

**COUNTY BOARD STAFF COMMITTEE**  
**August 11, 2009**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M., on Tuesday, August 11, 2009 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Kraft, Bussie, Jensen, Joiner, Ott, Peer, Yankee.

**Committee Members Excused:** Supervisor Arnold.

**Staff Members Present:** Craig Knutson, County Administrator; Jeff Smith, Finance Director; Jeff Kuglitsch, Corporation Counsel; John Becker, Human Resources Director; Phil Boutwell and Josh Smith, Assistants to the County Administrator; Kris Baker, Child Support Director; Rob Leu, General Services Director; Mickey Crittenden, Information Technology Director; LuAnn Kane, Developmental Disabilities Director; Rita Costrini/Norgal, Mediation & Family Court Services Director; Lori Stottler, County Clerk; Karen Cain, Public Health Officer; Michelle Schultz, Real Property Lister; Ben Coopman, Public Works Director.

**Others Present:** None.

**Approval of Agenda.** Supervisor Yankee moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

**Approval of Minutes.** Supervisor Jensen moved approval of the minutes of July 7, 2009, second by Supervisor Ott. ADOPTED.

**Citizen Participation, Communications and Announcements.** Supervisor Joiner recommended everyone read the article Phil Boutwell wrote for the WCA magazine.

Mr. Smith said he has written to the IRS with regard to mileage but has not yet received a reply.

Vice Chair Kraft commented on the 911 Communications Center being re-accredited for the fourth time. It is the only accredited dispatch center in the State of Wisconsin and this is a real accomplishment.

**Bills/Encumbrances.**

Human Resources

\$ 468.00

Supervisor Kraft moved approval of the above bills for the County Board Staff Committee, second by Supervisor Bussie. ADOPTED.

## **Resolutions**

### **Authorizing Ground Lease with T-Mobile Central LLC for Tower on Fairgrounds**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2009 does hereby authorize the County Board Chair and the County Clerk to enter into a ground lease with T-Mobile Central LLC.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Bussie. Supervisor Ott said he will again be dissenting on a tower lease because he feels the County could negotiate more money. Supervisor Bussie thanked Mr. Boutwell for all of his efforts in securing this lease. ADOPTED on a roll call vote of 7 ayes (Podzilni, Kraft, Bussie, Jensen, Joiner, Peer, Yankee), 1 no (Ott), and 1 absent (Arnold).

### **To Prorate Employee Health Contributions for Part-Time Unilateral Employees**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors assembled this \_\_\_\_ day of \_\_\_\_\_, 2009 does hereby authorize that non-represented employees hired after September 1, 2009 into positions with an FTE of 0.5 or greater but less than 1.0 FTE shall be eligible for a County contribution toward health coverage prorated to the FTE of the position they hold.

**BE IT FURTHER RESOLVED,** that the proration of health contribution shall not apply to employees of the County as of September 1, 2009 who maintain continuous service with the County, nor applicants to whom a bona fide offer has been extended prior to September 1, 2009.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Bussie. Mr. Knutson explained this has been in place for years with Local #1258. If we fill positions in the future less than full time, the health insurance will be prorated in accordance with the percentage of employment. Mr. Becker said other benefits, i.e., vacation and sick leave, are currently prorated. ADOPTED.

### **Recognizing Kathryn Bartz for Service to Rock Haven**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2009 does hereby recognize Kathryn Bartz for her 20 years, 2 months of service and extend their best wishes to her in her future endeavors; and,

**BE IT FURTHER RESOLVED,** that the County Clerk be authorized and directed to furnish a copy of this resolution to Kathryn Bartz.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Peer.  
ADOPTED.

**Recognizing Joyce Davis for Service to Rock Haven**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2009 does hereby recognize Joyce Davis for her 35 years, 6 months of service and extend their best wishes to her in her future endeavors; and,

**BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this resolution to Joyce Davis.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Joiner.  
ADOPTED.

**Jury Appreciation Month**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2009 does hereby support the goals of Juror Appreciation Month:

- Educate the public about jury duty and the importance of jury service; and,
- Applaud the efforts of jurors who fulfill their civic duty; and,
- Ensure that all jurors are treated with respect and that their service is not unduly burdensome.

**BE IT FURTHER RESOLVED**, by the Rock County Board of Supervisors extends its sincere thanks and appreciation to all employers who pay their normal wages while allowing them to serve as jurors, preventing financial hardship and fostering community strength.

**BE IT FINALLY RESOLVED**, by the Rock County Board of Supervisors honors the service and commitment of citizens who perform jury duty, who by participating in the judicial process aid those elected to serve the citizens of Rock County by preserving the rule of law, the basis for a free society.”

Supervisor Jensen moved approval of the above resolution, second by Supervisor Peer.  
ADOPTED.

**Presentation and Endorsement of County Mission Statement.** Mr. Knutson said he thanks everybody who worked on this for their input. It is a great idea and a lot of thought went into it. Ms. Stottler said this mission statement is something we can all focus on and suggested a copy be placed in every department. Supervisor Jensen said the mission statement is an excellent

idea and she agrees it should be placed in all of the buildings. Mr. Coopman said this is a tool in the organization to show why we come here.

Ms. Stottler said having the backing of the County Board and County Administration would be favorable. Supervisors Kraft and Bussie said they support this mission statement and requested it be put in resolution form and presented at the next County Board Staff Committee meeting.

**Discuss and Take Possible Action on Future Worker's Compensation Provider** Mr. Kuglitsch reminded the Committee that Cambridge has done Workers Compensation for Rock County for 25 years. Our contract expired April 19<sup>th</sup> and we have been operating on a month-to-month basis since that time. We were informed by Cambridge that they were being sold to Xchanging, a British company, and our claims would be handled out of their Dallas, Texas, office. They have no Midwest branches.

Mr. Kuglitsch said Dodge County was also in the process of selecting a Worker's Compensation carrier and we were able to use their proposals. Mr. Kuglitsch, Mr. Smith, Mr. Knutson and Mr. Becker reviewed proposals from CCMSI and Willis HRH and checked references. Rock County's risk management consultant, T. E. Brennan, also reviewed the proposals and concurred with the selection of Willis HRH. Mr. Kuglitsch said they are recommending Willis HRH, who is being used by 15 of 32 self-funded counties in the State, and whose references were excellent. Our coverage with them could start on September 1, 2009.

Mr. Coopman asked if Willis HRH provides "loss control training", with Mr. Kuglitsch advising it is not part of their original proposal, but it is something we can work on.

Mr. Kuglitsch said if this is approved today, a resolution will be drafted and will go before the Finance Committee at a special meeting on Thursday, August 13, 2009, at 5:30 P.M., and then on to the County Board the same day.

Supervisor Ott moved approval of contracting with Willis HRH as our Worker's Compensation Provider, second by Supervisor Yankee. ADOPTED.

**Adjournment.** Supervisor Peer moved adjournment at 4:45 P.M., second by Supervisor Joiner. ADOPTED.

Respectfully submitted,

Linda Milligan  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**