

GENERAL SERVICES COMMITTEE
Minutes – December 8, 2015

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, December 8, 2015 in Conference Room N-1, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Brien, Heidenreich and Zajac.

Committee Members Absent: Supervisor Nash.

Staff Members Present: Rob Leu, General Services Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Jodi Timmerman, Deputy Corporation Counsel.

Others Present: Supervisors Russ Podzilni and Sandra Kraft.

Approval of Agenda: Chair Brill said the second page of the 2016 encumbrances has a number of changes and a copy with the changes has been handed out. Supervisor Zajac moved approval of the agenda with these changes to the bills, second by Supervisor Brien. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Heidenreich moved approval of the minutes of November 17, 2015 as presented, second by Supervisor Zajac. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances - 2015

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|--|------------|
| HCC Building Complex | \$ 649.14 |
| Purchasing Inventory and Postage Meter | 8,993.87 |
| General Services | 15,671.91 |
| Glen Oaks Facility Operations | 822.95 |
| Youth Services Center | 950.88 |
| Communications Center Operations | 426.21 |
| Diversion / ASC | 637.59 |
| Jail Capital Improvements | 514.16 |
| Courthouse Facility | 38,446.00 |
| HCC Complex | 131,745.91 |
| Courthouse Security System | 1,000.00 |

Bills/Encumbrances - 2016

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|----------------------------------|--------------|
| Purchasing Inventory | \$ 74,000.00 |
| General Services | 304,856.20* |
| Glen Oaks Facility Operations | 18,878.04 |
| Youth Services Center | 15,038.04 |
| HCC Complex | 158,513.38 |
| Communications Center Operations | 21,274.75 |
| Diversion Program/ASC | 11,880.04 |
| HCC Complex | 6,680.00 |

General Services

11,276.64

Pre-Approved Encumbrance Amendments None.

Supervisor Heidenreich moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee with the changes made to page 2 of the 2016 Encumbrances*, second by Supervisor Zajac. ADOPTED.

Resolution.

Recognizing Jackie Frat

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2015, does hereby recognize Jackie Frat for over 38 years of faithful service, and wishes her the best in all her future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Jackie Frat.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Heidenreich. ADOPTED.

Approval of Eclipse Center Lease. Mr. Leu went over the highlights of the lease and explained that the new lease agreement was less than the current one.

Supervisor Zajac moved approval of the Eclipse Center lease, second by Supervisor Heidenreich. ADOPTED.

Discussion and Possible Action on Requesting Corporation Counsel to Draft Opinions on Contract Sanction Language. Mr. Kuglitsch handed out copies of what sanction language could be put into bid documents (attached).

Supervisor Brien moved to table this item to the next meeting as this is a request from Supervisor Nash and he is absent, second by Supervisor Heidenreich. TABLED to the next meeting.

Updates.

Courthouse Windows Mr. Kuglitsch said the current count of defective windows is 692 out of a total of 928 windows, which is nearly a 75% failure rate. He said the company is obligated to supply the glass.

Discussion on the possibility of getting a cash amount for the cost of producing the glass; storing the glass; and going out for bid and having the chosen contractor store the glass.

Mr. Leu said it will probably be less expensive to put all new windows in.

Supervisor Heidenreich said if we could get the cash value for the windows this would be the way to go. He suggested we release the company for the remaining windows if they do a cash settlement for the current 692 failed ones.

Supervisor Brien moved to have a letter sent with the request for a cash reimbursement, second by Supervisor Heidenreich. ADOPTED.

UW Rock County Campus Dorm Update Supervisor Podzilni informed the Committee that he and Supervisor Kraft met with UW Rock County Foundation members and they said they are still interested in building the dorm.

Mr. Kuglitsch said the property still belongs to the County as they have not put the paperwork through to take ownership. He asked the Committee if the County should continue to wait.

Supervisor Podzilni said the Foundation members said they would like to come before the County Board in February.

Supervisor Kraft said the City of Janesville is requesting approximately \$30,000 in fees to transfer the ownership. She added that the Foundation members are looking forward to working with the new Dean.

Supervisor Podzilni said he and Supervisor Kraft are meeting with the new Dean at 2 P.M. today and may have more to report after the meeting.

Communications, Announcements and Information. None

Executive Session: Supervisors Heidenreich and Zajac moved to go into Executive Session at 8:26 A.M. per Section 19.85(1)(g) Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation. ADOPTED on a roll call vote with the following: Ayes – Supervisors Brill, Brien, Heidenreich and Zajac. Supervisor Nash was absent.

Supervisor Heidenreich moved to go out of Executive Session at 9:04 A.M., second by Supervisor Zajac. ADOPTED.

Adjournment. Supervisor Brien moved adjournment at 9:04 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.