANESVILLE	REPLACE SIDEWALK AT COURTHOUSE	1,603.28
		P1900026	10/31/2019	GRAINGER	SUPPLIES FOR COURTHOUSE	583.80
		P1900031	10/17/2019	MENARDS	SUPPLIES FOR COURTHOUSE	123.50
		P1900035	10/17/2019	JOHNSTONE SUPPLY	SUPPLIES FOR COURTHOUSE	500.28
		P1900042	10/17/2019	KWIK TRIP EXTENDED NETWORK	GAS FOR COURTHOUSE	21.73
		P1900075	10/17/2019	US BANK	SUPPLIES FOR COURTHOUSE	2,799.97
		P1902326	10/31/2019	COMMUNICATION ENGINEERING COMP	SHIPPING	1,412.78
		P1902328	10/17/2019	CITY ELECTRIC SUPPLY-MA	SUPPLIES FOR COURTHOUSE	352.10
		P1902406	10/17/2019	SCHWAAB INCORPORATED	CUSTOM ADA SIGN - 1/8"	1,396.01
Facilities Management PROG TOTAL						32,691.15
18-1811-0000-62119	Other Services	P1900058	10/17/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR HEALTH	107.00
		P1900404	10/10/2019	TRUGREEN	LAWN SERVICE AT UW/DIVERSION	175.10

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1811-0000-62160	Cleaning Contrac					
		P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR COA/HEALTH	967.25
18-1811-0000-63500	R&M Supplies					
		P1900026	10/24/2019	GRAINGER	SUPPLIES FOR COA	125.91
		P1900027	10/31/2019	HOME DEPOT/GECF	SUPPLIES FOR HEALTH	51.88
		P1900031	10/24/2019	MENARDS	SUPPLIES FOR HEALTH	16.97
		P1900075	10/17/2019	US BANK	SUPPLIES FOR HEALTH/COA	210.99
Public Health/COA PROG TOTAL						1,655.10
18-1812-0000-62119	Other Services					
		P1900058	10/17/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR YSC	123.00
		P1900404	10/10/2019	TRUGREEN	LAWN WORK AT YSC	159.65
18-1812-0000-62160	Cleaning Contrac					
		P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR YSC	912.50
18-1812-0000-62400	R & M Services					
		P1900044	10/10/2019	DVORAK LANDSCAPE SUPPLY LLC	SALT FOR YSC	155.57
18-1812-0000-63500	R&M Supplies					
		P1900026	10/03/2019	GRAINGER	SUPPLIES FOR YSC	62.62
		P1900075	10/17/2019	US BANK	SUPPLIES FOR YSC	.71.02
Youth Services Center PROG TOTAL						1,484.36
18-1815-0000-62119	Other Services					
		P1900404	10/10/2019	TRUGREEN	LAWN WORK AT HEALTH	177.16
18-1815-0000-62400	R & M Services					
		P1900044	10/10/2019	DVORAK LANDSCAPE SUPPLY LLC	SALT FOR HCC	1,244.60
18-1815-0000-63500	R&M Supplies					
		P1900027	10/31/2019	HOME DEPOT/GECF	SUPPLIES FOR ROCK HAVEN	38.24
		P1900031	10/03/2019	MENARDS	SUPPLIES FOR HCC	47.94
		P1900043	10/24/2019	WERNER ELECTRIC SUPPLY COMPANY	SUPPLIES FOR HCC	97.53
		P1900075	10/17/2019	US BANK	SUPPLIES FOR HCC	694.54
HCC Building Complex PROG TOTAL						2,300.01
18-1816-0000-62119	Other Services					

**COMMITTEE REVIEW REPORT
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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1816-0000-62160	Cleaning Contrac	P1900058	10/17/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR 911	83.00
		P1900404	10/10/2019	TRUGREEN	LAWN SERVICE AT 911	158.62
18-1816-0000-62400	R & M Services	P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR 911	608.33
18-1816-0000-63500	R&M Supplies	P1900044	10/10/2019	DVORAK LANDSCAPE SUPPLY LLC	SALT FOR 911	311.15
		P1900020	10/31/2019	FIRST SUPPLY LLC-JANESVILLE	SUPPLIES FOR 911	104.50
		P1900031	10/31/2019	MENARDS	SUPPLIES FOR 911	12.17
		P1902382	10/24/2019	TRANE COMPANY	SHIPPING	2,433.52
Communication Center PROG TOTAL						3,711.29
18-1817-0000-62119	Other Services	P1900077	10/10/2019	ALSCO INC	UNIFORMS FOR DIV/UW	24.42
18-1817-0000-62160	Cleaning Contrac	P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR UW/DIVERSION	1,151.27
18-1817-0000-62400	R & M Services	P1900044	10/10/2019	DVORAK LANDSCAPE SUPPLY LLC	SALT FOR DIV/UW	155.58
18-1817-0000-63500	R&M Supplies	P1900017	10/03/2019	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR DIVERSION	14.95
		P1900026	10/31/2019	GRAINGER	SUPPLIES FOR DIVERSION	92.27
		P1900027	10/31/2019	HOME DEPOT/GECF	SUPPLIES FOR UW	34.35
		P1900031	10/31/2019	MENARDS	SUPPLIES FOR UW	235.49
		P1900075	10/17/2019	US BANK	SUPPLIES FOR DIV/UW	116.85
		P1902453	10/31/2019	FAIRWAY LIGHTING INC	FOCUS ON ENERGY LIGHTING	585.00
18-1817-0000-67200	Capital Improve	P1901406	10/17/2019	IBC ENGINEERING SERVICES INC	ENGINEERING SERVICES FOR ROCK	870.00
ASC Building PROG TOTAL						3,280.18
18-1818-0000-62119	Other Services	P1900058	10/17/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR JAIL	403.00
		P1900077	10/10/2019	ALSCO INC	UNIFORMS FOR JAIL	101.00
		P1900404	10/10/2019	TRUGREEN	LAWN SERVICE AT JAIL	322.39

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18-1818-0000-62160	Cleaning Contrac	P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR JAIL	1,890.27
18-1818-0000-62400	R & M Services	P1900044	10/10/2019	DVORAK LANDSCAPE SUPPLY LLC	SALT FOR JAIL	1,244.60
		P1900046	10/03/2019	COLLINS SANITARY	WORK AT JAIL	1,040.30
		P1900053	10/03/2019	MIDWEST ALARM SERVICES INC	FIRE INSPECTION AT JAIL	7,000.00
		P1900056	10/10/2019	PIEPER ELECTRIC INC	SUPPLIES FOR JAIL	2,927.00
		P1900402	10/10/2019	QUALITY DOOR LLC	WORK DONE AT JAIL	965.24
18-1818-0000-62461	Elevator R&M	P1900070	10/31/2019	OTIS ELEVATOR COMPANY	ELEVATOR SERVICES JAIL	1,525.14
18-1818-0000-63500	R&M Supplies	P1900019	10/31/2019	CITY OF JANESVILLE	DUMP STUFF FOR JAIL	84.58
		P1900026	10/31/2019	GRAINGER	SUPPLIES FOR JAIL	3,912.63
		P1900027	10/31/2019	HOME DEPOT/GECF	SUPPLIES FOR JAIL	17.74
		P1900030	10/24/2019	JACK AND DICKS FEED AND GARDEN	SALT FOR JAIL	1,195.60
		P1900031	10/31/2019	MENARDS	SUPPLIES FOR JAIL	789.09
		P1900037	10/31/2019	SHERWIN WILLIAMS	PAINT FOR JAIL	243.95
		P1900043	10/10/2019	WERNER ELECTRIC SUPPLY COMPANY	SUPPLIES FOR JAIL	80.98
		P1900075	10/17/2019	US BANK	SUPPLIES FOR JAIL	344.02
		P1900401	10/31/2019	QUALITY FAB INC	SUPPLIES FOR JAIL	235.00
Jail PROG TOTAL						24,322.53
18-1819-0000-62461	Elevator R&M	P1900070	10/31/2019	OTIS ELEVATOR COMPANY	ELEVATOR SERVICE AT UW ROCK	894.62
UW-Whitewater at Rock County PROG TOTAL						894.62
18-1820-0000-62119	Other Services	P1900058	10/10/2019	ADVANCED DISPOSAL SERVICES	TRASH PICK UP FOR ECLIPSE	184.76
18-1820-0000-62160	Cleaning Contrac	P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR ECLIPSE	1,017.43
18-1820-0000-63500	R&M Supplies	P1900075	10/17/2019	US BANK	SUPPLIES FOR ECLIPSE	270.70
18-1820-0000-65321	Building Lease					

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1900068	10/31/2019	HENDRICKS COMMERCIAL PROPERTIE	RENTAL FOR ECLIPSE CENTER	11,999.57
Eclipse Center PROG TOTAL						13,472.46
18-1821-0000-62119	Other Services					
		P1900058	10/17/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR JOB CENTER	144.00
		P1900077	10/10/2019	ALSCO INC	UNIFORMS FOR JOB CENTER	20.35
18-1821-0000-62160	Cleaning Contrac					
		P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR JOB CENTER	3,908.54
18-1821-0000-62400	R & M Services					
		P1900080	10/17/2019	JF AHERN COMPANY	SPRINKLER INSPECTION JOB CENTE	195.00
18-1821-0000-63500	R&M Supplies					
		P1900024	10/24/2019	ENERGETICS INC	SUPPLIES FOR JOB CENTER	128.00
		P1900026	10/31/2019	GRAINGER	SUPPLIES FOR JOB CENTER	45.12
		P1900027	10/03/2019	HOME DEPOT/GECF	SUPPLIES FOR JOB CENTER	110.33
		P1900031	10/31/2019	MENARDS	SUPPLIES FOR JOB CENTER	48.72
		P1900042	10/17/2019	KWIK TRIP EXTENDED NETWORK	GAS FOR JOB CENTER	25.97
		P1900075	10/17/2019	US BANK	SUPPLIES FOR JOB CENTER	624.17
Job Center PROG TOTAL						5,250.20
18-1822-0000-62119	Other Services					
		P1900058	10/17/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR FRANKLIN ST	140.00
18-1822-0000-62160	Cleaning Contrac					
		P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR FRANKLIN ST	775.02
Franklin Street PROG TOTAL						915.02
18-1823-0000-62160	Cleaning Contrac					
		P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR COURT ST	301.13
18-1823-0000-63500	R&M Supplies					
		P1900075	10/17/2019	US BANK	SUPPLIES FOR COURT ST	15.18
Court Street PROG TOTAL						316.31
18-1824-0000-62119	Other Services					
		P1900058	10/17/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR DPW	276.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1900077	10/10/2019	ALSCO INC	UNIFORMS FOR DPW	22.20
18-1824-0000-62160	Cleaning Contrac					
		P1900076	10/03/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR DPW	933.41
18-1824-0000-62400	R & M Services					
		P1900044	10/10/2019	DVORAK LANDSCAPE SUPPLY LLC	SALT FOR DPW	933.45
18-1824-0000-63500	R&M Supplies					
		P1900017	10/03/2019	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR DPW	300.00
		P1900024	10/10/2019	ENERGETICS INC	SUPPLIES FOR DPW	581.31
		P1900026	10/10/2019	GRAINGER	SUPPLIES FOR DPW	262.82
		P1900027	10/31/2019	HOME DEPOT/GECF	SUPPLIES FOR DPW	233.96
		P1900031	10/17/2019	MENARDS	SUPPLIES FOR DPW	40.66
		P1900075	10/17/2019	US BANK	SUPPLIES FOR DPW	160.16
18-1824-0000-67200	Capitla Improve					
		P1701616	10/31/2019	ANGUS YOUNG ASSOCIATES INC	ARCHITECT ENGINEERING	13,713.52
		P1901914	10/17/2019	KLOBUCAR CONSTRUCTION CO INC	INTERIOR OFFICE RENOVATIONS AT	82,720.00
		P1902137	10/31/2019	ANGUS YOUNG ASSOCIATES INC	ARCHITECTURAL/ENGINEERING	1,922.50
Hwy Buildings and Grounds PROG TOTAL						102,099.99
18-1828-0000-62119	Other Services					
		P1900073	10/24/2019	BUTTERFLY RIDGE LLC	2019 CONTRACTED SERVICES	7,300.00
18-1828-0000-62400	R & M Services					
		P1900071	10/10/2019	CHARTER COMMUNICATIONS	MONTHLY INTERNET FAIRGROUNDS	124.92
		P1900406	10/10/2019	WASTE MANAGEMENT WI-MN	TRASH PICK UP AT FAIRGROUNDS	148.71
Fairgrounds PROG TOTAL						7,573.63
18-1842-0000-67200	Capitla Improve					
		P1900761	10/24/2019	INDUSTRIAL ROOFING SERVICES IN	ANALYSIS AND PREPARATION OF PL	7,800.00
		P1901439	10/31/2019	ANGUS YOUNG ASSOCIATES INC	ENGINEERING SERVICES RELATED	2,073.23
		P1901509	10/31/2019	ANGUS YOUNG ASSOCIATES INC	EXPENSES	2,161.50
Courthouse Facility Cap Proj PROG TOTAL						12,034.73
18-1849-0000-67200	Capitla Improve					
		P1902360	10/10/2019	MEAD AND HUNT INC	HCC SECURITY UPGRADE-FINAL	1,751.48

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1902386	10/17/2019	CONCRETE REPAIR WORKS	ADD 120' OF NEW 6' SIDEWALK	4,920.00
HCC Complex Capital Projects PROG TOTAL						6,671.48
18-1855-0000-67200	Capital Improve					
		P1800845	10/31/2019	POTTER LAWSON ARCHITECTS INC	REIMBURSEABLES	26,240.51
		P1802595	10/17/2019	JP CULLEN AND SONS INC	ROCK COUNTY COURTHOUSE	407,598.30
Courthouse Security Project PROG TOTAL						433,838.81
18-1857-0000-62400	R & M Services					
		P1902087	10/31/2019	SCHROEDER LAWN AND SNOW LLC	MOWING AT 1717	145.00
18-1857-0000-63500	R&M Supplies					
		P1900015	10/24/2019	AARONS LOCK AND SAFE INC	SUPPLIES FOR 1717	23.35
		P1900031	10/03/2019	MENARDS	SUPPLIES FOR 1717	249.00
18-1857-0000-67200	Capital Improve					
		P1901642	10/10/2019	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	21,971.28
Human Services Building PROG TOTAL						22,388.63

I have reviewed the preceding payments in the total amount of **\$674,900.50**

Date: _____ Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

November 25, 2019
DATE DRAFTED

**Awarding Contract for 2020 & 2021 for Elevator Maintenance and Service
for Various County Buildings**

- 1 **WHEREAS**, Facilities Management Department has multiple elevators at various County buildings; and,
- 2
- 3 **WHEREAS**, the Purchasing Division solicited Request for Proposals from qualified elevator contractors
- 4 for a 2-year contract with an option to renew for an additional 3 years starting January 1, 2020; and,
- 5
- 6 **WHEREAS**, four proposals was received and evaluated by Facilities Management leadership team; and,
- 7
- 8 **WHEREAS**, Otis Elevator Company received the highest number of points based on the evaluation
- 9 criteria; and,
- 10
- 11 **WHEREAS**, Purchasing and Facilities Management recommends awarding the contract to Otis Elevator
- 12 Company of Madison, Wisconsin.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2019 that a contract for 2020 & 2021 for elevator
- 16 maintenance and service be awarded to Otis Elevator Company, of Madison, Wisconsin.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

Robert Potter

Yuri Rashkin

Tom Brien

FISCAL NOTE:

Funds were included in the 2020 budget and will need to be included in future budgets for these services.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Richard Greenlee
Corporation Counsel

Executive Summary

**Awarding the 2020-2021 Elevator maintenance contract for Several Rock County
Facilities**

Rock County contracts out for elevator maintenance for several buildings managed by Facilities Management. The Purchasing Division solicited request for proposals for 2020 & 2021 with an option to renew for an additional 3 years.

Four proposals were received, evaluators reviewed and rated the proposals on several merits. The company with the highest rated number was OTIS Elevator Company from Madison, Wisconsin.

The Purchasing Manager and the Facilities Management Director recommend awarding the 2020 & 2021 contract for elevator maintenance to Otis Elevator Company of Madison, Wisconsin.



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2020-14
 PROPOSAL NAME ELEVATOR MAINTENANCE
 PROPOSAL DUE DATE NOVEMBER 12, 2019 – 12 NOON
 DEPARTMENT FACILITIES MANAGEMENT

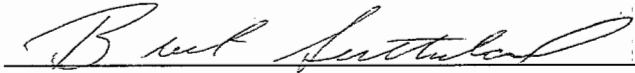
	OTIS MADISON WI	BRAUN MADISON WI	KONE MADISON WI	SCHUMACHER DENVER IA
RATER 1	95	75	55	55
RATER 2	97	95	93	91
RATER 3	90	70	65	60
TOTAL SCORE	282	240	213	206
COST PER ELEVATOR BY LOCATION				
(9) COURTHOUSE	2,100.00	2,299.00	2,760.00	1,560.00-1,788.00
COURTHOUSE WHEELCHAIR LIFT	1,020.00	427.00	540.00	600.00
(4) HEALTH CARE CENTER	1,380.00	1,878.00	2,640.00	1,020.00
(3) SHERIFF'S OFFICE	2,100.00	3,280.00	2,760.00	1,764.00
(4) UW-WHITEWATER AT ROCK COUNTY	2,100.00	3,036.00	2,760.00	1,704.00
HOURLY RATE-INDIVIDUAL	195.00	277.00	230.00	158.90
HOURLY RATE- TEAM	351.00	490.00	430.00	305.90
OT RATE-INDIVIDUAL	390.00	471.00	345.00	385.90
OT RATE-TEAM	702.00	833.00	635.00	742.90
SUNDAYS/HOLIDAYS-INDIVIDUAL	487.50	554.00	448.00	227.00
SUNDAYS/HOLIDAYS-TEAM	877.50	958.00	820.00	437.00
RATE INCREASE 2022	3%	3.3%	3%	3%
RATE INCREASE 2023	3%	3.3%	3%	3%
RATE INCREASE 2024	3%	3.3%	3%	3%

Request for Proposals was advertised in the Beloit Daily News and on the Internet.

- ✓ Proposals were evaluated based on the following criteria:
- ✓ General quality & adequacy of Proposal – Maximum 25 points
- ✓ Technical approach – Maximum 25 points
- ✓ Organization, personnel & experience – Maximum 25 points
- ✓ Reasonableness of cost estimates – Maximum 25 points

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: OTIS Elevator Company



SIGNATURE

11-25-19

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

November 25, 2019
DATE DRAFTED

Awarding the Contract for the Installation of an In-Building Distributed Antenna System at Rock County Courthouse

- 1 **WHEREAS**, funds were budgeted in 2019 for the installation of this in –building distributed
- 2 antenna system (DAS); and,
- 3
- 4 **WHEREAS**, this is part of the security upgrade that is being completed 2019; and,
- 5
- 6 **WHEREAS**, as part of the security measures being implemented it is vital to have cell phone
- 7 coverage throughout the Courthouse; and,
- 8
- 9 **WHEREAS**, a signal survey was completed and coverage was mapped out with findings
- 10 showing most of the Courthouse had no signal; and,
- 11
- 12 **WHEREAS**, this antenna system will provide the needed signal throughout the courthouse; and,
- 13
- 14 **WHEREAS**, specifications were drafted and bids solicited with five qualified contractors
- 15 responding. The lowest most responsive and responsible bidder was Communications Cabling &
- 16 Network out of Brookfield, WI in the amount of \$151,806.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 19 assembled on this _____ day of _____, 2019 does hereby approve and authorize
- 20 awarding a contract in the amount of \$151,806.00 to Communications Cabling & Network out of
- 21 Brookfield, WI.
- 22
- 23 **BE IT FURTHER RESOLVED**, that a \$15,000.00 contingency also be approved to cover any
- 24 possible unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

Tom Brien

Robert Potter

Yuri Rashkin

FISCAL NOTE:

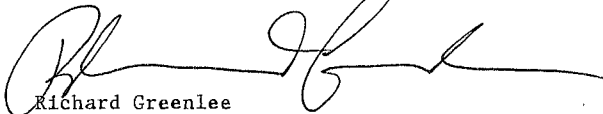
Funds were included in the 2019 budget for this project. This project is being funded by sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Awarding the Contract for the Installation of an In-Building Distributed Antenna System at Rock County Courthouse

The resolution before you approves contracting with the lowest, most responsive and responsible bidder, Communications Cabling & Network of Brookfield WI, in the amount of \$151,806.00 for the installation of an in-building distributed antenna system at Rock County Courthouse. This also approves a 10% (\$15,000) contingency fund. Funds were included in the 2019 budget and bids were solicited with five contractors responding. This is part of the security upgrades being completed in 2019. Cell phone signals are vital in a security incident. A signal survey was conducted to map out the cell phone signal throughout the entire campus. The survey showed no signal was available throughout most of the Courthouse.

ORIGINAL



BID SUMMARY FORM

BID NUMBER 2019-32
 BID NAME DISTRIBUTED ANTENNA SYSTEM – ROCK COUNTY COURTHOUSE
 BID DUE DATE NOVEMBER 19, 2019 – 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

	COMMUNICATIONS CABLING & NETWORKING BROOKFIELD WI	GENERAL COMMUNICATIONS MADISON WI	NEWBRIDGE WIRELESS FULTON MD	MALKO COMMUNICATION SERVICES SKOKIE IL	COMMWAVE SAN MARCOS CA
BASE BID	\$ 151,805.87	\$ 185,180.67	\$ 227,291.60	\$ 253,407.00	\$ 458,331.00
BID BOND	YES	YES	YES	YES	YES
QUALIFICATIONS	YES	YES	YES	YES	YES
ADDENDA	YES	YES	YES	NO	YES
START DATE	12/17/19	01/06/20	JANUARY 2020	TO BE DETERMINED	01/06/20
COMPLETION	01/24/20	01/17/20	MARCH 2020	DEPENDS ON CARRIERS	04/30/20

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. One vendor neglected to submit a Bid Bond with their bid and therefore is disqualified. Four additional vendors was solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:

Communications Cabling + networking.

[Signature]

11-20-19

SIGNATURE

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

11/26/19

2019 CAPITAL EXPENDITURES — 67120 \$2,000-\$25,000 / 67125 OVER \$25,000 / 67105 VEHICLES / 67200 CAP IMPROVE / 67250 B&G R&M / 67501 LAND / 67502 EASEMENT

DEPARTMENT	ACCT	DESCRIPTION	BUDGET AMT	ACTUAL AMT	VENDOR	PO#	DATE
FACILITIES 911 1816	67250	AIR-HANDLING UNIT REPLACEMENT	27,000	10,850.00	IBC ENGINEERING	P1901852	7/2/19
FACILITIES ASC/DIV 1817	67200	CHILLER & TOWER REPLACEMENT	110,000	11,750.00	IBC ENGINEERING	P1901406	4/17/19
				115,000.00	SUN MECHANICAL	P1902510	10/28/19
	67200	BOILER INSTALLATION	65,000	4,375.00	AFFORDABLE ENVIRONMENTAL TECHNOLOGY	P1901463	4/26/19
				31,887.00	ILLINGWORTH KILGUST	P1901547	5/10/19
	67250	REPLACE AIR-COMPRESSOR	5,000	NOT	DOING		
FACILITIES ECLIPSE 1820	67200	FROM 2018	+9,843				
FACILITIES JOB 1821	67200	REPLACE UPS IN DATA CENTER	25,000	3,828.00	SANTECH POWER	P1901716	6/11/19
	67200	INSTALL EMERGENCY ALERT SYSTEM	27,000		NOT DOING		
	67200	ABATE FLOOR MASTIC IN FILE ROOM	8,000		NOT DOING		
	67200	SOUNDPROOF ROOM K WALLS	25,000		NOT DOING		
	67200	BLACKTOP IN REAR OF BUILDING	10,000		DEPARTMENT OF PUBLIC WORKS	NO PO	
FACILITIES FRANKLIN 1822	67200	FROM 2018	+6,722				
FACILITIES COURT 1823	67200	FROM 2018	+14,302				
FACILITIES DPW 1824	67200	REMODEL OFFICE SPACE	335,000	22,131.61	ANGUS YOUNG & ASSOCIATES	P1900730	1/11/19
				6,060.00	ANGUS YOUNG & ASSOCIATES	P1901440	4/22/19
				296,798.00	KLOBUCAR CONSTRUCTION	P1901914	7/12/19
				3,534.00	SGTS	P1902545	11/4/19
				4,020.00	SGTS	P1902762	11/5/19
	67200	RECONDITION WASH BAY	175,000	8,900.00	ANGUS YOUNG	P1902137	8/20/19
	67200	FROM 2018 – BELOIT GARAGE RESOLUTION #19-6B-267 RESOLUTION #19-9A-302	+3,923,268 +250,000 +25,000				
	67200	SALT SHED MATERIALS (COMMITTEE OK)		24,985.00	WHEELER LUMBER	P1902401	10/8/19
	67250	VENTILATION UPGRADE RES #19-9A-304	+55,060	44,500.00	TRICOR MECHANICAL	P1902264	9/13/19
	67250	REPLACE WASH BAY OVERHEAD DOORS	12,000	12,538.00	JANESVILLE DOOR COMPANY	P1902551	11/6/19
	67250	REPLACE SINK IN LOCKER ROOM	7,000	NOT	DOING		
FACILITIES FAIR 1828	67200	REPLACE ASPHALT DRIVE	200,000	9,000.00	RH BATTERMAN	P1901805	6/21/19
	67250	REPLACE DOUBLE DOORS CRAIG CENTER	12,000	2,247.20	MARLING LUMBER	P1902611	11/18/19
				2,722.20	MARLING LUMBER	P1902640	11/22/19
				3,086.05	MARLING LUMBER	P1902647	11/25/19
	67250	REPLACE GARAGE DOOR-BLACKHAWK	1,900	2,077.00	JANESVILLE DOOR COMPANY	P1901269	3/28/19
	67250	REPLACE GARAGE DOOR-CRAIG CENTER	3,400	3,294.00	JANESVILLE DOOR COMPANY	P1900786	1/18/19
				9,800.00	INDUSTRIAL ROOFING SYSTEMS	P1900760	1/15/19
FACILITIES JAIL 1837	67200	TUCK POINT/CAULK JOINTS	150,000	134,500.00	STATZ RESTORATION	P1901839	6/28/19
	67200	DOOR & INTERCOM CONTROL COMPUTERS	216,000	179,700.00	SGTS	P1900956	2/15/19
	67200	FROM 2018 - CAMERAS	+205,550	111,398.12	HUNTER SURVEILLANCE & SECURITY	P1901202	3/15/19
	67250	PINEHURST UPS REPLACEMENT	1,000	NOT	DOING		
	67250	HVAC COMPRESSOR	15,000	9,568.00	AIR SERVICES COMPANY	P1900681	1/8/19
				2,755.00	FOLEY ELECTRIC	P1901438	4/22/19
	67250	HONEYWELL CONTROLLER UPDATE	35,000	29,775.00	HONEYWELL	P1900187	1/1/19
	67250	SHOWER REFURBISHMENT	50,000	42,000.00	BADGER SPECIALTY COATINGS	P1900183	1/1/19
	67250	REMOVE 3 RD FLOOR VCT	18,000	18,000.00	HALVERSON CARPETS	P1900186	1/1/19
	FACILITIES COURTHOUSE	67200	COOLING UNIT IN PBX ROOM	80,000	10,000.00	IBC ENGINEERING	P1902271

11/26/19

2019 CAPITAL EXPENDITURES — 67120 \$2,000-\$25,000 / 67125 OVER \$25,000 / 67105 VEHICLES / 67200 CAP IMPROVE / 67250 B&G R&M / 67501 LAND / 67502 EASEMENT

DEPARTMENT	ACCT	DESCRIPTION	BUDGET AMT	ACTUAL AMT	VENDOR	PO#	DATE
1842	67200	UPGRADE FIRE PANEL	100,000	8,186.65	ANGUS YOUNG	P1901509	5/7/19
	67200	ROOF REPLACEMENT		2,500.00	INDUSTRIAL ROOFING SYSTEMS	P1900694	1/9/19
			35,000	18,720.00	NEWCORP CONSTRUCTION	P1902357	10/2/19
	67200	TUCK POINTING & CAULKING	300,000	19,500.00	INDUSTRIAL ROOFING SYSTEMS	P1900761	1/15/19
				269,092.00	CUSTOM RESTORATION	P1902265	9/13/19
	67200	IN-BUILDING CELL PHONE SYSTEM	230,000	2,875.00	CC & N	P1900959	2/15/19
				6,345.00	WIRELESS CONCEPTS INT'L	P1901140	3/6/19
	67200	COOLING TOWER REPLACEMENT	105,000	7,805.52	ANGUS YOUNG & ASSOCIATES	P1901439	4/22/19
				95,000.00	SUN MECHANICAL	P1902511	10/28/19
	67200	RECONDITION CHILLERS		120,298.00	TRANE	P1900184	1/1/19
			130,000	2,960.00	RE MICHELS	P1901022	2/22/19
				2,960.00	RE MICHELS	P1901109	2/28/19
	67200	FROM 2018	+33,350	7,560.00	VENTURE ARCHITECTS	P1901308	4/2/19
			4,000.00	VENTURE ARCHITECTS	P1902530	11/1/19	
67250	REPAIR CONDENSATE DRAIN LINE	75,000	9,600.00	IBC ENGINEERING	P1901812	6/24/19	
67250	CARPET REPLACEMENT		30,000.00	HALVERSON CARPETS	P1900185	1/1/19	
		30,000	4,876.00	HALVERSON CARPETS	P1902361	10/2/19	
			3,196.00	HALVERSON CARPETS	P1902362	10/2/19	
67250	REPLACE ABB DRIVES	20,000	12,487.00	JMB & ASSOCIATES	P1901306	4/2/19	
			2,950.00	FOLEY ELECTRIC	P1901437	4/22/19	
FACILITIES UW-ROCK 1843	67200	RESURFACE PARKING LOT & DRIVE	140,000	938.50	NULINE STRIPING	P1902083	8/8/19
				52,804.10	DEPT OF PUBLIC WORKS	NO PO	9/30/19
FACILITIES HCC 1849	67200	REPLACE HCC PENTHOUSE ROOF	16,000	500.00	PROFESSIONAL SERVICES GROUP	P1900695	1/9/19
	67200	SIDEWALK ADDITION	9,600	4,920.00	CONCRETE WORKS	P1902386	10/7/19
	67200	SECURITY UPGRADE		1,751.48	MEAD & HUNT	P1902360	10/1/19
FACILITIES RH 1851	67200	SEALCOAT PARKING LOT & ADDITIONAL PARKING SPACES	70,000	7,492.00	RH BATTERMAN	P1900880	2/5/19
			83,700	9,791.68	DEPT OF PUBLIC WORKS	NO PO	8/15/19
				121.50	NULINE STRIPING	P1902149	8/20/19
				427.03	DEPT OF PUBLIC WORKS	NO PO	8/15/19
				15,766.83	DEPT OF PUBLIC WORKS	NO PO	9/6/19
				7,429.06	DEPT OF PUBLIC WORKS	NO PO	10/2/19
				6,252.52	DEPT OF PUBLIC WORKS	NO PO	10/23/19
FACILITIES CH SECURE 1855	67200	PHASES 2 & 3 SECURITY UPGRADE	5,815,017				
FACILITIES HSD BUILDING 1857	67200	RENOVATION OF NEW HSD BUILDING RESOLUTION #19-5B-251	+4,400,000	724,000.00	VENTURE ARCHITECTS	P1901642	5/24/19
			+796,000	4,366,282.66	PURCHASE OF BUILDING	NO PO	6/17/19
				5.51	ALLIANT ENERGY	NO PO	7/10/19