



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, August 11, 2010 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, August 11, 2010, in Room D/E of the Rock County Job Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Phillip Owens, Supervisor; Terry Thomas, Supervisor; Marvin Wopat, Supervisor; Jennifer Bishop, Supervisor; and Susan Masterson, Citizen Representative; Sally Jean Weaver-Landers, Citizen Representative; Minnie Murry, Citizen Representative and Robert Fizzell, Supervisor.

**Committee Members Absent:** None.

**Staff Present:** Charmian Klyve, Director; Jason Witt, Deputy Director; Kate Flanagan, OPS Division Manager; Sandy Brown, Child Protective Services Manager; Kathy Zakarias, CSP Supervisor; Ryan Trautsch, JJS Supervisor; Jennifer Thompson, Long Term Support Division Manager; Jeremy Brown, JJS Supervisor; Linda Graf, JJS Staff; and Sara Mooren, HSD Program Analyst.

**Others Present:** None.

**Approval of Agenda:** Supervisor Owen moved the agenda; seconded by Citizen Representative Masterson with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board meeting of July 28, 2010:** Supervisor Fizzell moved the minutes as presented, seconded by Supervisor Bishop with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Report on ADRC Planning:** Ms. Thompson reported on the areas the ADRC Steering Committee addressed at their first meeting on August 4<sup>th</sup>. The committee viewed a video depicting an ADRC; shared a mission statement from an ADRC; the role of the committee was explained; and the year-to-date progress was reviewed. The Committee was reminded that their role is to focus on the ADRC and not Family Care.

**Report on Juvenile Justice Report:** Mr. Witt advised the Board of the appointment of the new Juvenile Justice Division Manager. The new manager is Lance Horozewski and will start with us on August 23<sup>rd</sup>. Mr. Horozewski comes with a lot of experience and will be an asset to the Department.

Mr. Witt then updated the board on three areas, 1) Probation – transitioning from a court monitoring model to true case management model; 2) Detention Operations and Conditions – from a jail model to Youth Development model. Mr. Pearson and Mr. Liddell will present at the August 25<sup>th</sup> HSD Board meeting; and 3) Use of Detention.

Several Board members expressed concern over some staff having replica law enforcement badges, which Mr. Witt had alluded to during his update.

**Brief Overview of Budget Presentation:** Ms. Klyve gave a short overview of the budget presentation given to the Joint Finance and County Board Staff Committee on August 6<sup>th</sup>. Ms. Klyve responded to questions related to the reduction options and explained that this is an exercise regarding what we might do if we were required to keep our budget at the same tax level as the previous year. Ms. Klyve responded to questions.

**Approval of Contracts, Transfers, and/or Encumbrances:** Ms. Klyve presented one contract and one transfer for approval and responded to questions. Supervisor Wopat moved the contract and transfer, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Approval of Bills:** Ms. Klyve presented the bills for approval and will be responding to question related to the bills via email to the full board.

Job Center	88,694.81	Child/Fam Incent	3,839.00
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Supervisor Owens moved to approve the bills as presented, seconded by Supervisor Wopat with unanimous approval. APPROVED.

*(Citizen Representative Murry out – 5:52 PM)*

**Director's Report:** The W-2 numbers are at 204 cases with one intensive CSJ.

**Committee Requests for Future Agenda Items:** Supervisor Wopat asked for follow up reports on the issue of JJS staff carrying badges, advising it is not ok that they are doing this. Board members also requested a memo be drafted for their signature to advise JJS staff how the Board feels on that issue.

Supervisor Owens requested that other committees be advised of what our Board is working on. PS&J would like to know when our board is dealing with issues that may affect their area. They should be included in the process and changes related to Juvenile Justice. Supervisor Bishop requested this item be placed on the next agenda.

**Next Meeting:** Wednesday, **August 25, 2010** at **4:30 p.m.** at the **Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.**

**Adjournment:** Supervisor Wopat motioned to adjourn, seconded by Supervisor Thomas, with unanimous approval at 6:00 p.m.

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Kim Roehl, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**