

GENERAL SERVICES COMMITTEE
February 15, 2011

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 9:00 A.M., Tuesday, February 15, 2011 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs and Mawhinney.

Committee Members Absent: Supervisor Heidenreich.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Al Dransfield, Senior Buyer; Commander Erik Chellevold; Ron Burdick, Airport Director.

Others Present: Kevin Higgs, The Samuels Group; Chad Oistad, Potter Lawson.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of February 1, 2011, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

2010

Bills/Encumbrances

| | |
|-------------------------------|---------------|
| Courthouse Facility | \$ 192,743.20 |
| General Services | 5,381.94 |
| Glen Oaks Operations | 785.00 |
| Adolescence Services/Guidance | 31.93 |
| Jail Capital Improvement | 5.61 |

2011

Bills/Encumbrances

| | |
|--------------------------------------|-------------|
| Purchasing Inventory | \$ 4,536.48 |
| General Services | 8,317.80 |
| Glen Oaks Operations | 534.60 |
| Juvenile Detention Center Operations | 1,160.47 |
| Communications Center Operations | 111.00 |
| Adolescent Services/Guidance | 182.10 |
| Jail Capital Improvement | 1,039.41 |
| HCC Building Complex | 4,066.21 |

Pre-Approved Encumbrance Amendments.

Eppstein Uhen Architects

\$ 807.05

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrance Amendments for the General Services Committee, second by Supervisor Combs. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs reported on the following:

Safety / Use of Site: No incidents or injuries.

Progress: Plumbing – proceeding with water piping. Electrical – proceeding with overhead electrical rough ins at addition and corridor. Masonry – the booking area platform and walls are complete; the opening in the west wall is closed; will complete the exterior split faced CMU as weather permits. HVAC – proceeding with piping and ductwork rough ins. Fire Protection – is in progress. Interior painting – is in progress.

Administrative: Request for Information: there have been 166 Requests for Information issued to date. Pending Change Order Requests: COR#067 for corridor ceiling replacement has not been accepted; COR#067R corridor ceiling replacement is in review, Samuels has directed some minor demolition work to proceed on a T&M basis to prevent delay to the project while in review; COR#068 for ceiling demolition, previously approved as request #16, Tri North has been directed to proceed on a T&M basis – the cost is \$8,681.32, which is a savings of \$9,175.80. Proposal Requests Issued – PR#011 for west parking lot modifications we are waiting for costs.

Supervisor Mawhinney asked if there was any news on the issue with Alliant. Mr. Higgs said Alliant has not be able to produce any proof they were not at fault, but we were still waiting on them to finish up on their end.

Change Orders Mr. Higgs said they have no change orders at this time.

Purchasing Procedural Endorsement and Contract Award

Amending Architect contract for the Jail Project Regarding Existing Sally Port

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby amend the contract with Potter-Lawson in the amount of \$7,750.00 in order to revise the plan specifications regarding the existing jail sally port.”

Mr. Oistad explained the sally port requires some repair work to the roof and facade as well as a re-evaluation of the security and mechanical concerns and the parking lot. They need to make sure everything will work after it is detached from the building.

Commander Chellevoid said they revisited Phase II, the kitchen addition, and with the electronic monitoring it is looking like we won't need Phase II. He said they thought why tear down a 3,000 sq. ft. building that could be put to good use and would save money by not tearing it down.

Supervisor Mawhinney said this makes good sense.

Mr. Higgs said the electronics need to be looked at for sure, as well as a number of other concerns to make sure the building meets code and security is in place. The building would be used to store snow plows and other equipment.

Chair Owens asked what the original cost to tear down the building was and what the cost would be to leave it up. Mr. Higgs said there was \$15,000 budgeted for demolition and the resolution is for \$7,750, this is about a \$5,000 cost savings to leave the building up. He said the long-range plans have changed and this would be a better use.

Supervisor Combs moved Purchasing Procedural Endorsement and Contract Award on the above resolution, second by Supervisor Mawhinney. ADOPTED.

Purchasing Procedural Endorsement

Authorizing Purchase of Three Network Servers

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that a Purchase Order for one server be issued to Dell in the amount of \$27,999.99.”

Supervisor Mawhinney moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Combs. ADOPTED.

Authorizing the Purchase of Fuel Tank Monitoring System for Southern Wisconsin Regional Airport and Amending the Public Works Department Budget

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, that a contract be awarded to METCO of Hillsboro, Wisconsin, in the total amount of \$13,408.24; and,

BE IT FURTHER RESOLVED, that the Department of Public Works Budget be amended as shown below:

...”

Chair Owens moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Combs. ADOPTED.

Communications and Announcements. The Committee decided on March 15th to tour the Jail.

Adjournment. Supervisor Combs moved adjournment at 9:36 A.M., second by Supervisor Mawhinney. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.