

Rock County Agriculture & Extension Education Committee
Wednesday, February 13, 2013 – 7:00 p.m.
2nd Floor Courthouse Conference Room
Rock County Courthouse
Janesville WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of January 9, 2013 Meeting Minutes
4. Citizen Participation, Information and Announcements
5. Southern Wisconsin Agricultural Group (SWAG) update
6. 4-H Fairgrounds Maintenance and Contracts
 - a. Fair Association Report
 - b. Approval of Fairgrounds Rental Contracts
7. Approval of Extension Bills/Transfers/Encumbrances
8. Educator report - Donna Duerst/Megan Rebut
9. Rock County Farm Lease
10. Resolution: Repealing Section 3.206(19) and Creating Section 3.220 of the Rock County Code of Ordinances
11. WACEC State Conference
12. Department Update
13. Comments from the Committee
14. Adjourn

Account Number	Name	Yearly Appropriation	Prcnt Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656000000-63300	TRAVEL	13,500.00	78.1%	10,550.47	0.00	2,949.53		
		12/31/12 -VN#042351		FLICKINGER,ANGELA			18.86	
				CLOSING BALANCE		2,930.67		18.86
5656000000-64209	DEMO EXP	4,000.00	90.1%	4,008.26	-401.66	393.40		
		P1200158-PO# 12/31/12 -VN#018251		HARRIS ACE HARDWARE			45.99	
		P1200163-PO# 12/31/12 -VN#041365		SOIL AND PLANT ANALYSIS LAB			15.00	
				CLOSING BALANCE		332.41		60.99
5656000000-64904	SUNDRY EXPENSE	25,000.00	44.8%	24,034.88	-12,819.35	13,784.47		
		P1203804-PO# 12/31/12 -VN#043760		VALDERS JOURNAL			60.47	
				CLOSING BALANCE		13,724.00		60.47
		U.W.EXTENSION		PROG-TOTAL-PO			140.32	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$140.32 INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 13 2013

DATE _____ CHAIR

Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656000000-63200	PUBL/SUBCR/DUES	1,000.00	38.5%	385.00	0.01	614.99	
	02/04/13 -VN#012386			DUERST, DONNA		105.00	
	02/04/13 -VN#042351			FLICKINGER, ANGELA		100.00	
	02/04/13 -VN#052093			REBOUT, MEGAN		35.00	
				CLOSING BALANCE		374.99	240.00
5656000000-63300	TRAVEL	13,500.00	0.0%	0.00	0.00	13,500.00	
	02/04/13 -VN#012386			DUERST, DONNA		14.69	
	02/04/13 -VN#038628			STUTE, JAMES		51.98	
	02/04/13 -VN#042351			FLICKINGER, ANGELA		259.97	
				CLOSING BALANCE		13,173.36	326.64
5656000000-64200	TRAINING EXP	2,000.00	0.0%	0.00	0.00	2,000.00	
	02/04/13 -VN#038628			STUTE, JAMES		35.00	
				CLOSING BALANCE		1,965.00	35.00
5656000000-64904	SUNDRY EXPENSE	25,000.00	2.6%	658.12	0.11	24,341.77	
	P1300175-PO# 02/04/13 -VN#018251			HARRIS ACE HARDWARE		5.99	
	P1300178-PO# 02/04/13 -VN#047892			MC SPORTS		386.37	
	P1300848-PO# 02/04/13 -VN#025845			UNIVERSITY OF WISCONSIN EXTENS		624.00	
	P1301062-PO# 02/04/13 -VN#022446			LEWISTON, SUE		60.00	
	P1301063-PO# 02/04/13 -VN#052548			UNIVERSITY OF WISCONSIN CORN C		276.00	
				CLOSING BALANCE		22,989.41	1,352.36
	U.W. EXTENSION			PROG-TOTAL-PO		1,954.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,954.00 INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
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 AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 13 2013

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ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-90

Transfer No.

Requested by UW Extension
Department

Jim Stute
Department Head

1/10/13

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
56-5610-0000-63500	R&M Supply	1,814

TO

ACCOUNT #	DESCRIPTION	AMOUNT
56-5610-0000-62400	R&M Service	1,814

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *ESK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

12-90

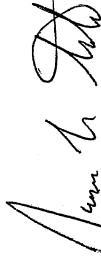
TO: FINANCE DIRECTOR

REQUESTED BY: UW-Extension

Department

Jim Stute

Department Head Signature



DATE:

1/10/2013

	AMOUNT
1) ACCOUNT #: 56-5610-0000-63500 DESCRIPTION: Repair & Maintenance Supply	\$ 1,813.18
CURRENT BALANCE: \$ 4,804 81.21 PROVIDED BY THE FINANCE DIRECTOR	\$ 1,814
2) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

	AMOUNT
ACCOUNT #: 56-5610-0000-62400 DESCRIPTION: Repair & Maintenance Service	\$ 1,813.18
CURRENT BALANCE: \$ 1,814 PROVIDED BY THE FINANCE DIRECTOR	\$ 1,814
2) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

Repair & Maintenance expense is a variable from year-to-year to cover on-going maintenance. Sufficient funds remain in the 2012 budget to cover the shortage in Repair & Maintenance Service.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

Additional maintenance staff hours were required throughout the year to handle various fairgrounds rentals and maintenance requirements. Sufficient funds remain in the R&M Supply account to cover the transfer.

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 1/31/13 Transfer No. 12-98
 Requested By UW Extension Department Jim Stute Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 56-5600-0000-62119 Description: Other Contracted Services Current Balance: \$20,625 SO 2/1/13	8,315	Account #: 56-5600-0000-61108 Description: Seasonal - Regular wages	8,315
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Salary savings on 133 Contract, Horticulture position open since August 1.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Retirement payout for Judy Horvath. Unbudgeted due to lack of notification.

FISCAL NOTE:

Sufficient funding is available for transfer.

ADMINISTRATIVE NOTE:

Recommended.


REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

PURCHASE ORDER NUMBER P1200408 PEID 014330

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 1/31/13

DEPARTMENT UW-Extension

COMMITTEE Ag & Extension

VENDOR NAME Manpower

ACCOUNT NUMBER 56-5610-0000-62400

FUNDS DESCRIPTION R&M Labor

AMOUNT OF INCREASE \$ 1814.00

INCREASE FROM \$ 35,571.52 TO \$ 37,385.52

ACCOUNT BALANCE AVAILABLE \$ 1,814 pending approval of transfer SO 2/1/13

REASON FOR AMENDMENT Labor costs

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

RESOLUTION NO. _____

AGENDA NO. _____

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

SHERIFF ROBERT D. SPODEN
INITIATED BY

PUBLIC SAFETY &
JUSTICE COMMITTEE
SUBMITTED BY



JEROME A. LONG
DRAFTED BY

JANUARY 24, 2013
DATE DRAFTED

REPEALING SECTION 3.206(19) AND CREATING SECTION 3.220 OF
THE ROCK COUNTY CODE OF ORDINANCES

1 The Rock County Board of Supervisors at its regular meeting this ____ day of _____,
2 20__, does ordain as follows:

3
4 I. Section 3.206(19) of the Rock County Code of Ordinances is hereby repealed.

5
6 II. Section 3.220 of the Rock County Ordinances is created to read as follows:

7
8 **3.220 Mistreatment of Animals**

9
10 The following Wisconsin Statutes are hereby adopted by reference to the 2011-2012 statutes and
11 as subsequently amended:

12
13 (A) Definitions: The definitions in Wis. Stats. 951.01 and as subsequently amended apply to this
14 section.

15
16 (B) 951.02 Mistreating animals. No person may treat any animal, whether belonging to the
17 person or another, in a cruel manner. This section does not prohibit normal and accepted
18 veterinary practices.

19
20 (C) 951.05 Transportation of animals. No person may transport any animal in or upon any
21 vehicle in a cruel manner.

22
23 (D) 951.13 Providing proper food and drink to confined animals. No person owning or
24 responsible for confining or impounding any animal may fail to supply the animal with a
25 sufficient supply of food and water as prescribed in this section.

26
27 (1) FOOD. The food shall be sufficient to maintain all animals in good health.

28
29 (2) WATER. If potable water is not accessible to the animals at all times, it shall be
30 provided daily and in sufficient quantity for the health of the animal.

31
32 (E) 951.14 Providing proper shelter. No person owning or responsible for confining or
33 impounding any animal may fail to provide the animal with proper shelter as prescribed in this
34 section. In the case of farm animals, nothing in this section shall be construed as imposing shelter
35 requirements or standards more stringent than normally accepted husbandry practices in the
36 particular county where the animal or shelter is located.

37
38 (1) INDOOR STANDARDS. Minimum indoor standards of shelter shall include:

39
40 (a) Ambient temperatures. The ambient temperature shall be compatible with the health
41 of the animal.

42
43 (b) Ventilation. Indoor housing facilities shall be adequately ventilated by natural or
44 mechanical means to provide for the health of the animals at all times.

45

REPEALING SECTION 3.206(19) AND CREATING SECTION 3.220 OF
THE ROCK COUNTY CODE OF ORDINANCES

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(2) OUTDOOR STANDARDS. Minimum outdoor standards of shelter shall include:

(a) Shelter from sunlight. When sunlight is likely to cause heat exhaustion of an animal tied or caged outside, sufficient shade by natural or artificial means shall be provided to protect the animal from direct sunlight. As used in this paragraph, "caged" does not include farm fencing used to confine farm animals.

(b) Shelter from inclement weather. 1. 'Animals generally.' Natural or artificial shelter appropriate to the local climatic conditions for the species concerned shall be provided as necessary for the health of the animal.

2. 'Dogs.' If a dog is tied or confined unattended outdoors under weather conditions which adversely affect the health of the dog, a shelter of suitable size to accommodate the dog shall be provided.

(3) SPACE STANDARDS. Minimum space requirements for both indoor and outdoor enclosures shall include:

(a) Structural strength. The housing facilities shall be structurally sound and maintained in good repair to protect the animals from injury and to contain the animals.

(b) Space requirements. Enclosures shall be constructed and maintained so as to provide sufficient space to allow each animal adequate freedom of movement. Inadequate space may be indicated by evidence of debility, stress or abnormal behavior patterns.

(4) SANITATION STANDARDS. Minimum standards of sanitation for both indoor and outdoor enclosures shall include periodic cleaning to remove excreta and other waste materials, dirt and trash so as to minimize health hazards.

(F) 951.15 Abandoning animals. No person may abandon any animal.


(G) Whoever violates this section shall be subject to a forfeiture not to exceed \$500 upon conviction.

III. Section 3.220 shall be effective upon publication.

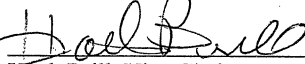
RESPECTFULLY SUBMITTED:

PUBLIC SAFETY & JUSTICE COMMITTEE

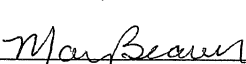
AGRICULTURE & EXTENSION EDUCATION


Ivan Collins, Chair

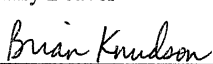
Richard Bostwick, Chair


Hank Brill, Vice Chair

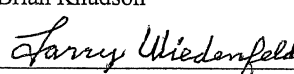
Eva Arnold, Vice Chair


Mary Beaver

Deloyde Sanders


Brian Knudson

Alan Sweeney


Larry Wiedenfeld

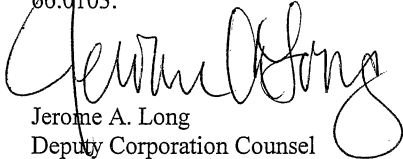
Larry Wiedenfeld

REPEALING SECTION 3.206(19) AND CREATING SECTION 3.220 OF
THE ROCK COUNTY CODE OF ORDINANCES

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LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes §§ 59.02(1) and (2) and 66.0103.



Jerome A. Long
Deputy Corporation Counsel

FISCAL NOTE:


No fiscal impact.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Kautson
County Administrator