

GENERAL SERVICES COMMITTEE
November 15, 2011

Call to Order. Vice Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, November 15, 2011 in the Committee Chairs' Conference Room, Fourth Floor, Courthouse East.

Committee Members Present: Supervisors Brill, Combs, Mawhinney, and Owens (8:03 A.M.).

Committee Members Absent: Supervisor Heidenreich.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez and Nick Osborne, Assistants to County Administrator; Sherry Gunderson, Nursing Home Director.

Others Present: Kim Kostka, Interim Dean – U.W. Rock County; Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of November 1, 2011 as presented, second by Supervisor Combs. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

HCC Building Complex	\$	5,991.84
Purchasing Inventory		7,616.36
General Services		5,380.43
Glen Oaks Operations		196.24
Juvenile Detention Center Operations		499.89
Communications Center Operations		514.80
Jail Capital Improvement		5,443.92
U-Rock Expansion		935.00
Jail/HCC Complex		3,961.28
JDC Capital Improvement		620.00
Rock Haven Project		9,088,500.00

Pre-Approved Encumbrance Amendments

Sherman Sanitation Services LLC	\$	200.00
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Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Combs. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs said the medical area is occupied and in use; they are in the process of updating the fire alarm system; and cleaning of the ductwork is in progress.

Change Orders Mr. Higgs said there are none at this time, but there are still a few in process.

Rock Haven

Update Report Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said there is nothing to report.

Progress/Planned Activities: Mr. Higgs said they are proceeding with the cut and fill drives and building pads; Alliant Energy is in the process of installing temporary power; the site sanitary work is in process; the concrete foundation walls are in process in the Commons Building; footing installation is in progress at the neighborhoods; and the geothermal work has not started yet. He added that there has been some discussion on doing some test wells for the geothermal system at the contractor's expense.

Quality Control: Mr. Higgs said PSI is performing soils inspections, rebar inspections and concrete testing. He said the soils are not looking good. C.G. Schmidt has provided some window samples for approval.

Focus on Energy Grant Award Ms. Gunderson said they received a Focus on Energy grant for \$88,412 and the report projected an annual energy savings of \$155,700.

Change Orders Mr. Higgs said there are none at this time.

Authorization to Purchase Skid Steer Attachments. Mr. Leu went over the pricing sheets in the packet and said the prices have remained the same for the attachments as they were bid in January.

Supervisor Mawhinney asked what the replacement cost for a brush would be. Mr. Leu said he did not ask for costs on replacements.

Supervisor Brill moved approval to purchase the Skid Steer attachments, second by Chair Owens. ADOPTED.

Designating Vendor for Pre-Sort Mailing Services. Supervisor Brill moved to put this on the table for discussion, second by Supervisor Combs.

Mr. Leu said they cannot move forward on this yet as they do not have the results yet. Ms. Millis will be back later this week and we should have something soon after.

Supervisor Mawhinney moved to table this item to the next meeting, second by Supervisor Brill. TABLED.

Discussion on Renaming of the Health Care Center, Glen Oaks, Janesville Counseling Center and Adolescent Services Center. Mr. Leu said the Health Care Center is mainly an office building now; the Council on Aging and Public Health Department are in Glen Oaks; Janesville Counseling Center and Adolescent Services Center are vacant with no plans for the future. The names no longer identify the offices they house.

Chair Owens suggested staff and the Committee mull over some names and bring them back to a future meeting.

General Services Director Update. Supervisor Combs asked how the cleaning crew is doing as he feels it does not seem as clean as when this cleaning contract first started. Mr. Leu said he would check with the various departments in the Courthouse.

Supervisor Mawhinney suggested having the carpet cleaned in the County Boardroom.

Communications and Announcements. Supervisor Brill asked what had been found on the windows. Mr. Leu said there is a 10-year warranty but is not sure if this covers the rubber seals or not. He added that he sent an inquiry to the vendor and is waiting for an answer.

Interim Dean Kostka said the Master Plan is moving ahead and the next meeting will be December 9th. A survey of the faculty and staff is complete and they should have the results for the upcoming meeting.

Interim Dean Kostka said the General Services meeting on January 17, 2012 should work fine and will be held in the Commons Room, HS120.

Adjournment. Supervisor Combs moved adjournment at 8:40 A.M., second by Supervisor Mawhinney. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.