

**GENERAL SERVICES COMMITTEE**  
**Minutes – June 17, 2014**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, June 17, 2014 in Conference Room N-1, Fifth Floor, Courthouse-East.

**Committee Members Present:** Supervisors Brill, Brien, Heidenreich, Nash and Zajac.

**Committee Members Absent:** None.

**Staff Members Present:** Rob Leu, General Services Director; Randy Terronez, Assistant to the County Administrator.

**Others Present:** None.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Nash moved approval of the minutes of June 3, 2014 as presented, second by Supervisor Heidenreich. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances**

|                                  |           |
|----------------------------------|-----------|
| Postage Meter                    | \$ 450.75 |
| General Services                 | 17,959.12 |
| Glen Oaks Facility Operations    | 1,716.81  |
| Youth Services Center            | 472.35    |
| Communications Center Operations | 308.44    |
| Diversion/ASC                    | 2,565.44  |
| Jail Capital Improvements        | 6,713.39  |
| HCC Building Complex             | 4,488.49  |

**Pre-Approved Encumbrance Amendments** None.

Supervisor Heidenreich moved approval of the above Bills/Encumbrances for the General Services Committee, second by Supervisor Zajac. ADOPTED.

**Authorization to Enter into Agreement with US Cellular to Install Cell Phone Signal Boosting Equipment in the Health Care Center for a Cost of \$6,090, under State Contract #15-91575-121.** Supervisor Heidenreich moved to approve entering into agreement with US Cellular to install cell phone boosting equipment in the Health Care Center (HCC) at a cost of \$6,090, second by Supervisor Brien.

Mr. Leu said they would be buying the equipment off State Contract to put in the basement of the HCC to boost cell service. He reminded the Committee that Emergency Management is in the basement of the HCC.

Supervisor Heidenreich asked if this could be for all providers. Mr. Leu said they could put equipment in for all the different providers but it would get very expensive as they would need separate equipment for each provider.

Supervisor Heidenreich asked if there would be monthly fees for this. Mr. Leu said there would be no monthly fees. He added that the cost includes five antennas, wiring and installation.

ADOPTED.

**Option Selection for Courthouse Tower Repair.** Mr. Leu handed out a summary of the options. He said he had received a call from Mr. Lauersdorf who again expressed concern in putting a roof on. Mr. Leu said he spoke with Mr. Knutson on any change which would drastically affect the look of the tower and the need to seek public input if this would be the choice of the Committee.

Supervisor Heidenreich asked if the prices took into account going through another winter. Mr. Leu said it should not make a difference as all the brick will need to come off.

Mr. Leu went over and explained the options with the Committee.

The Committee has concerns regarding the price of the project and felt they needed more input from organizations, the City of Janesville, etc. Chair Brill asked to have this put on the July 15<sup>th</sup> agenda for further discussion.

### **Updates.**

#### **Jail Project**

**Update Report** Mr. Terronez said there is nothing to report at this time.

Chair Brill asked for the Jail Project to be removed from the agenda until there is something more to report.

#### **Rock Haven**

**Update Report** Mr. Terronez said there is nothing to report at this time.

#### **Parking Structure**

**Update Report** Mr. Leu said Truesdell Corporation is doing very good work and they are working 10 hour days. He added that the sealant is the only thing left to put on the front structure.

**Change Orders** Mr. Leu said they are doing well on the change orders to date.

#### **Courthouse Window Project**

**Update Report** Mr. Leu handed out a report on the background of the windows, what has been done so far and went over it. He said his plan is to try one more time to get specifics from Alcoa on what exactly they plan to replace. He also obtained the name of a law firm experienced in this type of issue, which he plans to pass along to Mr. Kuglitsch to see if outside counsel may be needed. He said he would keep the Committee updated.

Chair Brill asked that this be kept on the agenda for further updates.

**Communications, Announcements and Information.** None.

**Adjournment.** Supervisor Heidenreich moved adjournment at 8:44 A.M., second by Supervisor Zajac. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**