

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

**Note: Date, Time,
Location Changes**

**COUNTY BOARD STAFF COMMITTEE
THURSDAY – JANUARY 26, 2012 – 5:30 P.M.
JURY DELIBERATION ROOM – COURTROOM H – FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – January 10, 2012 and January 12, 2012
3. Citizen Participation, Communications and Announcements
4. Approval of Bills
5. Resolution
 - A. Recognizing Deputy Jeffrey DuCharme
6. Adjournment

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|------------------------------------|--------------------|------------------|---------------------|-------------------|--------|
| 0311100000-63107 | PUBL & LEGAL | 20,000.00 8.2% | 15,301.61 | -13,646.43 | 18,344.82 | | |
| | P1100961-PO# 12/31/11 -VN#011191 | | BELOIT DAILY NEWS | | | 792.01 | |
| | | | CLOSING BALANCE | | 17,552.81 | | 792.01 |
| | COUNTY BOARD | | PROG-TOTAL-PO | | | 792.01 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$792.01 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 24 2012

DATE _____ CHAIR

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb- Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|------------------------------------|--------------------|--------------------------------|----------------------|-------------------|--------|
| 0814200000-61920 | PHYSICALS | 11,320.00 94.8% | 13,204.33 | -2,469.24 | 584.91 | | |
| | P1100909-PO# 12/31/11 -VN#017412 | | | WISCONSIN DEPARTMENT OF JUSTIC | | 174.00 | |
| | | | CLOSING BALANCE | | 410.91 | | 174.00 |
| 0814200000-63107 | PUBL & LEGAL | 41,750.00 9.5% | 40,148.24 | -36,147.99 | 37,749.75 | | |
| | P1100902-PO# 12/31/11 -VN#011191 | | | BELOIT DAILY NEWS | | 252.58 | |
| | P1100903-PO# 12/31/11 -VN#013607 | | | JANESVILLE GAZETTE INC | | 352.98 | |
| | P1100904-PO# 12/31/11 -VN#010110 | | | CHRONICLE, THE | | 210.00 | |
| | | | CLOSING BALANCE | | 36,934.19 | | 815.56 |
| 0814200000-64417 | HCC EXPENSES | 14,255.00 30.3% | 7,277.50 | -2,953.29 | 9,930.79 | | |
| | P1100903-PO# 12/31/11 -VN#013607 | | | JANESVILLE GAZETTE INC | | 23.00 | |
| | P1100909-PO# 12/31/11 -VN#017412 | | | WISCONSIN DEPARTMENT OF JUSTIC | | 160.00 | |
| | | | CLOSING BALANCE | | 9,747.79 | | 183.00 |
| | HUMAN RESOURCES | | PROG-TOTAL-PO | | | 1,172.56 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,172.56 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

JAN 24 2012

DATE

CHAIR

2011.

Rock County - Production 01/16/12 COMMITTEE APPROVAL REPORT

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|---|------------------------------------|--------------------|------------------|---------------------|-------------------|----------|
| 1919140000-62104 | CONSULTING SERV P1100076-PO# 12/31/11 -VN#016561 | 15,000.00 | 0.0% | 4,182.77 | -4,182.76 | 14,999.99 | |
| | TE BRENNAN COMPANY | | | | | 1,157.20 | |
| | | | | CLOSING BALANCE | 13,842.79 | | 1,157.20 |
| | RISK MGMT. | | | PRCG-TOTAL-PO | | 1,157.20 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,157.20 INCURRED BY RISK MANAGEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 24 2012

DATE _____ CHAIR

Rock County - Production

01/16/12

COMMITTEE APPROVAL REPORT

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|------------------------------------|--------------------|-------------------|---------------------|-------------------|--------|
| 1919320000-64904 | SUNDRY EXPENSE | 8,400.00 | 70.6% | 5,931.13 | 0.00 | 2,468.87 | |
| | P1103872-PO# 12/31/11 -VN#027012 | | | MMPR | | 282.05 | |
| | P1103881-PO# 12/31/11 -VN#048467 | | | STAPLES ADVANTAGE | | 185.22 | |
| | | | | CLOSING BALANCE | 2,001.60 | | 467.27 |
| | EMPL.RELATED | | | PROG-TOTAL-PO | | 467.27 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$467.27 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 24 2012

DATE _____ CHAIR

2012.

| Account Number | Name | Yearly Prct Appropriation Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|----------------------------------|------------------------------------|--------------------|------------------|---------------------|-------------------|--------|
| 0616200000-63200 | PUBL/SUBCR/DUES | 4,400.00 | 0.0% | 0.00 | 0.00 | 4,400.00 | |
| | P1200724-PO# 01/16/12 -VN#038685 | | | | | 50.00 | |
| | P1200725-PO# 01/16/12 -VN#035911 | | | | | 180.00 | |
| | | | | | CLOSING BALANCE | 4,170.00 | 230.00 |
| | CORP. COUNSEL | | PRDG-TOTAL-PO | | | 230.00 | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$230.00 INCURRED BY CORPORATION COUNSEL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
 COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

JAN 24 2012

DATE _____

CHAIR

2012

| Account Number | Name | Yearly Prct Appropriation | YTD Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
|------------------|--------------|------------------------------|--------------|--------------------|------------------|---------------------|-------------------|----------|
| 0814200000-64200 | TRAINING EXP | 26,985.00 | 0.0% | 0.00 | 0.00 | 26,985.00 | | |
| | | 01/16/12 -VN#015289 | | POPE, LORI | | | 15.24 | |
| ENC | R1200833-PO# | 01/11/12 -VN#051712 | | WORKPLACE ANSWERS | | | 3,565.75 | |
| ENC | R1200841-PO# | 01/11/12 -VN#051712 | | WORKPLACE ANSWERS | | | 4,458.25 | |
| | | | | CLOSING BALANCE | | 18,945.76 | | 8,039.24 |
| 0814200000-64417 | HCC EXPENSES | 8,500.00 | 0.0% | 0.00 | 0.07 | 8,499.93 | | |
| ENC | R1200833-PO# | 01/11/12 -VN#051712 | | WORKPLACE ANSWERS | | | 629.25 | |
| ENC | R1200841-PO# | 01/11/12 -VN#051712 | | WORKPLACE ANSWERS | | | 786.75 | |
| ENC | R1200841-PO# | 01/11/12 -VN#SETUP | | SETUP NEW VENDOR | | | 0.00 | |
| | | | | CLOSING BALANCE | | 7,083.93 | | 1,416.00 |
| | | | | HUMAN RESOURCES | | | | 9,455.24 |
| | | | | PROG-TOTAL-PO | | | | |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,455.24 INCURRED BY HUMAN RESOURCES, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

JAN 24 2012

DATE _____ CHAIR _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN
INITIATED BY



CHIEF DEPUTY BARBARA J. TILLMAN
DRAFTED BY

PUBLIC SAFETY & JUSTICE
SUBMITTED BY

JANUARY 3, 2012
DATE DRAFTED

RECOGNIZING DEPUTY JEFFREY DUCHARME

1 **WHEREAS**, Jeffrey DuCharme began his employment with Rock County on January 2, 1992, as a Deputy
 2 Sheriff in the Rock County Sheriff's Office working in the Patrol Division; and,
 3
 4 **WHEREAS**, Deputy DuCharme has received numerous commendations and letters of appreciation, including
 5 the Rock County Sheriff's Office Deputy of the Year Award in 2007 and a Rock County Sheriff's Office
 6 Certificate of Commendation in 2008, and;
 7
 8 **WHEREAS**, Deputy DuCharme will retire from public service on January 25, 2012.
 9
 10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
 11 _____ day of _____, 2012, does hereby recognize Deputy Jeffrey DuCharme for his 20 years of
 12 faithful service and recommends that a sincere expression of appreciation be given to Deputy Jeffrey DuCharme
 13 along with best wishes for the future.
 14
 15 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
 16 resolution to Deputy Jeffrey DuCharme.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Ivan Collins
Ivan Collins, Chair

J. Russell Podzilni, Chair

Larry Wiedenfeld
Larry Wiedenfeld, Vice Chair

Sandra Kraft, Vice Chair

Absent
Mary Beaver

Eva Arnold

Henry Brill
Henry Brill

Henry Brill

Brian Knudson
Brian Knudson

Betty Jo Bussie

Ivan Collins

Marilynn Jensen

Louis Peer

Kurtis L. Yankee