

GENERAL SERVICES COMMITTEE
Minutes – February 14, 2013

Call to Order. Vice Chair Brill called the meeting of the General Services Committee to order at 5:32 P.M., Thursday, February 14, 2013 in the Jury Deliberation Room, Fourth Floor, Courthouse-East.

Committee Members Present: Supervisors Brill, Collins (at 5:38 P.M.) and Ex Officio Members Kraft and Podzilni.

Committee Members Absent: Supervisors Heidenreich, Owens and Nash.

Staff Members Present: Rob Leu, General Services Director; Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Phil Boutwell, Human Services Deputy Director; Jennifer Thompson, Long Term Support/ADRC Manager, Human Services.

Others Present: Kurt Berner, The Samuels Group.

Approval of Agenda: Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Kraft. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Vice Chair Brill moved approval of the minutes of January 22, 2013 as presented, second by Supervisor Kraft. ADOPTED.

Transfers and Appropriations.

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
18-1810-0000-62203	\$ 978	18-1810-0000-67130	\$ 978
Natural Gas		Terminals & PCs	
18-1810-0000-62203	5,648	18-1810-0000-67171	5,648
Natural Gas		Capital Assets \$1,000+	

Supervisor Podzilni moved approval of the above Transfers for the General Services Committee, second by Supervisor Kraft. ADOPTED.

Bills/Encumbrances None.

Pre-Approved Encumbrance Amendments

Rhyme \$ 20,000.00

Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance for the General Services Committee, second by Supervisor Kraft. ADOPTED.

Request to Relocate and Rehabilitate the Rock Haven Compactor. Mr. Terronez explained the quote from Sherman Sanitation Services to remove the compactor unit from the

present Rock Haven facility and to install, including deck, rails, gates, guides and training at the new facility for a total cost of \$10,300.

Supervisor Kraft moved approval to relocate and rehabilitate the compactor for the Rock Haven facility, second by Supervisor Podzilni. ADOPTED.

Supervisor Collins arrived at 5:38 P.M.

Updates.

ADRC Project Ms. Thompson said the project is nearly complete.

Change Order Ms. Thompson went over the Change Order Requests: COR/PR #2 for carpet in the storage room in the amount of \$592; COR/PR #3 for a cleaning credit of \$800; COR/PR #4 for repairs to existing drywall for a cost of \$1,100; COR/PR #5 for lock and key changes for bathroom; to a total cost of \$1,212; COR/PR #7 for modifications required by City of Janesville Electrical Inspector for a cost of \$1,210. Mr. Boutwell went over COR/PR #7 for fixes and modifications required by the Electrical Inspector in the amount of \$1,210.

Vice Chair Brill moved approval of Change Order Requests #2, 3, 4, 5 and 7 in the amount of \$2,422, second by Supervisor Podzilni. ADOPTED.

Ms. Thompson said they will be doing a walk through on February 15th at 8:30 A.M.

Jail Project

Update Report Mr. Terronez said there is nothing new to report.

Change Orders None.

Rock Haven

Update Report None.

Change Orders Mr. Berner reported the following:

Program Request #23 (COR#165) pertaining to the loading dock revisions for a cost of \$8,086.00; (COR#169.3) pertaining to the nurses call system for a cost of \$40,000.00; (COR#174.1) pertaining to additional electrical receptacles for equipment in the waiting room for a cost of \$5,109.00; (COR#176) pertaining to modifications to the nurses call system (LED annunciator panels) for a cost of \$5,135.00; (COR#177) pertaining to modification to the nurses call system (PBX interface) for a cost of \$1,491.00; (COR#179) pertaining to fire proofing for a cost of \$8,179.00; (COR#180) pertaining to the mezzanine exit door fire alarm connections and interface with the fire alarm system for a cost of \$3,647.00. For a total cost of \$71,647.00.

Supervisor Collins moved approval of Program Request #23 in the amount of \$71,647.00, second by Supervisor Podzilni. ADOPTED.

Parking Lot Project

Update Report Mr. Leu said there is nothing new to report at this time.

Change Orders None.

Communications, Announcements and Information. Mr. Terronez said there was a Rock Haven project team meeting the prior week on the mezzanine stairs and the architect and contractor will be absorbing the cost.

Adjournment. Supervisor Collins moved adjournment at 5:53 P.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.