

HEALTH SERVICES COMMITTEE

August 20, 2014

COMMITTEE MEMBERS PRESENT: Supervisors Grahn, Fell, Pleasant, Driscoll arrived at 8:45A

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; Dave Sudmeier, Controller; Doug Keating, Maintenance

OTHERS PRESENT: Jim Haseman, Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA – Chair Grahn called the meeting of the Rock County Health Services Committee to order at 8:07 a.m. in the Rock Haven Class Room. Supervisors Fell and Pleasant moved approval of the agenda. ADOPTED

Election of Vice Chair – Supervisor fell nominated Supervisor Pleasant. Supervisor Pleasant accepted. Vote of 3-0 as Supervisor Pleasant as Vice Chair.

APPROVAL OF MINUTES – June 11, 2014 and July 9, 2014 – Supervisors Fell and Pleasant moved approval of the minutes of June 11 and July 9, 2014. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS –

State Surveyors have entered Rock Haven on Sunday, August 17, 2014 for the annual survey and four complaints and will exit this afternoon.

Rock Haven has been granted 28 I-Pods for the music and memory program for the residents. This is \$1,000 worth of equipment that the residents can enjoy music.

Brenton Driscoll arrived at 8:45 a.m. He gave a brief introduction to the committee.

Sue Prostko wanted to know if the committee was in agreement in moving the Health Service Committee Meeting to the Administrative Conference Room. The classroom is very busy with educational meetings and this would free up the classroom. The Committee was in agreement with this move. Starting in September the meetings will be held in the Village Commons, Administrative Conference Room at 8:00 a.m.

BILLS – Supervisors Fell and Pleasant moved approval of the bills. ADOPTED

Chair Grahn questioned what the \$19,000 to Select Sound was for. Doug Keating stated that in June there was a lightning strike. It ruined the call light system and it had

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taken four days to fix the issue. The company needed to put in new wiring in the buildings. This has been turned over to the insurance.

Supervisor Pleasant questioned if the floor tiling issues have been resolved. Doug Keating said Coyle Carpeting will fix all problems and will be under warranty for five more years.

BUDGET TRANSFERS – Supervisor Fell and Pleasant moved approval of Budget Transfers contingent on the County Boards approval of the Resolution to amend Rock Haven's budget. ADOPTED

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – Supervisors Fell and Pleasant moved approval of the Pre-Approved Encumbrances. ADOPTED

OLD BUSINESS

Rock Haven Building – Doug Keating gave an update on the building. The physical plant surveyor was here and there were four building sites given. Two of them were construction issues. There were two emergency lights missing. A few of the doors did not latch properly and a dirty linen cart was being stored in the wheelchair room. The building plant surveyor checks every room and closets. Paperwork was perfect in the Maintenance Department. Maintenance logs everything that each person does each day. Seventy percent of what Maintenance does is preventative maintenance.

NEW BUSINESS

Budget Resolution – Supervisor Fell and Pleasant moved to approve the Resolution to Amend Rock Haven's 2014 Budget. APPROVED

REPORTS

CENSUS – Sue Prostko, NHA gave an update of the patient census.

EDUCATION – Delegation of Nursing Duties and Dementia Care

RESIDENT COUNCIL – The next scheduled meeting is September 16, 2014 at 10:15 a.m.

FINANCE – Mr. Sudmeier went over the 2014 second quarter report that was handed out to the committee. Sue Prostko, NHA gave a handout of the budget.

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NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, September 10, 2014 at 8 a.m. in the Rock Haven Conference Room at the Village Commons Building.

ADJOURNMENT – Supervisors Grahn and Garrett moved to adjourn the meeting.

~~ADOPTED. The meeting adjourned at 9:12 a.m.~~

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE
