

GENERAL SERVICES COMMITTEE
February 21, 2012

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, February 21, 2012 in Conference Room N-1, Courthouse East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez, Assistant to County Administrator; Sherry Gunderson, Nursing Home Director; Al Dransfield, Senior Buyer.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Heidenreich. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of February 7, 2012 as presented, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances - 2011

General Services	\$	67.01
Rock Haven Project		358.80

Bills/Encumbrances - 2012

HCC Building Complex	\$	3,192.59
General Services		3,325.15
Glen Oaks Operations		725.90
Juvenile Detention Center Operations		923.42
Communications Center Operations		150.00
Adolescent Services/Guidance		373.47
Jail Capital Improvement		886.10
Jail/HCC Complex		782.00

Pre-Approved Encumbrance Amendments

Tri-North Builders	\$	4,907.65
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Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Combs. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs said the conduit and wiring associated with the UPS system is installed and they are waiting on delivery of the UPS equipment; the countertops and electrical closet doors are installed. The security electronics work for Program Request 30 and 31 were approved based on a certain amount and PR #30 has had additional cost added. Mr. Higgs said he has set up a meeting to sit down, look at and resolve these costs.

Change Orders Mr. Higgs said there are no Change Orders at this time.

Rock Haven

Update Report Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said there have been no incidents or injuries reported; he did a safety audit yesterday and found various areas with rebar caps missing, but overall it was very good. The wind has been a factor with slowing the framing down.

Progress/Planned Activities: Mr. Higgs said the N1 truss and plywood installation and the mechanical/electrical/plumbing rough-ins are in progress; the N2 framing is in progress; the N3 foundations walls are 98% complete; the N4 mechanical/electrical/plumbing under-slab work is in progress and the slab on grade should be complete by the end of the week; the pre-cast is in place and grouted in 90% of the Commons; and the basement slab on grade is prepped and ready for concrete in the Commons.

Quality Control: Mr. Higgs said the mechanical/electrical/plumbing coordination meetings are ongoing; and the mechanical rough-ins in the mock up room are ready for inspection today. Mr. Higgs said they are looking into upgrading to a lifetime warranty on the roof and he believes they will be able to get it at no cost.

Mr. Higgs said they are about two weeks behind schedule but feels they will be able to make this time up.

Change Orders Mr. Higgs said there are no Change Orders at this time.

Chair Owens asked how the update for County Board was coming along. Mr. Terronez said they are looking at either March 8th or March 22nd depending on the size of the agenda.

Resolutions.

Authorizing Purchase of Riding Lawnmower for Health Care Center Grounds

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012, that a Purchase Order be issued to Gielow’s Lawn and Garden of Milwaukee, for a Toro74269 riding lawnmower, for the low bid amount of \$13,474.65.”

Supervisor Brill moved approval of the resolution, second by Supervisor Combs.
ADOPTED.

Communications, Announcement and Information. Supervisor Brill said he understands there is still a problem with the keys for the cleaning crew. Mr. Leu said they are in the process of implementing some changes.

Supervisor Heidenreich asked if there was an electrical plan for the gardener's garage. Mr. Terronez said he will be meeting with Jim Stute, UW Extension, and Commander Chellevold tomorrow regarding the garage. Mr. Higgs said the intent when the garage was moved was that it would not have electricity. Chair Owens added that he thought the cost would be left to the department who wanted it.

Chair Owens asked about the entrance at the front of the courthouse. Mr. Leu said the order has been issued and they are waiting for the weather to clear. Supervisor Combs asked if they would see something by early spring. Mr. Leu said they are looking at doing it in conjunction with the parking lot so it may be a little later.

Adjournment. Supervisor Combs moved adjournment at 8:25 A.M., second by Supervisor Mawhinney. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.