



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, May 14, 2014 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, May 14, 2014, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Terry Fell, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Citizen Representative (in at 4:51 p.m.); Kathy Schulz, Supervisor; Linda Garrett, Supervisor; and William Grahm, Supervisor.

Committee Members Absent: Ashley Kleven, Citizen Representative; and Terry Thomas, Supervisor.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Cheri Salava, Foster Care Supervisor; Lance Horozewski, CYF Division Manager; Jennifer Wilson, Foster Care Social Worker; and Jennifer Thompson, LTS/ADRC Division Manager.

Others Present: None.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Fell with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of April 23, 2014: Supervisor Fell moved the minutes to the floor, seconded by Supervisor Grahm with unanimous approval. APPROVED.

Citizen Participation: Chair Knudson welcomed Supervisor Garrett and Supervisor Schulz to the Human Services Board. Supervisor Garrett represents Rock County District 15 and Supervisor Schulz represents Rock County District 27.

Election of Vice Chairperson: Supervisor Fell nominated Citizen Representative Weaver-Landers for Vice Chairperson, seconded by Supervisor Grahm. Citizen Representative Weaver-Landers accepted with unanimous approval. APPROVED.

Set Meeting Day and Time: Supervisor Grahm moved to keep the day and time of HSD Board meetings the same, which is the second and fourth Wednesday of the month at 4:30 p.m., seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Approval of Contracts, Transfers, and/or Encumbrances: Citizen Representative Weaver-Landers moved the encumbrances to the floor, seconded by Supervisor Fell. Ms. Mooren responded to questions. The encumbrances were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

Admin	1,204.00
CPS	2,527.00

Citizen Representative Weaver-Landers moved the bills to the floor, seconded by Supervisor Grahn. The bills were unanimously approved. APPROVED.

Resolution to Recognize Rock County Foster Families: Supervisor Grahn moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. May is National Foster Care month. Ms. Salava presented the resolution specifically recognizing the Rock County Foster Families and all they do for our foster children. Ms. Wilson explained the Rock County Foster Families event recognizing foster families at MACs Pizza restaurant was a great success. She explained the Fast Feet For Families event coming up in July helps to offset the costs of the event held last night. Supervisor Schulz requested sending a thank you letter to the owners of MACs Pizza from the HSD Board. The resolution was unanimously approved. APPROVED.

Resolution Amending the 2014 Human Services Department Budget To Accept Funding for a Dementia Care Specialist: Citizen Representative Weaver Landers moved the resolution to the floor, seconded by Supervisor Garrett. Ms. Thompson presented the resolution and explained the State had a competitive grant out to ADRCs specifically to hire a Dementia Care Specialist. Ms. Thompson applied for the grant and Rock County was awarded one of the ten grants in the state. The grant will be prorated for 2014 and will continue into the next year. If the initiative goes well, it may continue after 2015. Ms. Thompson responded to questions. The resolution was unanimously approved. APPROVED.

2013 Annual Report Overview: Ms. Klyve explained at the end of every year an Annual Report is created to summarize the budget and activities of each division within the Human Services Department (HSD). The 2013 Annual Report was distributed to the Board members.

In 2013, we looked at reorganizing the Department to become more effective and efficient in providing services. Human Services is the largest department in the County and one third of the County's workforce. In 2014, we started the reorganization and merged the Child Protective Services (CPS) and Juvenile Justice & Prevention (JJ&P) into one Division, the Children, Youth and Families (CYF) Division. The Technology, Records and Quality Management Division merged with the Fiscal Division into one Division, the Administrative Division. We are moving forward with the Behavioral Health Redesign Committee recommendations for consolidating the children's clinical services for Mental Health (MH) under one program.

Ms. Klyve gave a broad overview of a few highlights from each Division:

In 2012, the Economic Support (ES) Division partnered with six other counties forming the Southern Consortium. Rock County is the lead fiscal and administrative agent for the Southern Consortium. The Southern Consortium Call Center was created as well. In 2013, the State rolled out ACA which increased calls and caseloads for all counties.

In Juvenile Justice & Prevention (JJ&P) the ACTIONS program, an evidence based program, was implemented at the Youth Services Center (YSC). ACTIONS has been very effective in reducing youth corrections and been beneficial for the youth and families of Rock County. An outdoor recreational yard will be added to the YSC in 2014. Youth in the ACTIONS program could be housed for up to a year in the facility. In 2013 Functional Family Case Management (FFCM) was implemented in JJ&P to help families as a whole and will be expanding to CPS in 2014.

In the Mental Health (MH) Division Crisis mobility and Crisis Stabilization were able to reduce hospital stays in 2013. We expanded our Crisis Stabilization bed capacity to 15 with Rock Valley Correctional Programs. ZIA Partners was hired to make changes in the children clinical area and we are working on following their recommendations.

The Child Protective Services (CPS) referrals hit an all time high in 2013. We had more referrals per capita than Milwaukee County. The CPS Division was recognized by the State for meeting compliance and completing assessments within the 60-day deadline. Rock County CPS was recognized by the State as a leader in data tracking, and we received the Permanency Round Table (PRT) Grant, the In-Home Safety Services (IHSS) Grant, and the Post Reunification Grant.

The Aging and Disabilities Resource Center (ADRC) was constructed and started operations at the Job Center. The At Risk Adult/Elder Abuse program is housed in the ADRC. Our Long Term Support (LTS) unit continues to handle Waiver cases. We have been talking about moving toward Family Care for the past six years. We are one of fifteen counties still processing Waiver cases. Governor Walker has lifted the hold that was put on counties who had not switched to Family Care.

Ms. Mooren reviewed the 2013 fiscal aspects and responded to questions.

Director's Report:

- Ms. Klyve advised on May 28th the regular HSD Board meeting will be held at 4:30 p.m. in the 3rd Floor Conference room. Following at 6:00 p.m. in the HCC Auditorium on 1st Floor, Care Wisconsin will give a presentation on an analysis they have done on Family Care.

Committee Requests for Future Agenda Items: Citizen Representative Williams requested an agenda item to discuss diversity within the department and she would like to look at the process of how we are engaging the community as a whole.

Next Meeting: Wednesday, May 28, 2014 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference room, Janesville, Wisconsin. Following at 6:00 p.m., Joint HSD/DD Board Meeting Care Wisconsin presentation, HCC Auditorium, 1st Floor.

Adjournment: Citizen Representative Weaver Landers motioned to adjourn, seconded by Supervisor Schulz unanimous approval at 5:58 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD