

GENERAL SERVICES COMMITTEE
Minutes – September 9, 2014

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, September 9, 2014 in Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Brill, Nash and Zajac.

Committee Members Absent: Supervisors Heidenreich and Brien.

Staff Members Present: Rob Leu, General Services Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Phil Boutwell, Human Services Deputy Director.

Others Present: None.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Nash. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Zajac moved approval of the minutes of August 19, 2014 as presented, second by Chair Brill. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

General Services	\$ 32,068.87
Glen Oaks Operations	256.47
Communications Center Operations	140.13
Diversion Program/ASC Program	784.04
Jail Capital Improvement	1,256.65
Courthouse Facility Project	40,435.00
HCC Building Complex	9,645.44
Rock Haven Building Project	9,025.00

Pre-Approved Encumbrance Amendments

Corporate Contractors Inc.	\$ 949.00
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Chair Brill moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Zajac. ADOPTED.

Update, Discussion and Possible Action on Courthouse Tower. Chair Brill said he would like to have a decision and motion on the tower.

Supervisor Zajac moved to take down the tower, second by Supervisor Nash.

Supervisor Nash said he would like bids on the cost to take it down. Mr. Leu said they have a proposal from the architect with the specs.

Chair Brill asked where the funds would be coming from. Mr. Smith said they could come from sales tax or we could possibly borrow them.

ADOPTED.

Updates.

Rock Haven

Update Report Mr. Terronez said there is nothing at this time.

Courthouse Windows Project

Update Mr. Leu stated there is nothing new at this time. He said Ms. Timmerman is still working on this.

Courthouse Planters

Update Mr. Leu said the electrician have turned the lights off and Gilbank will be doing an investigation to see what they can find.

Youth Services Center Recreation Yard

Update/Change Order(s) Mr. Boutwell said there is a change order request to use soil from the Youth Services Center (YSC) Recreation Yard for drainage problems at the Job Center. This will be for 40 yards of excess topsoil, after the final grading at the YSC and transporting it to the Job Center, which will then be dumped and spread along the north wall of the Job Center. This also includes fine grading and seeding and will be done on Thursday if approved.

Supervisor Zajac moved approval of Change Order Request/PR #1 in the amount of \$949, second by Chair Brill. ADOPTED.

Mr. Boutwell requested the September 23, 2014 General Services meeting be held at the Youth Services Center for a tour and then to act on two change orders. The Committee agreed to hold the meeting at the Youth Services Center or Health Care Center on September 23, 2014.

Communications, Announcements and Information. None.

Adjournment. Supervisor Zajac moved adjournment at 8:14 A.M., second by Supervisor Nash. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

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