

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, OCTOBER 18, 2011 – 8:00 A.M.
CONFERENCE ROOM
ROCK COUNTY SHERIFF'S OFFICE**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – October 4, 2011
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
 - A. Jail Project
 - 1) Update Report
 - 2) Change Orders
 - B. Rock Haven
 - 1) Update Report
 - 2) Change Orders
7. Resolution
 - A. Amending Architect Reimbursable Expenses -- Construction Document Stage with Eppstein Uhen for the Rock Haven Facility Replacement Project
8. General Services Director Update
9. Budget Review
10. Communications, Announcements and Information
11. Tour of Jail
12. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-62

Transfer No.

10/11/11

Requested by General Services

Rob Leu

Department _____ Department Head _____

Date

FROM **TO**

ACCOUNT #	DESCRIPTION	AMOUNT
00-0000-0001-46205	Insurance Proceeds	58,939.78

ACCOUNT #	DESCRIPTION	AMOUNT
18-1849-0000-67200	Jail/HCC Complex Capital Project	58,939.78

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *BL*

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

_____ File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
11-62
OCT 11 2011

TO: FINANCE DIRECTOR

REQUESTED BY: General Services

Department

Rob Leu

Department Head Signature

DATE:

11-Oct-11

FROM:	AMOUNT
1) ACCOUNT #: 00-0000-0001-46205 DESCRIPTION: Insurance Proceeds	\$58,939.78
CURRENT BALANC PROVIDED BY THE FINANCE DIRECTOR <i>\$58,939.78</i>	
2) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 18-1849-0000-67200 DESCRIPTION: Jail/HCC Complex Capital Project	\$58,939.78
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPEC To transfer insurance process from the Local Government Property Insurance Fund for contractor damages to the fiber optic cables and fire alarm power feed cut by the contractor in July 2011. State of Wisconsin Check No. A8089911.

REASON TRANSFER IS NECESSARY - BE SPECIFIC: To replenish the capital project account for costs incurred to repair the damages, less the \$2,500 insurance deductible.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62460	BLDG SERV R&M	45,000.00	73.7%	33,556.68	-348.39	11,791.71	
	P1100485-PO# 10/12/11 -VN#038974			BADGERLAND REFRIGERATION INC		483.69	
	P1100491-PO# 10/12/11 -VN#012507			ENERGETICS INC		138.69	
	P1103473-PO# 09/30/11 -VN#034042			STATE OF WISCONSIN		360.00	
				CLOSING BALANCE		10,809.33	982.38
1818159200-62470	BLDG R & M	50,000.00	18.5%	26,902.61	-17,637.06	40,734.45	
	P1100511-PO# 09/30/11 -VN#016104			SHERWIN WILLIAMS		241.15	
	P1100513-PO# 10/12/11 -VN#016376			STATE ELECTRICAL SUPPLY INC		564.68	
				CLOSING BALANCE		39,928.62	805.83
1818159200-63109	OTHER SUPP/EXP	56,750.00	64.1%	36,732.45	-338.35	20,355.90	
	P1100483-PO# 09/30/11 -VN#046075			AIRGAS NORTH CENTRAL		77.33	
	P1100496-PO# 10/12/11 -VN#018251			HARRIS ACE HARDWARE		61.23	
	P1100498-PO# 09/30/11 -VN#040769			HD SUPPLY		293.86	
	P1100506-PO# 10/12/11 -VN#030347			NAPA AUTO PARTS		597.69	
	P1103476-PO# 09/30/11 -VN#018618			BROWN OIL CO INC		400.80	
				CLOSING BALANCE		18,924.99	1,430.91
1818159200-64200	TRAINING EXP	1,500.00	63.7%	813.42	143.41	543.17	
	P1103474-PO# 10/12/11 -VN#019994			WHEA-WISCONSIN HEALTHCARE ENGI		170.00	
				CLOSING BALANCE		373.17	170.00
	HCC BLDG.COMPLEX		PROG-TOTAL -PO			3,389.12	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,389.12 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 18 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0.00 100.0%	18,074.61	-138,602.39	120,527.78		
	P1100382-PO# 10/07/11 -VN#028070			OFFICE DEPOT		239.58	
	P1100384-PO# 10/07/11 -VN#039632			OFFICE PRO		3,886.77	
	P1100385-PO# 10/07/11 -VN#030630			J AND G OFFICE PRODUCTS		702.60	
	P1100389-PO# 10/07/11 -VN#048467			STAPLES ADVANTAGE		6,717.63	
	P1100391-PO# 10/07/11 -VN#048866			CARTRIDGE CONNECTION,THE		73.50	
				CLOSING BALANCE	108,907.70		11,620.08
0000000001-17100	POSTAGE METER CH	0.00 100.0%	15,182.95	65,097.40	-80,280.35		
	P1100454-PO# 10/07/11 -VN#044977			UNITED MAILING SERVICES INC		545.26	
				CLOSING BALANCE	-80,825.61		545.26
	BAL.SHEET A/C		PROG-TOTAL-PO			12,165.34	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,165.34 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 18 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62400	R & M SERV	132,537.00	87.1%	104,580.50	10,964.31	16,992.19		
	P1100400-PO# 10/07/11 -VN#010938				ARAMARK UNIFORM SERVICES INC		135.62	
					CLOSING BALANCE	16,856.57		135.62
1818100000-62461	ELEVATOR	57,000.00	57.7%	27,880.03	5,029.78	24,090.19		
	P1103389-PO# 10/07/11 -VN#034356				NATIONAL ELEVATOR INSPECTION S		750.00	
					CLOSING BALANCE	23,340.19		750.00
1818100000-63104	PRNT & DUPLICATI	30,000.00	100.7%	10,760.94	-40,972.61	60,211.67		
	P1100384-PO# 10/07/11 -VN#039632				OFFICE PRO		3,259.50	
	P1100393-PO# 10/07/11 -VN#021556				MIDLAND PAPER		1,602.61	
					CLOSING BALANCE	55,349.56		4,862.11
1818100000-63500	R&M SUPPLIES	215,000.00	17.2%	137,047.42	-99,933.09	177,885.67		
	P1100402-PO# 10/07/11 -VN#018372				BATTERIES PLUS INC		35.88	
	P1100403-PO# 10/07/11 -VN#011198				BELOIT FIRE PROTECTION COMPANY		43.50	
	P1100409-PO# 10/07/11 -VN#011824				CITY OF JANESVILLE		100.00	
	P1100410-PO# 10/07/11 -VN#011824				CITY OF JANESVILLE		25.00	
	P1100418-PO# 10/07/11 -VN#012507				ENERGETICS INC		159.41	
	P1100424-PO# 10/07/11 -VN#036010				GRAINGER PARTS		552.15	
	P1100426-PO# 10/07/11 -VN#018251				HARRIS ACE HARDWARE		36.77	
	P1100429-PO# 10/07/11 -VN#047242				H O H WATER TECHNOLOGY INC		1,905.40	
	P1100430-PO# 10/07/11 -VN#029890				JACK AND DICKS FEED AND GARDEN		465.50	
	P1100434-PO# 10/07/11 -VN#013741				JOHNSTONE SUPPLY		570.40	
	P1100458-PO# 10/07/11 -VN#016376				STATE ELECTRICAL SUPPLY INC		1,044.60	
	P1100460-PO# 10/07/11 -VN#048467				STAPLES ADVANTAGE		497.40	
	P1103321-PO# 10/07/11 -VN#013729				JOHNSON TRACTOR INC		31.95	
	P1103327-PO# 10/07/11 -VN#041952				BELOIT PROPERTIES INC		110.00	
					CLOSING BALANCE	172,307.71		5,577.96
1818100000-64911	CLEARING ACCT	0.00	100.0%	7,447.09	1,710.72	-9,157.81		
ENC	R1103708-PO# 10/04/11 -VN#021845				HENDRICKS COMMERCIAL PROPERTIE		21,232.46	
					CLOSING BALANCE	-30,390.27		21,232.46
					GENERAL SERVICES PROG-TOTAL-PO		32,558.15	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$32,558.15 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 18 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500	R&M SUPPLIES	20,000.00	55.1%	10,064.29	969.32	8,966.39	
	P1100413-PO# 10/07/11 -VN#012202			DE VERE COMPANY INC		571.92	
				CLOSING BALANCE	8,394.47		571.92
	GLEN OAKS OPER.		PROG-TOTAL-PO			571.92	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$571.92 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 18 2011 DATE _____ CHAIR

4

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	73,500.00	94.0%	69,136.85	21.60	4,341.55	
	P1100400-PO# 10/07/11 -VN#010938			ARAMARK UNIFORM SERVICES INC		13.56	
				CLOSING BALANCE	4,327.99		13.56
1818120000-63500	R&M SUPPLIES	20,000.00	25.2%	23,755.73	-18,707.44	14,951.71	
	P1100421-PO# 10/07/11 -VN#044398			FIRST SUPPLY LLC		16.60	
	P1100430-PO# 10/07/11 -VN#029890			JACK AND DICKS FEED AND GARDEN		190.00	
	P1100432-PO# 10/07/11 -VN#022229			JF AHERN COMPANY		1,200.00	
	P1100434-PO# 10/07/11 -VN#013741			JOHNSTONE SUPPLY		139.42	
				CLOSING BALANCE	13,405.69		1,546.02
	JUV.DET.OPER.			PROG-TOTAL-PO		1,559.58	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,559.58 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

OCT 18 2011

DATE _____

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-63500	R&M SUPPLIES	21,000.00	28.1%	13,309.76	-7,391.48	15,081.72	
	P1100455-PO# 10/07/11 -VN#025791			SGTS INC		667.25	
				CLOSING BALANCE	14,414.47		667.25
	COMM.CTR.OPER.			PROG-TOTAL-PO		667.25	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$667.25 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 18 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-63500	R&M SUPPLIES	10,000.00	74.6%	5,631.46	1,831.49	2,537.05	
	P1100422-PO# 10/07/11 -VN#026320			FOUR SEASONS SMALL	ENGINE REPA	222.54	
				CLOSING BALANCE	2,314.51		222.54
1818170000-67200	CAPITAL IMPROV	7,000.00	0.0%	0.00	0.00	7,000.00	
	P1103083-PO# 10/07/11 -VN#047169			FAITH TECHNOLOGIES		4,445.00	
				CLOSING BALANCE	2,555.00		4,445.00
	ADOL.SER/GUIDANC			PROG-TOTAL-PO		4,667.54	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,667.54 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 18 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00	30.9%	30,925.46	0.00	69,074.54	
	P1100412-PO# 10/07/11 -VN#011970			CONNORS SUPPLY INC		1,170.52	
	P1100424-PO# 10/07/11 -VN#036010			GRAINGER PARTS		-161.10	
	P1100440-PO# 10/07/11 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		128.05	
	P1100461-PO# 10/07/11 -VN#034850			OTIS ELEVATOR COMPANY		334.99	
	P1103334-PO# 10/07/11 -VN#013416			HONEYWELL INC		765.25	
				CLOSING BALANCE		66,836.83	2,237.71
	JAIL.CAP.IMPROV.		PROG-TOTAL-PO				2,237.71

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,237.71 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 18 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200	CAPITAL IMPROV	9,329,350.00	93.0%	7,964,417.61	718,247.63	646,684.76	
	P1103081-PO#	10/07/11	-VN#032178	PROFESSIONAL MEDICAL INC		1,384.54	
ENC	R1103694-PO#	10/04/11	-VN#046618	DIRTY DUCTS CLEANING ENVIRONME		107,785.00	
				CLOSING BALANCE		537,515.22	109,169.54
	JAIL/HCC COMPLEX		PROG-TOTAL-PO				109,169.54

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$109,169.54 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 18 2011 DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Randy Terronez
Assistant to County Administrator
DRAFTED BY

August 25, 2011
DATE DRAFTED

**AMENDING ARCHITECT REIMBURSABLE EXPENSES – CONSTRUCTION
DOCUMENT STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY
REPLACEMENT PROJECT**

- 1 **WHEREAS**, the County wishes to build a new nursing home to continue caring for Rock County
- 2 citizens with chronic mental illness, developmental disabilities and health concerns; and,
- 3
- 4 **WHEREAS**, the County has contracted with Eppstein Uhen Architects/Engineers for the replacement
- 5 of the Rock Haven Nursing Home from the initial study phase to Construction Document; and,
- 6
- 7 **WHEREAS**, the County placed a maximum \$17,000 for reimbursable expenses under the
- 8 Construction Document stage per Resolution #11-5A-365; and,
- 9
- 10 **WHEREAS**, the Architect incurred additional expenses for additional printing, meetings, etc. totaling
- 11 \$2,806.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 14 assembled this _____ day of _____, 2011 does hereby authorize payment of additional
- 15 reimbursable expenses as allowed under the contract with Eppstein Uhen of Milwaukee, Wisconsin in
- 16 the amount of \$2,806 relating to the Construction Document stage of the construction of a replacement
- 17 Rock Haven Nursing Home facility.

Respectfully Submitted,

General Services Committee

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Jason Heidenreich

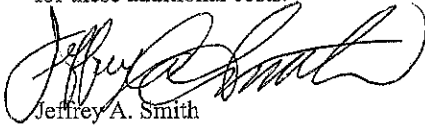
Mary Mawhinney

**AMENDING ARCHITECT REIMBURSABLE EXPENSES – CONSTRUCTION
DOCUMENT STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY
REPLACEMENT PROJECT**

Page 2

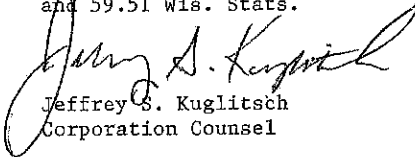
FISCAL NOTE:

Sufficient funds are available in the Rock Haven Building Project Capital A/C 18-1851-0000-67200 for these additional costs.


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to Secs. 59.01, 59.03 and 59.51 Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

- EXECUTIVE SUMMARY -

**AMENDING ARCHITECT SERVICES – REIMBURSEABLE EXPENSES –
CONSTRUCTION DOCUMENT STAGE WITH EPPSTEIN UHEN FOR THE ROCK
HAVEN FACILITY REPLACEMENT PROJECT**

The County has contracted with Eppstein Uhen, Architects/Engineers as the Architect/Engineer for the Rock Haven Facility replacement project. The firm has completed the Construction Document stage and is now contracted to undertake the Construction phase.

Resolution #11-5A-365 covered the Construction Document stage and contained a maximum for reimbursable expenses of \$17,000. The Architect has incurred additional expenses for additional permit fees, printing costs and mileage with a breakdown as follows:

Permits and Fees:	\$12,236.00
Reproductions:	\$5,365.68
Mileage/Travel:	\$2,098.63
<u>Postage/Shipping:</u>	<u>\$105.11</u>
Total	\$19,805.42

The contract with Eppstein Uhen allows the architect to be reimbursed for such expenses.

(Note – The Architect exceeded the Schematic Design stage original budget of \$5,000 for reimbursable expenses by \$1,400. Refer to 1-27-11 County Board minutes.)