



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, March 12, 2014 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, March 12, 2014, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Terry Fell, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Ashley Kleven, Citizen Representative; Phillip Owens, Supervisor; Terry Thomas, Supervisor; and William Grahn, Supervisor.

Committee Members Absent: Shirley Williams, Citizen Representative; and Marvin Wopat, Supervisor.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Manager; Tim Zuehlke, Controller; Jennifer Thompson, ADRC/LTS Manager; and Joyce Hereford, LTS Social Worker.

Others Present: David Hereford, Joyce Hereford's son. Shelly Zartman, I.T., Beth Nichols I.T., and Mickey Crittenden, I.T. Director.

Approval of Agenda: Supervisor Owens moved the agenda to the floor, seconded by Supervisor Grahn with unanimous approval. Supervisor Owens requested moving agenda items #10 and #11 after agenda item #8. APPROVED.

Approval of Minutes of Human Services Board Meeting of February 26, 2014: Supervisor Grahn moved the minutes to the floor, seconded by Supervisor Owens. Prior to the meeting Supervisor Thomas requested the correction of Supervisor Williams to Citizen Representative Williams on page 2. The minutes were unanimously approved. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Citizen Representative Weaver-Landers moved the two contracts, encumbrance, and transfer to the floor, seconded by Supervisor Fell. Ms. Mooren responded to questions. The contracts, encumbrance, and transfer were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval.

CPS	43,358.65	Crisis	58,280.42
CPS	20,440.67	Admin	49,347.55
CPS	1,122.95		

Citizen Representative Weaver-Landers moved the bills, seconded by Citizen Representative Kleven. The bills were unanimously approved. APPROVED.

Resolution Amending the 2014 HSD Budget to Accept Funding for Treatment Alternative

Program: Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Mooren presented the resolution. She explained Rock County has annually received TAP funding but did not include it in the 2014 HSD Budget as the

State was expected to award 2014 funds on a competitive basis through a request for proposal process. The State has changed its position and will be awarding the funds for 2014. The request for proposal process will be for calendar year 2015. The resolution was unanimously approved. APPROVED.

Praise and Recognition: Ms. Klyve recognized the Rock County I.T. Department for their work on the many moves needed as a result of the HSD reorganization. Human Services represents a third of the County and has different office locations along with extra challenges with the State systems we operate. She introduced Mickey Crittenden, I.T. Director. Mr. Crittenden introduced Beth Nichols, the point person for the computer moves and Shelly Zartman, the point person for the phones moves. He advised Human Services is a complex department and is very system intensive.

Mr. Boutwell explained I.T. and Human Services are meeting quarterly with focus groups at each location to problem solve face to face, and thanked the I.T. Department for their work regarding all the moves. They went smoothly..

Resolution To Recognize Joyce Hereford's Retirement: Supervisor Owens moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Thompson presented the resolution recognizing Ms. Hereford. Ms. Hereford has served the citizens of Rock County for over thirty-five years. Ms. Hereford started working for Rock County as a Child Protective Services Social Worker helping to reunite families. She transferred to the Single Parent unit where her focus was unwed mothers. She returned to the CPS Division for a short time then started her career as a Long Term Support Social Worker in 1992. Ms. Hereford has always wanted to help people and is a genuinely compassionate person who treats people with respect. She will be greatly missed. The resolution was unanimously approved. APPROVED.

Resolution To Recognize Rock County Social Workers: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Thomas. Ms. Thompson presented the resolution recognizing Rock County Social Workers. March is National Social Worker Recognition Month.

Ms. Thompson explained the Mental Health Division Social Workers help to provide treatment and support for individuals with mental illness and other complex problems to overcome challenges and improve quality of life. The Children, Youth and Families Social Workers work with families to inspire hope by building skills and providing strength based services to make positive changes. They are dedicated to ensuring child safety as well.

The Long Term Support Social Workers provide supports for frail and elderly individuals to help keep them in their homes. They build relationships with their clients and their families to preserve the dignity and spirit of every client. The Aging and Disability Resource Center (ADRC) is a one-stop place. The ADRC Social Workers support elderly and adults with physical and developmental disabilities as well as their family and caregivers by providing them useful information and assistance to guide people to services. Ms. Klyve added that Ms. Thompson will be performing in the Dancing with the Stars fundraiser for the Alzheimer's Foundation. The resolution was unanimously approved. APPROVED.

Update on the Human Services Department Office Moves: Mr. Boutwell explained the office moves for the reorganization went well with good support from the I.T. Department. The final phase of moves are on March 25th being the installation of the cubicles on first floor. Ms. Klyve recognized the moves went smoothly due to Mr. Boutwell's organization and close oversight of the project.

Director's Report:

- Ms. Klyve announced a tour of offices would be given following the meeting.

Committee Requests for Future Agenda Items: None.

Next Meeting: Wednesday, March 26, 2014 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference room, Janesville, Wisconsin.

Adjournment: Supervisor Grahn motioned to adjourn, seconded by Supervisor Fell with unanimous approval at 5:00 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD