

Rock County Agriculture & Extension Education Committee
Wednesday, February 8th, 2012 - 7:00 p.m.
2nd Floor Courthouse Conference Room
Rock County Courthouse
Janesville WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – January 11, 2012
4. Citizen Participation, Information and Announcements
5. 4-H Fairgrounds Maintenance and Contracts
 - A. Fair Association Report – Rob McConnell, Fair Association President
 - B. Discussion of Janesville Leadership Academy Community Service Project at Fairgrounds
 - C. Approval of Rental Contracts
6. Approval of Extension Bills/Transfers/Encumbrances
7. Educator Report
8. Department Staffing Update
9. Educator Performance Reviews March 14
10. County Farm Land Use Policy
11. Comments from Committee
12. Adjourn

Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656000000-62420	MACH & EQUIP RM P1104113-PO#	250.00	9.0%	22.50	0.00	227.50	40.00	
		12/31/11	-VN#051705	BLUE PLANET SOLUTIONS LLC				
				CLOSING BALANCE		187.50		40.00
5656000000-63300	TRAVEL	14,000.00	96.9%	13,574.87	0.00	425.13	63.27	
		12/31/11	-VN#037018	KRISCO, MARY				
				CLOSING BALANCE		361.86		63.27
5656000000-64209	DEMO EXP P1100713-PO#	4,000.00	91.5%	3,983.75	-321.95	338.20	15.00	
		12/31/11	-VN#034620	UNIVERSITY OF WISCONSIN EXTENS				
				CLOSING BALANCE		323.20		15.00
5656000000-64904	SUNDRY EXPENSE	21,000.00	57.6%	24,280.31	-12,168.03	8,887.72	105.38	
		12/31/11	-VN#051176	PARENTE, CRISTINA				
				CLOSING BALANCE		8,782.34		105.38
				U.W. EXTENSION			223.65	
				PROG-TOTAL-PO				

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$223.65 INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

FEB 08 2012

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656100000-62400	R & M SERV	26,000.00 77.6%	26,168.80	-5,991.00	5,822.20		
	P1103568-PO# 12/31/11 -VN#014330		MANPOWER INC			1,100.88	
			CLOSING BALANCE		4,721.32		1,100.88
5656100000-63500	R&M SUPPLIES	13,041.00 94.1%	12,589.90	-316.50	767.60		
	P1104157-PO# 12/31/11 -VN#029077		MEYER WELDING			316.50	
			CLOSING BALANCE		451.10		316.50
	4-H FAIRGROUNDS		PROG-TOTAL-PO			1,417.38	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,417.38 INCURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656000000-63300	TRAVEL	13,500.00	0.0%	0.00	0.00	13,500.00		
		02/01/12 -VN#037018		KRISCO, MARY			17.76	
		02/01/12 -VN#042351		FLICKINGER, ANGELA			499.84	
		02/01/12 -VN#051176		PARENTE, CRISTINA			39.96	
				CLOSING BALANCE		12,942.44		557.56
5656000000-64200	TRAINING EXP	2,000.00	0.0%	0.00	0.00	2,000.00		
		P1200753-PO# 02/01/12 -VN#046279		LOVE AND LOGIC INDUSTRIES INC			60.00	
				CLOSING BALANCE		1,940.00		60.00
5656000000-64209	DEMO EXP	4,000.00	11.9%	400.00	79.85	3,520.15		
		P1200161-PO# 02/01/12 -VN#034620		UNIVERSITY OF WISCONSIN EXTENS			292.21	
				CLOSING BALANCE		3,227.94		292.21
5656000000-64904	SUNDRY EXPENSE	25,000.00	2.2%	561.60	0.06	24,438.34		
		P1200171-PO# 02/01/12 -VN#048126		TRUSTEES OF TUFTS COLLEGE			1,500.00	
		P1200693-PO# 02/01/12 -VN#025845		UNIVERSITY OF WISCONSIN EXTENS			880.00	
		P1200717-PO# 02/01/12 -VN#051697		WISCONSIN MASTER GARDENER PROG			800.00	
		P1200728-PO# 02/01/12 -VN#035847		UNIVERSITY OF WISCONSIN EXTENS			1,000.00	
				CLOSING BALANCE		20,258.34		4,180.00
		U.W.EXTENSION		PROG-TOTAL-PO			5,089.77	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,089.77 INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER \$10,000 TO BE PAID.
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FEB 08 2012 DATE _____ CHAIR _____

Account Number	Name	Yearly Prent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656100000-63500	R&M SUPPLIES	13,800.00	10.8%	38.11	1,461.95	12,299.94	
	P1200712-PO# 02/01/12 -VN#018372			BATTERIES PLUS INC		119.94	
				CLOSING BALANCE	12,180.00		119.94
5656100000-67200	CAPITAL IMPROV	50,000.00	0.0%	0.00	0.00	50,000.00	
	P1200690-PO# 02/01/12 -VN#037487			BOBCAT OF JANESVILLE		2,500.00	
	P1200900-PO# 02/01/12 -VN#027032			GERALD FOX CONTRACTORS		4,872.50	
				CLOSING BALANCE	42,627.50		7,372.50
	4-H FAIRGROUNDS			PROG-TOTAL-PO		7,492.44	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,492.44 INCURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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