



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, May 28, 2014 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, May 28, 2014, in the 3<sup>rd</sup> Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Terry Fell, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Citizen Representative; Kathy Schulz, Supervisor; Linda Garrett, Supervisor; Terry Thomas, Supervisor and William Grahn, Supervisor.

**Committee Members Absent:** Ashley Kleven, Citizen Representative.

**Staff Present:** Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Carla Haigh, ES Division Manager; Jennifer Thompson, LTS/ADRC Division Manager; and Carolyn Teague, ES Worker.

**Others Present:** None.

**Approval of Agenda:** Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Grahn with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of May 14, 2014:** Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Citizen Representative Williams with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Approval of Contracts, Transfers, and/or Encumbrances:** Citizen Representative Weaver-Landers moved the three contracts and one encumbrance to the floor, seconded by Supervisor Grahn. Ms. Mooren responded to questions. The contracts and encumbrance were unanimously approved. APPROVED.

**Approval of Bills:** Mr. Zuehlke presented the bills for approval and responded to questions.

Admin	10,898.33	Admin	47,796.15
AODA	25,174.42	SubCare	617.00
Admin	3,005.97		

Supervisor Thomas moved the bills to the floor, seconded by Citizen Representative Weaver-Landers. The bills were unanimously approved. APPROVED.

**Resolution to Recognize Carolyn Teague:** Supervisor Grahn moved the resolution to the floor, seconded by Supervisor Garrett. Ms. Haigh introduced Carolyn Teague and presented the resolution recognizing Ms. Teague's thirty four years of service. Ms. Teague has worked in the Economic Support Division her entire career with the County. Ms. Teague has proven herself to be compassionate, caring and committed to the Economic Support Division. The resolution was unanimously approved. APPROVED.

**2013 Annual Report on Economic Support Division:** Ms. Haigh reviewed the 2013 highlights in the Economic Support Division. She reminded in 2012 the Rock County Economic Support formed the seven county consortium called the Southern Consortium. Rock County is the Administrative Lead for the Southern Consortium. The State monitors the performance standards of all the consortia throughout the State. The Call Center was created to handle incoming calls for the Southern Consortium. The calls continue to increase. In 2013 the Southern Consortium met the State performance standards.

The Affordable Care Act (ACA) had a big impact on the Economic Support Division. We spent most of 2013 gearing up and hired and trained staff to help with the change to ACA. There are so many pieces to the ACA and so many changes that are continuing into 2014. We are having another open enrollment in November 2014 for healthcare. The hiring of the Consortium Trainer was critical for the success of the Southern Consortium.

**2013 Annual Report on Long Term Support and ADRC:** Ms. Thompson advised there were not a lot of changes in the Long Term Support (LTS) Division in calendar year 2013, but the Aging and Disability Resource Center (ADRC) was opened in March of 2013. Since then the ADRC has been helping to get people connected to services. The Elder Abuse phone calls increased for 2013. The ADRC is a positive for the Division and is not fully staffed at this time. There are two more positions budgeted for the ADRC, if needed. There were two Disability Benefit Specialists (DBS) hired at the end of 2013 to help the aging and disabled between the ages of 18-59 with financial benefits and to assist clients with Social Security denials. A Dementia Care Specialist will be hired in 2014 under a grant that was recently awarded to Rock County. Ms. Thompson responded to questions and agreed to look into the data collected related to diversity. She will focus on targeting marketing toward the disabled population.

**Director's Report:**

- Ms. Klyve distributed a thank you letter sent to MAC's pizza shack for supporting the recent Foster Family recognition event.
- Care Wisconsin will be giving a presentation tonight at 6:00 p.m. in the HCC Auditorium.

**Committee Requests for Future Agenda Items:** Supervisor Fell asked to hold a future meeting at the Job Center so the new members can visit the ADRC. Discussion lead to the possibility of the next HSD Board meeting being held at the Job Center.

Citizen Representative Weaver-Landers invited Board members to shadow workers to get an idea of what they do, as she has done previously. Board members wishing to shadow should contact Jodi Parson ahead of time so it can be arranged.

**Next Meeting:** Wednesday, June 11, 2014 at 4:30 p.m., at the Rock County Job Center, in Room D/E, Janesville, Wisconsin.

**Adjournment:** Supervisor Garrett motioned to adjourn, seconded by Supervisor Fell with unanimous approval at 5:13 p.m.

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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**