

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, JULY 5, 2011 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – June 9, 2011 and June 21, 2011
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Discussion and Possible Action – Rock Haven Facility Project Bidding – Multiple Prime Contractors
7. Updates
 - A. Jail Project
 1. Update Report
 2. Change Orders
8. Resolution
 - A. Awarding Contract for the Andrews/Williams Exterior Painting Project at UW-Rock County
9. Communications, Announcements and Information
10. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62460	BLDG SERV R&M	45,000.00	55.1%	26,007.09	-1,188.00	20,180.91	
	P1100487-PO# 06/29/11 -VN#036883					CENTERWAY AUTO REPAIR	127.27
	P1100493-PO# 06/29/11 -VN#017559					FIRST SUPPLY MADISON LLC	404.01
	P1102354-PO# 06/29/11 -VN#016132					SHUMWAY APPLIANCE	1,138.00
	P1102370-PO# 06/29/11 -VN#016132					SHUMWAY APPLIANCE	50.00
						CLOSING BALANCE	18,461.63
							1,719.28
1818159200-62463	FIRE ALARM	18,500.00	87.2%	16,136.37	0.00	2,363.63	
	P1100480-PO# 06/29/11 -VN#037169					ABC FIRE AND SAFETY INC	64.00
	P1102500-PO# 06/29/11 -VN#018588					BANDT COMMUNICATIONS INC	285.00
						CLOSING BALANCE	2,014.63
							349.00
1818159200-63109	OTHER SUPP/EXP	56,750.00	40.2%	23,039.40	-175.00	33,885.60	
	P1100497-PO# 06/29/11 -VN#030781					HOME DEPOT/GEFC	22.92
	P1100505-PO# 06/29/11 -VN#014423					MC MASTER-CARR SUPPLY COMPANY	358.99
	P1100506-PO# 06/29/11 -VN#030347					NAPA AUTO PARTS	96.84
	P1102425-PO# 06/29/11 -VN#047154					LOWELL C HAGEN TRUCKING INC	175.00
						CLOSING BALANCE	33,231.85
							653.75
	HCC BLDG.COMPLEX					PROG-TOTAL-PO	2,722.03

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,722.03 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0.00 100.0%	24,254.57	-81,366.97	57,112.40		
	P1100384-PO# 07/01/11 -VN#039632			OFFICE PRO		1,223.45	
	P1100385-PO# 07/01/11 -VN#030630			J AND G OFFICE PRODUCTS		487.09	
	P1100389-PO# 07/01/11 -VN#048467			STAPLES ADVANTAGE		3,880.51	
	P1100391-PO# 07/01/11 -VN#048866			CARTRIDGE CONNECTION,THE		21.00	
				CLOSING BALANCE		51,500.35	5,612.05
	BAL.SHEET A/C		PROG-TOTAL-PO			5,612.05	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,612.05 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62400	R & M SERV	132,537.00	72.1%	61,045.00	34,549.72	36,942.28		
	P1100400-PO# 07/01/11 -VN#010938				ARAMARK UNIFORM SERVICES INC		251.00	
					CLOSING BALANCE	36,691.28		251.00
1818100000-63104	PRNT & DUPLICATI	30,000.00	74.6%	22,401.42	0.00	7,598.58		
	P1100384-PO# 07/01/11 -VN#039632				OFFICE PRO		3,206.40	
					CLOSING BALANCE	4,392.18		3,206.40
1818100000-63500	R&M SUPPLIES	215,000.00	29.3%	63,007.96	0.00	151,992.04		
	P1100420-PO# 07/01/11 -VN#019954				FERGUSON ENTERPRISES INC		426.54	
	P1100428-PO# 07/01/11 -VN#030781				HOME DEPOT/GEFC		124.81	
	P1100429-PO# 07/01/11 -VN#047242				H O H WATER TECHNOLOGY INC		1,905.40	
	P1100430-PO# 07/01/11 -VN#029890				JACK AND DICKS FEED AND GARDEN		465.50	
	P1100436-PO# 07/01/11 -VN#024806				LA FORCE HARDWARE AND MANUFACT		414.00	
	P1100441-PO# 07/01/11 -VN#014534				MENARDS		29.99	
	P1100448-PO# 07/01/11 -VN#015055				PBBS EQUIPMENT CORPORATION		30.28	
	P1100458-PO# 07/01/11 -VN#016376				STATE ELECTRICAL SUPPLY INC		90.28	
	P1100460-PO# 07/01/11 -VN#048467				STAPLES ADVANTAGE		639.25	
	P1100463-PO# 07/01/11 -VN#018296				AARONS LOCK AND SAFE INC		148.60	
	P1100923-PO# 07/01/11 -VN#028846				TRUGREEN		375.00	
	P1101649-PO# 07/01/11 -VN#018115				CHURCHILL, RANDALL		1,626.00	
	P1102198-PO# 07/01/11 -VN#011052				BADGERLAND MOVERS INC		1,611.50	
	P1102315-PO# 07/01/11 -VN#026046				JMB & ASSOCIATES		662.50	
	P1102426-PO# 07/01/11 -VN#021860				BJOIN INC		107.00	
	P1102472-PO# 07/01/11 -VN#046163				MASTERS BUILDINGS SOLUTIONS		1,200.00	
					CLOSING BALANCE	142,135.39		9,856.65
					GENERAL SERVICES			13,314.05
					PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13,314.05 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

JUL 05 2011

DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-62400	R & M SERV	39,500.00	3.2%	1,140.83	124.18	38,234.99	
	P1100400-PO# 07/01/11 -VN#010938			ARAMARK UNIFORM SERVICES INC		19.86	
				CLOSING BALANCE	38,215.13		19.86
1818110000-63500	R&M SUPPLIES	20,000.00	43.8%	8,770.19	0.00	11,229.81	
	P1100428-PO# 07/01/11 -VN#030781			HOME DEPOT/GEFCF		43.30	
	P1100460-PO# 07/01/11 -VN#048467			STAPLES ADVANTAGE		471.01	
				CLOSING BALANCE	10,715.50		514.31
	GLEN OAKS OPER.			PROG-TOTAL-PO		534.17	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$534.17 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	73,500.00 13.9%	5,371.15	4,902.86	63,225.99		
	P1100400-PO# 07/01/11 -VN#010938			ARAMARK UNIFORM SERVICES INC		13.56	
			CLOSING BALANCE		63,212.43		13.56
1818120000-63500	R&M SUPPLIES	20,000.00 72.4%	14,481.18	0.01	5,518.81		
	P1100428-PO# 07/01/11 -VN#030781			HOME DEPOT/GECP		11.30	
			CLOSING BALANCE		5,507.51		11.30
	JUV,DET,OPER.		PROG-TOTAL -PO			24.86	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$24.86 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-63500	R&M SUPPLIES	21,000.00	38.1%	8,008.77	0.01	12,991.22	
	P1100398-PO# 07/01/11 -VN#048889			ALL CLIMATE MECHANICAL LLC		1,015.00	
	P1100460-PO# 07/01/11 -VN#048467			STAPLES ADVANTAGE		84.12	
				CLOSING BALANCE		11,892.10	1,099.12
	COMM.CTR.OPER.		PROG-TOTAL-PO				1,099.12

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,099.12 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-63500	R&M SUPPLIES	10,000.00	47.6%	4,769.73	0.00	5,230.27	
	P1100418-PO# 07/01/11 -VN#012507			ENERGETICS INC		10.68	
	P1100458-PO# 07/01/11 -VN#016376			STATE ELECTRICAL SUPPLY INC		64.92	
				CLOSING BALANCE	5,154.67		75.60
	ADOL.SER/GUIDANC		PROG-TOTAL-PO			75.60	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$75.60 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00	17.3%	17,040.23	287.40	82,672.37	
	P1100414-PO# 07/01/11 -VN#010156			DEGARMO PLUMBING INC		48.39	
	P1100418-PO# 07/01/11 -VN#012507			ENERGETICS INC		5.20	
	P1100428-PO# 07/01/11 -VN#030781			HOME DEPOT/GECE		81.56	
	P1100441-PO# 07/01/11 -VN#014534			MENARDS		7.48	
				CLOSING BALANCE		82,529.74	142.63
	JAIL.CAP.IMPROV.			PROG-TOTAL-PO			142.63

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$142.63 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818420000-67200	CAPITAL IMPROV	816,994.00	59.5%	433,665.05	53,247.96	330,080.99	
	P1101507-PO# 07/01/11 -VN#039816					4,855.00	
	P1102434-PO# 07/01/11 -VN#036838					100.00	
					CLOSING BALANCE	325,125.99	4,955.00
	CTHS FACILITY				PROG-TOTAL -PO		4,955.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,955.00 INCURRED BY COURTHOUSE FACILITY IMPROVEMEN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818430000-67200	CAPITAL IMPROV	10,957,630.00	93.1%	9,902,684.39	300,114.15	754,831.46	
		P1101873-PO# 07/01/11 -VN#026308		RH BATTERMAN AND COMPANY INC		1,405.00	
ENC		R1102772-PO# 06/29/11 -VN#025487		ANGUS YOUNG ASSOCIATES		23,800.00	
				CLOSING BALANCE		729,626.46	25,205.00
		U-ROCK EXPANSION		PROG-TOTAL-PO			25,205.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$25,205.00 INCURRED BY U-ROCK EXPANSION PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200	CAPITAL IMPROV	9,329,350.00	91.4%	7,599,856.33	929,370.38	800,123.29	
	P1101950-PO# 07/01/11 -VN#045522			COOKS		4,780.77	
	P1102351-PO# 07/01/11 -VN#017231			WESTPHAL AND COMPANY INC		650.00	
	P1102352-PO# 07/01/11 -VN#017231			WESTPHAL AND COMPANY INC		1,448.00	
				CLOSING BALANCE		793,244.52	6,878.77
	JAIL/HCC COMPLEX			PROG-TOTAL-PO		6,878.77	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,878.77 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818500000-67200 ENC	CAPITAL IMPROV R1102771-PO# 06/28/11 -VN#047169	356,000.00	8.8% 25,335.05	6,200.00	324,464.95	324,450.00	
							CLOSING BALANCE 324,450.00
			JDC CAP.IMPROV. PROG-TOTAL-PO			14.95	324,450.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$324,450.00 INCURRED BY JDC CAPITAL IMPROVEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	CAPITAL IMPROV	1,540,000.00	93.8%	688,071.73	757,214.07	94,714.20	
	P1101643-PO# 07/01/11 -VN#035338			ECS MIDWEST LLC		8,870.00	
	P1102118-PO# 07/01/11 -VN#035338			ECS MIDWEST LLC		1,000.00	
				CLOSING BALANCE		84,844.20	9,870.00
	ROCK HAVEN PROJ			PROG-TOTAL-PO		9,870.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,870.00 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2011

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1001806 PEID _____

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL ACCOUNT

AMOUNT OF INCREASE \$ 677.75

INCREASE FROM \$ 4,514,124.66 TO \$ 4,514,802.41

ACCOUNT BALANCE AVAILABLE \$ 821,505 603¹¹ 25

REASON FOR AMENDMENT CHANGE ORDER #29 - SEE ATTACHED

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT



To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: June 2, 2011
RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 025

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

**Change Order Request #095
Total Cost; \$ 297.32**

COR # 095 pertains to the response to RFI #202, Door Position Switches.

RFI # 202 directs the installation of door position switches at doors I-102a and I-102b. These switches were not included with the door hardware schedule and are required for the security electronics system to monitor the doors.

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

**Change Order Request #096
Total Cost; \$ 380.43**

COR # 096 pertains to Proposal Request # 15, Suicide Watch Modifications.

Proposal Request # 15 provides direction to modify CMU wall and toilet location to provide limited privacy, while allowing Correction officers the ability to monitor inmates that are on suicide watch status. This is an owner requested change to the documents.

Total cost for Program request # 025 = \$ 677.75



PURCHASE ORDER NUMBER P1001806 PEID _____

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL ACCOUNT

AMOUNT OF INCREASE \$ 2,126.36

INCREASE FROM \$ 4,511,998.30 TO \$ 4,514,124.66

ACCOUNT BALANCE AVAILABLE \$ 821,505 6-23-11 86

REASON FOR AMENDMENT CHANGE ORDER #28 - SEE ATTACHED

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT



To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: June 2, 2011
RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 024

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

Change Order Request #090 Total Cost; \$ 326.62

COR # 090 pertains to the response to RFI #198, Door Position Switch.

RFI # 190 directs the installation of overhead door position switches at the new Vehicle Sally Port. These switches are required for the security electronics system to monitor the doors.

Change Order Request #091 Total Cost; \$ 952.80

COR # 091 pertains to RFI # 197, Temporary H2 Fixture and Replacement.

RFI # 197 provides direction for installing temporary exterior light fixtures to accommodate occupancy requirements. The electrical inspector requires the exterior fixture to have a "re-strike". The specified fixture does not have the re-strike feature. The replacement fixture has a 6 week lead time and would not be available to accommodate occupancy inspection.

Change Order Request #093 Total Cost; \$ 450.50

COR # 093 pertains to RFI # 206, Sanitary Manhole.

RFI # 206 was issued to address a sanitary manhole that was lower than the asphalt elevations. Tri North Builders directed their contractor to raise the elevation to be flush with the new asphalt surface.

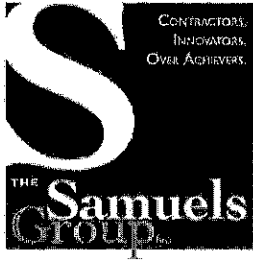
Change Order Request #094 Total Cost; \$ 396.44

COR # 094 pertains to RFI # 164, Add Fire Rated Partition.

RFI # 164 provides direction to install metal studs, drywall and insulation to accommodate a fire rated wall conflict. The south wall of room # I-114 is required to be installed to the roof deck to achieve the required fire rating. A structural metal roof joist was in conflict with this wall, requiring a metal stud and drywall partition be installed to achieve the required rating.

Total cost for Program request # 024 = \$ 2,126.36





To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: June 28, 2011
RE: Program Request for Phase # 1 Jail Renovation Project

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

Program Request # 027

Change Order Request #104
Total Cost; \$ 25,618.31

COR # 104 pertains to Proposal Request # 23, Glazing at existing pods.

Proposal Request # 23 directs the replacement of existing tinted security glass with clear security glass at the existing pod control areas.

The glass replacement was part of the original scope of work that was omitted when the project was scaled back to eliminate renovation of the existing pod controls walls.

With the addition of the mirrored glass in the dayrooms, the tinted glass in the pod controls reduces visibility for the Correctional officers more than anticipated. The combination of clear glass in pod controls, lighting adjustments in the corridors, and mirrored glass at the dayrooms, will allow Correctional officers the ability to monitor inmates while preventing inmates from monitoring and reacting to activities in the pod controls.



Total cost for Program Request # 027 = \$ 25,618.31

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

June 20, 2011
DATE DRAFTED

**Awarding Contract for the Andrews/Williams Exterior Painting Project
at UW-Rock County**

- 1 **WHEREAS**, the exterior columns, window frames, and metal trim on Andrews/Williams Hall need to be
- 2 re-painted; and,
- 3
- 4 **WHEREAS**, specifications were prepared and bids solicited for the work; and,
- 5
- 6 **WHEREAS**, funding was included in the 2011 Budget for this project.
- 7
- 8 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 9 this _____ day of _____, 2011, that a contract for the Andrews/Williams
- 10 Exterior Painting Project be awarded to Sutterlin Restoration of Janesville in the Base Bid amount of
- 11 \$48,500.00; and,
- 12
- 13 **BE IT FURTHER RESOLVED**, that a contingency in the amount of \$4,000.00 be established to cover
- 14 authorized change orders.

Respectfully submitted,

Purchasing Procedural Endorsement

General Services Committee:

Mary Mawhinney, Chair

Phillip Owens, Chair

Vote Date

Henry Brill, Vice Chair

FISCAL NOTE:

Sufficient funds are available in General Services UW-Rock County Expansion Project, A/C 18-1843-0000-67200, for this contract. This capital project account was largely funded with County Sales Tax proceeds.

Ronald Combs

Jeffrey M. Smith
Finance Director

Jason Heidenreich

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, Sec. 59.52(29), Wis. Stats, requires the project to be let to the lowest responsible bidder.

Mary Mawhinney

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

Jeffrey S. Kuglitsch
Corporation Counsel

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518

Executive Summary **Andrews/Williams Hall Exterior Painting Project**

The resolution before you awards the contract for painting of the exterior metal framework and surfaces on Andrews/Williams Hall at UW-Rock County, to Sutterlin Restoration of Janesville. The \$48,500.00 contract will include surface preparation of all metal surfaces, followed by the application of primer and paint as specified. Deteriorated caulk joints will be repaired, and the stone window sills will be cleaned.

The north, south, and east sides of the building will be completed first. To allow the new grass to take hold on the west side of the building, Sutterlin will return in September to work on the west face.

Two bids were received, even though eight other vendors were solicited. Sutterlin Restoration was the low bidder. Reference checks were all positive.



PROJECT#: 2011-59
 PROJECT: ANDREWS-WILLIAM HALL EXTERIOR PAINTING
 BID DUE DATE: JUNE 7, 2011 – 1:30 P.M. (CDT)
 DEPARTMENT: GENERAL SERVICES – UW ROCK COUNTY CAMPUS

	SUTTERLIN RESTORATION JANESVILLE, WI	KD PAINTING MADISON, WI
BASE BID	\$ 48,500.00	\$ 57,980.00
BID BOND RECEIVED	YES	YES
STATEMENT OF BIDDER'S QUALIFICATIONS RECEIVED	YES	YES

This project was advertised in the Beloit Daily News and on the Internet at www.co.rock.wi.us.

Nine (9) additional vendors were solicited that did not respond.

Prepared By: Alan Dransfield
Senior Buyer

Department Head Recommendation: Sutterlin Restoration

Robert Lee,
Signature _____ Date _____

Governing Committee Approval: _____
Chair _____ Vote _____ Date _____

Purchasing Procedural Endorsement: _____
Chair _____ Vote _____ Date _____