

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services
-Facilities Management
-Maintenance
-Duplicating
-Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, OCTOBER 16, 2012 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – October 2, 2012
4. Transfers and Appropriations
5. Bills/Encumbrances
6. Pre-Approved Encumbrance Amendments
7. Updates
 - A. Jail Project
 - 1) Update Report
 - 2) Change Orders
 - B. Rock Haven
 - 1) Update Report
 - 2) Correction of Change Order #18
 - 3) Change Orders
 - C. Parking Lot Project
 - 1) Update Report
 - 2) Change Orders
8. Resolutions
 - A. Authorizing Purchase of Welch Allyn Equipment for Rock Haven
 - B. Authorizing a Contract for Moving Services to the New Rock Haven Facility
 - C. Authorizing Purchase of Riding Lawn Mower for Rock Haven
 - D. Authorizing Purchase of Riding Lawn Mower for General Services
 - E. Authorizing Lease of Multi-function Copier for General Services
(Resolution will be provided at the meeting)
9. 2013 Budget Review
10. Communications, Announcements and Information
11. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN P1202014-PO# 10/08/12 -VN#051998	0.00 100.0%	25,579.71	87,805.43	-113,385.14	259.00	
					CLOSING BALANCE	-113,644.14	259.00
0000000001-17100	POSTAGE METER CH P1200347-PO# 10/08/12 -VN#044977	0.00 100.0%	41,373.37	35,556.19	-76,929.56	474.90	
					CLOSING BALANCE	-77,404.46	474.90
	BAL.SHEET A/C		PROG-TOTAL-PO			733.90	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$733.90 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

OCT 16 2012

DATE _____

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62400	R & M SERV	133,000.00 92.2%	104,497.31	18,172.96	10,329.73		
	P1200293-PO#	10/08/12 -VN#010938		ARAMARK UNIFORM SERVICES INC		244.38	
				CLOSING BALANCE	10,085.35		244.38
1818100000-63104	PRNT & DUPLICATI	32,000.00 80.8%	12,646.62	13,230.52	6,122.86		
	P1202438-PO#	10/08/12 -VN#050792		CUSTOM COPIES LLC		315.00	
	P1202964-PO#	10/08/12 -VN#048358		COUNT MACHINERY		70.00	
				CLOSING BALANCE	5,737.86		385.00
1818100000-63500	R&M SUPPLIES	210,000.00 64.0%	136,720.56	-2,257.25	75,536.69		
	P1200290-PO#	10/08/12 -VN#018296		AARONS LOCK AND SAFE INC		62.23	
	P1200296-PO#	10/08/12 -VN#011198		BELOIT FIRE PROTECTION COMPANY		83.50	
	P1200297-PO#	10/08/12 -VN#030879		BJ ELECTRIC SUPPLY INC		133.75	
	P1200305-PO#	10/08/12 -VN#012202		DE VERE COMPANY INC		47.07	
	P1200307-PO#	10/08/12 -VN#012507		ENERGETICS INC		568.40	
	P1200308-PO#	10/08/12 -VN#019048		FASTENAL COMPANY		11.57	
	P1200313-PO#	10/08/12 -VN#036010		GRAINGER PARTS		6.39	
	P1200314-PO#	10/08/12 -VN#018251		HARRIS ACE HARDWARE		421.65	
	P1200316-PO#	10/08/12 -VN#030781		HOME DEPOT/GEFC		19.92	
	P1200317-PO#	10/08/12 -VN#047242		HOH WATER TECHNOLOGY INC		2,485.43	
	P1200318-PO#	10/08/12 -VN#029890		JACK AND DICKS FEED AND GARDEN		1,514.10	
	P1200328-PO#	10/08/12 -VN#014423		MC MASTER-CARR SUPPLY COMPANY		161.03	
	P1200329-PO#	10/08/12 -VN#014534		MENARDS		46.09	
	P1200330-PO#	10/08/12 -VN#033302		MID STATE EQUIPMENT JANESVILLE		70.00	
	P1200341-PO#	10/08/12 -VN#025791		SGTS INC		508.91	
	P1200342-PO#	10/08/12 -VN#016104		SHERWIN WILLIAMS		416.39	
	P1200343-PO#	10/08/12 -VN#018266		SULLIVAN SIGNS INC		225.00	
	P1200344-PO#	10/08/12 -VN#016376		STATE ELECTRICAL SUPPLY INC		920.29	
	P1200345-PO#	10/08/12 -VN#048467		STAPLES ADVANTAGE		1,250.92	
	P1201347-PO#	10/08/12 -VN#051583		SAFETY MANAGEMENT AND TRAINING		450.00	
	P1201439-PO#	10/08/12 -VN#011891		WERNER ELECTRIC SUPPLY COMPANY		75.10	
	P1201944-PO#	10/08/12 -VN#029103		DVORAK LANDSCAPE SUPPLY LLC		158.00	
	P1202700-PO#	10/08/12 -VN#010630		YVRON CORPORATION		2,100.00	
	P1203051-PO#	10/08/12 -VN#051897		EMEDCO		157.25	
				CLOSING BALANCE	63,643.70		11,892.99
				GENERAL SERVICES PROG-TOTAL-PO		12,522.37	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,522.37 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
 B. BILLS UNDER \$10,000 TO BE PAID.
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____
 DATE _____ CHAIR _____

OCT 16 2012

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500	R&M SUPPLIES	22,000.00	68.5%	15,091.74	0.00	6,908.26	
	P1200290-PO# 10/08/12 -VN#018296			AARONS LOCK AND SAFE INC		19.99	
	P1200296-PO# 10/08/12 -VN#011198			BELOIT FIRE PROTECTION COMPANY		89.00	
	P1200303-PO# 10/08/12 -VN#011970			CONNORS SUPPLY INC		272.00	
	P1200307-PO# 10/08/12 -VN#012507			ENERGETICS INC		36.00	
	P1200314-PO# 10/08/12 -VN#018251			HARRIS ACE HARDWARE		14.77	
	P1200323-PO# 10/08/12 -VN#013741			JOHNSTONE SUPPLY		115.30	
	P1200328-PO# 10/08/12 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		36.98	
	P1200344-PO# 10/08/12 -VN#016376			STATE ELECTRICAL SUPPLY INC		44.69	
				CLOSING BALANCE		6,279.53	628.73
				GLEN OAKS OPER.			628.73
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$628.73 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-63500	R&M SUPPLIES	28,000.00	66.8%	18,778.76	-68.90	9,290.14	
	P1200296-PO# 10/08/12 -VN#011198					242.95	
	P1200297-PO# 10/08/12 -VN#030879					186.01	
	P1200310-PO# 10/08/12 -VN#044398					428.41	
	P1200318-PO# 10/08/12 -VN#029890					154.50	
	P1200344-PO# 10/08/12 -VN#016376					416.00	
	P1203051-PO# 10/08/12 -VN#051897					68.90	
						CLOSING BALANCE	
							7,793.37
							1,496.77
	JUV.DET.OPER.					PROG-TOTAL-PO	1,496.77

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,496.77 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-62400	R & M SERV	24,000.00 31.0%	7,394.61	65.47	16,539.92		
	P1200293-PO# 10/08/12 -VN#010938			ARAMARK UNIFORM SERVICES INC		20.34	
			CLOSING BALANCE		16,519.58		20.34
1818160000-63500	R&M SUPPLIES	23,660.00 44.2%	10,758.01	-279.40	13,181.39		
	P1200321-PO# 10/08/12 -VN#013693			JOHNSON CONTROLS INC		1,816.63	
	P1200328-PO# 10/08/12 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		161.03	
	P1200345-PO# 10/08/12 -VN#048467			STAPLES ADVANTAGE		99.05	
	P1202270-PO# 10/08/12 -VN#038974			BADGERLAND REFRIGERATION INC		210.50	
	P1203051-PO# 10/08/12 -VN#051897			EMEDCO		68.90	
			CLOSING BALANCE		10,825.28		2,356.11
	COMM.CTR.OPER.		PROG-TOTAL-PO			2,376.45	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,376.45 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER \$10,000 TO BE PAID.
C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____
OCT 16 2012 DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-62400	R & M SERV	36,700.00	5.5%	2,110.08	-55.07	34,644.99	
	P1200293-PO# 10/08/12 -VN#010938			ARAMARK UNIFORM SERVICES INC		65.37	
				CLOSING BALANCE	34,579.62		65.37
1818170000-63500	R&M SUPPLIES	17,000.00	64.0%	10,958.21	-68.90	6,110.69	
	P1200295-PO# 10/08/12 -VN#018372			BATTERIES PLUS INC		25.90	
	P1200297-PO# 10/08/12 -VN#030879			BJ ELECTRIC SUPPLY INC		96.05	
	P1200309-PO# 10/08/12 -VN#019954			FERGUSON ENTERPRISES INC		816.34	
	P1200310-PO# 10/08/12 -VN#044398			FIRST SUPPLY LLC		38.06	
	P1200314-PO# 10/08/12 -VN#018251			HARRIS ACE HARDWARE		24.96	
	P1200316-PO# 10/08/12 -VN#030781			HOME DEPOT/GEFC		72.38	
	P1200343-PO# 10/08/12 -VN#018266			SULLIVAN SIGNS INC		324.00	
	P1203051-PO# 10/08/12 -VN#051897			EMEDCO		68.90	
				CLOSING BALANCE	4,644.10		1,466.59
	ADOL.SER/GUIDANC			PROG-TOTAL-PO		1,531.96	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,531.96 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____
 OCT 16 2012 DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00	18.1%	69,053.61	-50,873.86	81,820.25	
	P1200302-PO# 10/08/12 -VN#022402					CONGRESS GLASS INC	187.70
	P1200303-PO# 10/08/12 -VN#011970					CONNORS SUPPLY INC	427.38
	P1200309-PO# 10/08/12 -VN#019954					FERGUSON ENTERPRISES INC	105.24
	P1200313-PO# 10/08/12 -VN#036010					GRAINGER PARTS	934.57
	P1200314-PO# 10/08/12 -VN#018251					HARRIS ACE HARDWARE	13.78
	P1200325-PO# 10/08/12 -VN#029662					LD DANIELS AND ASSOCIATES INC	6,111.00
	P1200340-PO# 10/08/12 -VN#015524					REINDERS INC	127.41
	P1201439-PO# 10/08/12 -VN#011891					WERNER ELECTRIC SUPPLY COMPANY	15.47
	P1202921-PO# 10/08/12 -VN#024018					GRAYBAR INC	356.84
	P1203026-PO# 10/08/12 -VN#041831					CITY OF JANESVILLE	418.45
						CLOSING BALANCE	73,122.41
							8,697.84
	JAIL.CAP.IMPROV.					PROG-TOTAL-PO	8,697.84

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,697.84 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818500000-67200	CAPITAL IMPROV	356,000.00	99.7%	316,719.97	38,545.08	734.95	
	P1001743-PO# 10/08/12 -VN#036838			ARNOLD AND O SHERIDAN INC		620.00	
				CLOSING BALANCE	114.95		620.00
	YSC CAP.IMPROV.			PROG-TOTAL-PO		620.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$620.00 INCURRED BY YSC CAPITAL IMPROVEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	CAPITAL IMPROV	30,840,000.00	93.0% 21,380,477.57	7,329,514.13	2,130,008.30		
	P1201687-PO# 09/30/12 -VN#047574			AMSAN LLC		203.66	
	P1201700-PO# 09/30/12 -VN#047574			AMSAN LLC		708.00	
	P1201720-PO# 09/30/12 -VN#047574			AMSAN LLC		3,753.00	
	P1202140-PO# 09/30/12 -VN#052048			BRECK'S		1,062.45	
ENC	R1203342-PO# 10/01/12 -VN#022461			MULROONEY MOVING AND STORAGE I		25,000.00	
ENC	R1203450-PO# 10/10/12 -VN#051870			GIELOWS LAWN AND GARDEN EQUIPM		13,824.65	
				CLOSING BALANCE	2,085,456.54		44,551.76
	ROCK HAVEN PROJ		PROG-TOTAL-PO			44,551.76	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$44,551.76 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

OCT 16 2012

DATE _____

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62160	CLEANING CONTRAC	25,900.00 57.0%	0.00	14,784.00	11,116.00		
	P1203000-PO# 10/10/12 -VN#046225			PETERSON CLEANING INC		11,088.00	
				CLOSING BALANCE	28.00		11,088.00
1818159200-62460	BLDG SERV R&M	56,000.00 73.6%	44,473.78	-3,252.97	14,779.19		
	P1200231-PO# 10/10/12 -VN#030347			NAPA AUTO PARTS		358.80	
	P1202901-PO# 09/30/12 -VN#044447			SILVER LINING HOOD SERVICE LLC		575.00	
	P1202911-PO# 09/30/12 -VN#024816			RF TECHNOLOGIES INC		3,035.58	
	P1202960-PO# 09/30/12 -VN#014990			OIL EQUIPMENT CO INC		435.50	
	P1203108-PO# 09/30/12 -VN#016758			TRANE COMPANY		921.89	
				CLOSING BALANCE	9,452.42		5,326.77
1818159200-62470	BLDG R & M	44,215.00 30.6%	14,741.98	-1,197.50	30,670.52		
	P1200216-PO# 10/10/12 -VN#010156			DEGARMO PLUMBING INC		250.00	
	P1200220-PO# 10/10/12 -VN#017559			FIRST SUPPLY MADISON LLC		204.77	
	P1202864-PO# 10/10/12 -VN#026360			NIEMAN CENTRAL WISCONSIN ROOFI		1,517.50	
	P1202973-PO# 10/10/12 -VN#052238			POWELL CONSTRUCTION INC		3,080.00	
	P1203181-PO# 10/10/12 -VN#051885			PRECISION METAL FAB INC		375.00	
				CLOSING BALANCE	25,143.25		5,527.27
1818159200-63109	OTHER SUPP/EXP	46,000.00 48.6%	22,364.72	11.29	23,623.99		
	P1200209-PO# 10/10/12 -VN#046075			AIRGAS NORTH CENTRAL		219.50	
	P1202035-PO# 09/30/12 -VN#022253			RADISSON HOTEL LA CROSSE		119.00	
	P1202902-PO# 09/30/12 -VN#040776			ASSURED LOCKSMITH TRAINING INC		217.11	
	P1203016-PO# 09/30/12 -VN#025055			JOHNSON PLASTICS		253.91	
	P1203074-PO# 10/10/12 -VN#017812			WOODWARD PETROLEUM SERVICE		25.00	
	P1203109-PO# 10/10/12 -VN#043589			WHEA II		35.00	
	P1203165-PO# 10/10/12 -VN#022402			CONGRESS GLASS INC		384.00	
				CLOSING BALANCE	22,370.47		1,253.52
1818159200-63111	PAPER PRODUCTS	3,500.00 0.0%	0.00	0.00	3,500.00		
	P1203001-PO# 09/30/12 -VN#048467			STAPLES ADVANTAGE		896.12	
				CLOSING BALANCE	2,603.88		896.12
	HCC BLDG.COMPLEX		PROG-TOTAL-PO			24,091.68	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$24,091.68 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

OCT 16 2012

DATE _____

CHAIR

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Rock Haven Project

AMOUNT OF INCREASE \$ 39,750.19

INCREASE FROM \$ 17,347,639.09 TO \$ 17,387,389.28

ACCOUNT BALANCE AVAILABLE \$ 2,099,294.60 SB 10/5/12

REASON FOR AMENDMENT Change Order #18 (Partial) See attached

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 2/98

RECEIVED OCT 4 - 2012

Rock County

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

CHANGE ORDER

No. 00025

TITLE: Program Request # 18 (Partial)

DATE: 10/2/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Brad Fierst
C. G. Schmidt
11777 West Lake Park Drive
Milwaukee, WI 53224
Phone: 414.828.0630

CONTRACT NO: 1

DESCRIPTION OF CHANGE:

Item	Description	Stock	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00009	PCO # 131 pertains to RFI #346 Ceiling NI-100 and NI-200.		1.000		\$2,490.35	0.00%	\$0.00	\$2,490.35

Unit Cost: \$39,750.19

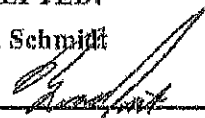
Unit Tax: \$0.00

Total: \$39,750.19

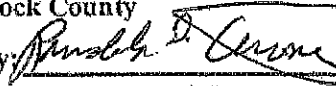
The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,337,360.91)
The Contract Sum Prior to This Change Order was	\$17,347,639.09
The Contract Sum Will be Increased	\$39,750.19
The New Contract Sum Including This Change Order	\$17,387,389.28
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt

By: 
Brad Fierst

Rock County

By: 
Randolph Terronez

The Samuels Group, Inc.

By: 
Kevin C. Higgs

Date: 10/3/2012

Date: 10/3/2012

Date: 10/2/2012

COPY

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER .18-1851-0000-67200

FUNDS DESCRIPTION Rock. Haven Project

AMOUNT OF INCREASE \$ 82,916.68

INCREASE FROM \$17,387,389.28 TO \$17,470,305.96

ACCOUNT BALANCE AVAILABLE \$ 2,199,294.60 SB 10/5/12

REASON FOR AMENDMENT Change Order #19 See attached

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 2/98

RECEIVED OCT 4 - 2012

Rock County

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

CHANGE ORDER

No. 00026

TITLE: Program Request # 19
PROJECT: Rock Haven Health Care Facility
TO: Attn: Brad Fierst
C. G. Schmidt
11777 West Lake Park Drive
Milwaukee, WI 53224
Phone: 414.828.0630

DATE: 10/2/2012
JOB: 6637
CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below.

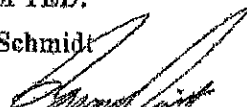
(Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	PCO #119 pertains to a directive by the DHS & Local inspectors requiring fire caulking at all load bearing walls.		1.000		\$82,916.68	0.00%	\$0.00	\$82,916.68

Unit Cost: \$82,916.68
 Unit Tax: \$0.00
 Total: \$82,916.68

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,297,610.72)
The Contract Sum Prior to This Change Order was	\$17,387,389.28
The Contract Sum Will be Increased	\$82,916.68
The New Contract Sum Including This Change Order	\$17,470,305.96
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Brad Fierst

Rock County
By: 
Randolph Terronez

The Samuels Group, Inc.
By: 
Kevin C. Higgs

Date: 10/3/2012

Date: 10/3/2012

Date: 10/2/2012

COPY



Program Request # 18 (Revised)

To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: September 18, 2012

RE: Rock County Project # 2011-63 -Rock Haven Skilled Nursing Facility

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

Change Order Request #032R

Total Cost; \$ -6950.00 (Credit)

PCO #032R pertains to a substitution request for the elevators.
The substitution request was approved through the submittal process.

Change Order Request #086R

Total Cost; \$ 16,705.17

PCO #086R pertains to Construction Bulletin #16 Finishes.
CB#16 provides direction for the contractor to provide the selected finishes for the project. At bid time the contractors were directed to provide an allowance for finishes that would be selected at a later date in the project. The cost provided in PCO #086R is for cost associated with the tile selection.

Change Order Request # 095R

Total Cost; \$ 0 (Zero)

PCO #095R pertains to RFI #283 Ceiling Wall and Window Conflict.
RFI #283 provides direction for resolving a framing conflict by omitting window and replacing with framing and exterior wall finishes. The solution was negotiated from an increase of \$2,245.17 to a zero cost impact.

Change Order Request #109

Total Cost; \$ 15,640.90

PCO #109 pertains to changes associated with RFI's and Construction Bulletins issued prior to Hamilton Benchmark being contracted to install the fire sealant.

Note: Cost evaluation in process, requesting preliminary approval.

Change Order Request #111

Total Cost; \$ 23,726.21

PCO #111 pertains to RFI #307 Clarify Rim Grade of inlet1.
RFI #307 directs the contractor to install storm piping 10" deeper than originally shown on the plans, resulting in additional excavation, engineered fill, and wider area of asphalt patching. Elevation provided in RFI # 307 also required the contractor to utilize a trench box for excavation for safe installation.



environments

www.samuelsgroup.net

Change Order Request #116R

Total Cost; \$ 7,748.68

PCO #116R pertains to an owner directive to install access panels in each wing of each neighborhood. In addition to the owner's request to provide/install, the local building inspector also requested access panels.

Change Order Request #121

Total Cost; \$ 3,374.80

PCO #121 pertains to RFI #355.1 Exit Signs for Mezzanine Doors.

RFI #121 directs the installation of (2) exit signs at the mezzanine doors. These are required by the local building inspector. **(Pending EUA Review)**

Change Order Request #129

Total Cost; \$ 988.05

PCO #129 pertains to RFI #293 Venting for Sink in Kitchen Island.

RFI #123 directs the installation of a wall to encapsulate the sink vent in the kitchen island. **(Pending EUA Review)**

Change Order Request # 130

Total Cost; \$ 8,372.10

PCO # 130 pertains to RFI #305 Point Load at North End of GR3F.

RFI # 305 provides direction to furnish and install a new GR3F girder and construct a new column to carry the load. Additional CMU block and ductwork modifications were required to accommodate the column. **(Pending EUA Review)**

Change Order Request # 131

Total Cost; \$ 2,490.35

PCO #131 pertains to RFI #346 Ceiling N1-100 and N1-200.

RFI # 346 provides direction to eliminate the drywall soffit and provide wall to wall ACT ceiling due to the location and accessibility of valves above the ceiling. **(Pending EUA Review)**

Total cost for Program Request # 18 = \$ 72,096.26 (Revised)



RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY



Sherry Gunderson
DRAFTED BY

General Services Committee
SUBMITTED BY

October 8, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF WELCH ALLYN EQUIPMENT FOR ROCK HAVEN

1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,
 2
 3 WHEREAS, the facility design includes eight households and a physician clinic area; and,
 4
 5 WHEREAS, nurses and physicians will be taking resident vital signs in these areas; and,
 6
 7 WHEREAS, medical equipment is available that allows staff to complete these tasks quickly and
 8 accurately; and,
 9
 10 WHEREAS, the Welch Allen equipment allows staff to monitor blood pressure, pulse, oxygen
 11 saturation and temperature; and,
 12
 13 WHEREAS, the equipment is compatible with electronic charting systems, allowing data to be entered
 14 electronically into the resident's medical record; and,
 15
 16 WHEREAS, the bids were solicited for these products with three vendor submitted bids that met the
 17 specifications (results attached).
 18
 19 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
 20 this ____ day of, _____ 2012 does hereby recommend that a Purchase Order be issued to Gulf South
 21 Medical of Jacksonville, Florida for \$35,235.08 for the purchase of Welch Allen equipment for Rock
 22 Haven.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair

Mary Mawhinney, Chair

Henry Brill, Vice Chair

Vote Date

Ivan Collins

Jason Heidenreich

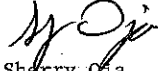
Ed Nash

AUTHORIZING PURCHASE OF WELCH ALLYN EQUIPMENT FOR ROCK HAVEN

Page 2

FISCAL NOTE:

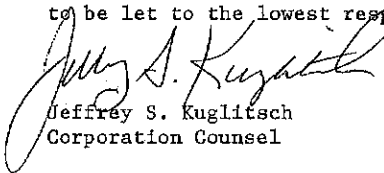
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200 for the cost of this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

As we planned for the design of our new facility, we planned to expand our medical equipment in order to promote ease and accuracy with testing. In addition, we looked for systems that will be compatible with electronic medical records. We chose to continue with the Welch Allyn series as we have been pleased with our current monitors. Our current monitors will be used in the Physical Therapy clinic, the Occupational Therapy and in the dental office.

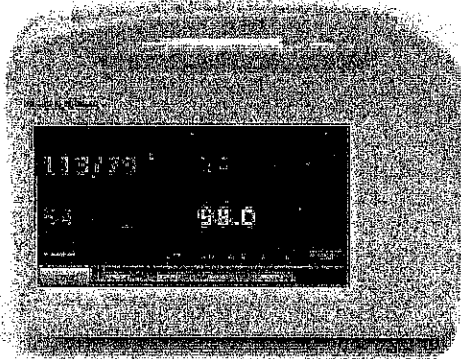
DESCRIPTION

- 8 EACH - Welch Allyn 64MTXX-B Connex Vital Signs Monitor with Blood Pressure Masimo SpO2 and SureTemp Thermometry
- 8 EACH - Welch Allyn 4800-60 Accessory Cable Management Stand with CVSM
- 1 EACH - Welch Allyn 84MTVXC-B Connex Integrated Wall System (CIWS) with Blood Pressure Masimo SpO2, SureTemp Thermometry, MacroView Otoscope and Coaxial Ophthalmoscope

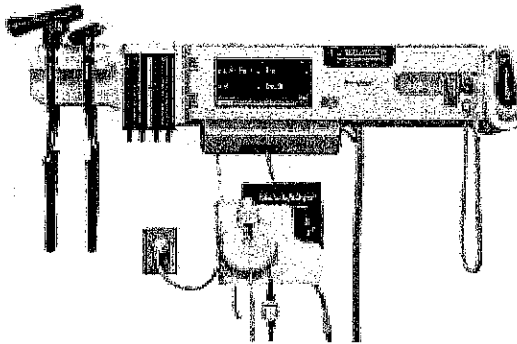
SERVICE PLANS

- 8 EACH - S1-6000 CVSM Comprehensive Partnership Program - 1 year
- 1 EACH - S1-CIWS CIWS Comprehensive Partnership Program - 1 year

Nurses on each of the eight households will use the Welch Allen Connex Vital Signs Monitor-with wheeled cart to complete blood pressure, temperature, pulse and oxygen saturation testing.



The Welch Allen Connex Integrated Wall System will be mounted in the physician exam room in our clinic area. The monitor is the same as the nurses' version. In addition, the wall unit includes an otoscope and ophthalmoscope.





BID SUMMARY FORM

PROJECT NUMBER: #2012-71
 PROJECT NAME: WELCH ALLYN EQUIPMENT
 BID DUE DATE: OCTOBER 4, 2012 – 1:30 P.M.
 FOR: ROCK HAVEN NURSING HOME

	GULF SOUTH MEDICAL JACKSONVILLE FL	PROFESSIONAL MEDICAL NEW LENOX IL	WELCH ALLYN NAPERVILLE IL
COST EACH - 64MTXX-B MONITOR	3,305.42	3,407.50	4,089.00
COST EACH - 4800-60 STAND	302.22	312.50	375.00
COST EACH - 84MTVXC-B WALL SYSTEM	4,597.59	4,658.89	5,990.00
TOTAL EQUIPMENT COST FOR: (8) 64MTXX-B MONITORS/(8) 4800-60 STANDS (1) S1-CIWS WALL SYSTEM	\$ 33,458.71	\$ 34,418.89	\$ 41,702.00
COST EACH - S1-6000 1 YEAR MAINTENANCE	183.82	178.39	237.00
COST EACH - S1-CIWS 1 YEAR MAINTENANCE	305.81	276.99	368.00
TOTAL EQUIPMENT & MAINTENANCE COST	\$ 35,235.08	\$ 36,123.00	\$ 43,966.00

Invitation to Bid was advertised in the Janesville Gazette and on the internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: GULF SOUTH MEDICAL

SIGNATURE: *Judy Durbauer* 10/8/12 DATE

GOVERNING COMMITTEE APPROVAL: _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT: _____ VOTE _____ DATE _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY



Sherry Gunderson
DRAFTED BY

General Services Committee
SUBMITTED BY

October 8, 2012
DATE DRAFTED

AUTHORIZING A CONTRACT FOR MOVING SERVICES TO THE NEW ROCK HAVEN FACILITY

1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,
 2
 3 WHEREAS, many pieces of equipment, furnishings, resident care items, resident personal care items,
 4 office equipment and supplies must be moved from our current location to the new facility over the weeks
 5 preceding the resident move; and,
 6
 7 WHEREAS, the amount of items to be moved warrants the use of a professional moving company; and,
 8
 9 WHEREAS, the bids were solicited for these products with three vendor submitted bids that met the
 10 specifications (results attached).
 11
 12 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
 13 this ___ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Mulrooney
 14 Moving of Janesville, WI not to exceed \$25,000.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair

Mary Mawhinney, Chair

Henry Brill, Vice Chair

Vote Date

Ivan Collins

Jason Heidenreich

Ed Nash

AUTHORIZING A CONTRACT FOR MOVING SERVICES TO THE NEW ROCK HAVEN FACILITY

FISCAL NOTE:

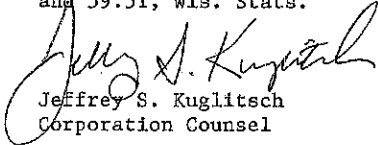
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200 for the cost of this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

As we plan for our resident move date, it is essential that we move equipment, furnishings and resident belongings to our new facility in preparation for their arrival.

MOVE SEQUENCE

- Several different move dates will need to be scheduled.
- Initial move will be during the first week of February 2013.
Items to be moved this date include:
 - All new equipment & furniture in storage at the Health Care Center.
 - All confidential stored records.
 - All items not needed at the current Rock Haven prior to patient move date.
 - New maintenance equipment & tools in storage.
- The second move date will be during the week of February 11th.
Items to be moved this date include:
 - Extra furniture from resident rooms, day rooms, common areas.
 - Maintenance equipment & tools.
- The third move date will be early March
Items to be moved this date include:
 - Everything remaining in Rock Haven that is not needed for immediate care of the residents.
- Patient move date will be March 18, 2013.
- Movers will move beds and other miscellaneous resident room items March 18, 2013.
- Final move date will be agreed upon between moving company and Nursing Home Administrator.

NOTE: Dates are tentative and will be firmed up once construction is nearing completion. Contracted moving company will need to work with Rock Haven Nursing Home Director to determine exact dates. Additional move dates may be needed. Contracted moving company will need to be flexible.



PROJECT NUMBER #2012-67
 PROJECT NAME MOVING SERVICES
 BID DUE DATE SEPTEMBER 19, 2012 - 1:30 P.M.
 DEPARTMENT ROCK HAVEN

	MULROONEY JANESVILLE WI	BADGERLAND MOVING MILTON WI	UNIVERSAL RELOCATION MACHESNEY PARK IL
MULTIPLE MOVES TOTAL COST	\$ 19,200.00	\$ 25,000.00	\$ 47,850.00
CART RENTAL PER CART PER WEEK	5.00	3.00	7.50
CART DELIVERY/PICKUP FEE	90.00/HOUR		
COST FOR MOVES, 40 CARTS FOR 4 WEEKS DELIVERY/PICKUP CHARGES	\$ 20,180.00	\$ 25,480.00	\$ 49,050.00
EVALUATOR 1	100	95	70
EVALUATOR 2	95	83	68
TOTAL SCORE	195	178	138

Invitation to Bid was advertised in the Janesville Gazette. Five additional vendors were solicited that did not respond.

Proposals were evaluated on the following criteria: cost, references, experience, company information and flexibility.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: MULROONEY MOVING & STORAGE

SIGNATURE *Jerry Durbson*

10/1/12

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR

VOTE

DATE

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY



Sherry Gunderson
DRAFTED BY

General Services Committee
SUBMITTED BY

October 10, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF A RIDING LAWN MOWER FOR ROCK HAVEN

1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,
 2
 3 WHEREAS, the new facility encompasses 26 acres of land; and,
 4
 5 WHEREAS, Rock Haven maintenance staff will be mowing the Health Care Center grounds, current
 6 Rock Haven grounds and the new facility; and,
 7
 8 WHEREAS, the addition of another riding lawnmower will allow maintenance staff to tackle this task
 9 efficiently; and,
 10
 11 WHEREAS, the maintenance staff are pleased with the Toro Model #74296 riding lawn mower
 12 purchased for the Health Care Center complex earlier this year; and,
 13
 14 WHEREAS, the bids were solicited for these products with four vendor submitted bids that met the
 15 specifications (results attached).
 16
 17 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
 18 this ___ day of, _____ 2012 does hereby recommend that a Purchase Order be issued to Gielow's Lawn
 19 and Garden of Milwaukee, WI for \$13,824.65 for the purchase of a Toro Model #74296 riding lawn
 20 mower.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair

Mary Mawhinney, Chair

Henry Brill, Vice Chair

Vote _____ Date _____

Ivan Collins

Jason Heidenreich

Ed Nash

AUTHORIZING PURCHASE OF A RIDING LAWN MOWER FOR ROCK HAVEN

Page 2

FISCAL NOTE:

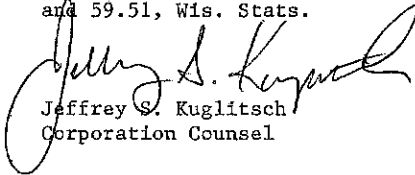
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

As we planned for the design of our new facility, we planned for additional green space for our residents and staff. Our new facility sits on 26 acres of land. Much of the area surrounding the facility has been seeded with a low mow grass seed. Maintenance staff will be mowing the Health Care Center grounds, the current Rock Haven grounds and this new grass at our new facility. The addition of a second riding lawn mower will make it possible for staff to keep the grounds looking nice.

Earlier this year, a Toro Model 74269 riding mower was purchased for the Health Care Center complex. Maintenance staff have been pleased with the mower and chose to stay with the same model.

The riding mower will be purchased from Gielow's Lawn and Garden of Milwaukee Wisconsin. The mower carries a warranty of either four years or 1,200 hours depending upon which comes first. The mower will be delivered in the spring of 2013.



BID SUMMARY FORM

PROJECT NUMBER: 2013-08
 PROJECT NAME: TORO MODEL #74296 RIDING LAWN MOWER
 BID DUE DATE: OCTOBER 9, 2012 - 1:30 P.M.
 DEPARTMENT: GENERAL SERVICES - ROCK HAVEN

	GIELOW'S LAWN MILWAUKEE, WI	PORTER'S LAWN JANESVILLE, WI	REINDERS SUSSEX, WI	ENGELHART GREENSMITH MADISON, WI
FIRM BID PRICE	\$ 13,774.65	\$ 14,639.00	\$ 14,820.00	\$ 14,910.00
DELIVERY CHARGE	\$ 50.00	\$.00	\$.00	\$ 75.00
TOTAL COST	\$ 13,824.65	\$ 14,639.00	\$ 14,820.00	\$ 14,985.00
WARRANTY PERIOD	4 YEARS / 1200 HOURS	4 YEARS / 1200 HOURS	4 YEARS / 1200 HOURS	4 YEARS / 1200 HOURS
DELIVERY DATE	04/01/2013 OR BEFORE	04/01/2013 OR BEFORE	04/01/2013 OR BEFORE	04/01/2013 OR BEFORE

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: Alan Dransfield, Senior Buyer

DEPARTMENT HEAD RECOMMENDATION: Dickens Jany, Milwaukee, WI 10/10/12
 SIGNATURE: Jany Jany DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR _____ VOTE _____ DATE _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

October 10, 2012
DATE DRAFTED

Authorizing Purchase of Riding Lawn Mowers for General Services

- 1 **WHEREAS**, Rock County Jail Trustees are responsible for mowing at the Jail, Youth Services Center,
2 and the Community Garden Plots; and,
3
4 **WHEREAS**, General Services supplies and maintains two mowers for Trustee use, model years 1993
5 and 1999; and,
6
7 **WHEREAS**, both mowers are requiring more repairs, which indicates that they have reach the end of
8 their useful life, and a replacement mower is needed; and,
9
10 **WHEREAS**, specifications were prepared and bids solicited for the mower, with the bid results attached.
11
12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
13 this _____ day of _____, 2012, that a Purchase Order be issued for the purchase
14 of a Toro Riding Lawn Mower from Gielow's Lawn of Milwaukee, in the amount of \$13,824.65.

Respectfully submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

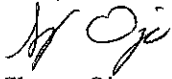
Purchasing Procedural Endorsement

Mary Mawhinney, Chair Vote Date

Authorizing Purchase of Riding Lawn Mowers for General Services
Page 2

FISCAL NOTE:

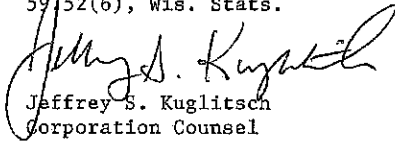
Funds will need to be transferred into the General Services Capital Asset account, A/C 18-1810-0000-67171, to cover the cost of this purchase. If the lawn mower is not delivered until 2013, these finds will then need to be carried over to 2013.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Purchase of Riding Lawn Mower

This resolution authorizes the purchase of a riding lawnmower for use by trustees at the Jail. The trustees mow around the Jail, Youth Services Center, and have taken on additional area around the community gardens. As stated in the resolution, General Services provides and maintains a mower for their use. The new mower will replace two old worn out mowers. The low bid came from Gielow's Lawn Equipment of Milwaukee and will carry a four- year/ 1200 hour warranty.



BID SUMMARY FORM

PROJECT NUMBER: 2013-08
 PROJECT NAME: TORO MODEL #74296 RIDING LAWN MOWER
 BID DUE DATE: OCTOBER 9, 2012 - 1:30 P.M.
 DEPARTMENT: GENERAL SERVICES

	GIELOW'S LAWN MILWAUKEE, WI	PORTER'S LAWN JANESVILLE, WI	REINDERS SUSSEX, WI	ENGELHART GREENSMITH MADISON, WI
FIRM BID PRICE	\$ 13,774.65	\$ 14,639.00	\$ 14,820.00	\$ 14,910.00
DELIVERY CHARGE	\$ 50.00	\$.00	\$.00	\$ 75.00
TOTAL COST	\$ 13,824.65	\$ 14,639.00	\$ 14,820.00	\$ 14,985.00
WARRANTY PERIOD	4 YEARS / 1200 HOURS	4 YEARS / 1200 HOURS	4 YEARS / 1200 HOURS	4 YEARS / 1200 HOURS
DELIVERY DATE	04/01/2013 OR BEFORE	04/01/2013 OR BEFORE	04/01/2013 OR BEFORE	04/01/2013 OR BEFORE

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: Alan Dransfield, Senior Buyer

DEPARTMENT HEAD RECOMMENDATION: Low Bid - Gielows

SIGNATURE: Robert Lee DATE: 10/4/12

GOVERNING COMMITTEE APPROVAL:

CHAIR: _____ VOTE: _____ DATE: _____

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR: _____ VOTE: _____ DATE: _____