

GENERAL SERVICES COMMITTEE
February 7, 2012

Call to Order. Acting Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, February 7, 2012 in Conference Room N-1, Courthouse East.

Committee Members Present: Supervisors Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: Supervisor Owens.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez, Assistant to County Administrator; Sherry Gunderson, Nursing Home Director; Dara Mosley, Public Safety Systems Manager, Information Technology; Jodi Millis, Purchasing Manager.

Others Present: Kevin Higgs, The Samuels Group; Duke Kelly, Janesville Brick.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Heidenreich. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of January 17, 2012 as presented, second by Supervisor Combs. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances - 2011

Purchasing Inventory/Postage	\$	6,068.80
General Services		14,034.94
Glen Oaks Operations		121.84
Juvenile Detention Center Operations		3,165.74
Communications Center Operations		99.05
Adolescent Services/Guidance		2,258.83
Jail Capital Improvement		52,833.17
U Rock Expansion		12,319.74
Rock Haven Project		608.80

Bills/Encumbrances - 2012

HCC Building Complex	\$	10,263.45
General Services		22,786.63
Glen Oaks Operations		597.56
Juvenile Detention Center Operations		533.37
Communications Center Operations		1,581.67
Adolescent Services/Guidance		527.52
Jail Capital Improvement		6,725.78

Pre-Approved Encumbrance Amendments

CG Schmidt	\$	6,334.33
Tri-North Builders		37,599.28

CG Schmidt
CG Schmidt

47,536.00
195,458.00

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Heidenreich. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs said Globalcom is in the process of transferring door control switching to the new Master Control from existing Central Control; Arnold and O'Sheridan have issued a purchase order to Westphal for the UPS system; the conduit and wiring associated with the UPS system is being installed; the security electronics work for Program request 30 and 31; Tri-North is installing the countertops at the local security pods and installing the electrical closet doors.

Change Orders Mr. Higgs went over the Program Requests for the Change Orders:

Program Request #033R-2 – PR#033R had been approved on November 1, 2011 for \$37,012.69 and should have been approved for \$37,599.28, a difference of \$586.59, which Mr. Higgs was asking for approval.

Supervisor Mawhinney moved approval of Program Request #033R-2 in the amount of \$5686.59, second by Supervisor Combs. ADOPTED.

Program Request #035 Mr. Higgs said he is waiting for final pricing from Tri-North Builders for PR#30 for the electrical and programming to modify the existing Huber elevator to be controlled and monitored by the new Master Control, which he thought would come in around \$9,000; PR#31 for the electrical, security components and programming to modify the Sheriff's Office visitor waiting area, which he thought would be around \$6,000. Mr. Higgs asked for approval to move forward with a cap of \$15,000 so they could proceed with the work.

Supervisor Heidenreich moved approval of Program Request #035 in an amount not to exceed \$15,000, second by Supervisor Combs. ADOPTED.

Rock Haven

Response to Mr. Duke Kelly's Concerns Mr. Higgs said he had responded to Mr. Kelly's e-mails; the brick is the responsibility of CG Schmidt; and CG Schmidt is going back to the mason contractor to see if they want to accept the substitution. Mr. Higgs said it was his understanding that the Design Team would review Mr. Kelly's substitution and see if it was presentable, but the decision would be up to the Design Team. Mr. Kelly agreed that it would be up to the Design Team as long as they had looked it. Mr. Higgs said it would be up to Crowley to submit it. Mr. Kelly stated that had already been done.

Update Report Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said there have been no incidents or injuries reported; Samuels Group is current on safety audits; CG Schmidt's rebar protection is current; CG Schmidt is performing daily crane inspections and documenting as per OSHA, there are now three cranes on site; CG Schmidt is keeping spoils piles sloped; and erosion control inspections are occurring weekly.

Progress/Planned Activities: Mr. Higgs said the electrical service is installed; the form, reinforcement and pouring (FRP) of the concrete foundation walls and back fill at N4 is in progress; the water main installation is complete; the column pads at the commons basement is complete; truss installation in N1 is in process; underground rough in and slab on grade in N2 is complete; framing of N2 is in process; the precast on the commons building should be installed this week.

Informational: Mr. Higgs said they have lost 5-6 days due to the weather; Arnold and O'Sheridan are in the process of redesigning the geothermal well field.

Quality Control: Mr. Higgs said Arnold and O'Sheridan and Eppstein-Uhen will perform a site inspection today to examine structural framing.

Mr. Higgs referred to the hand out of the Program and Request Log for the Rock Haven project and reviewed the highlights with the Committee.

Change Orders Mr. Higgs went over the Program Requests for the Change Orders:

Program Request #03 (COR#027) pertaining to the soil remediation required beneath the slab on grade at N2 for a cost of \$7,400.00; (COR#028) pertains to soil remediation required beneath the footings at N1 for a cost of \$5,943.00; (COR#029) pertains to the soil remediation required beneath the slab on grade at N3 for a cost of \$6,290.00; (COR#030) pertaining to soil remediation required at the parking lot and drive southwest of N3 for a cost of \$22,924.00; (COR#031) pertains to soil remediation required beneath the slab on grade at N4 for a cost of \$6,410.64; (COR#034) pertains to soil remediation required at the parking lot west of the commons building for a cost of \$47,160.00; (COR#035) pertains to soil remediation required at the parking lot north of N2 for a cost of \$27,058.00; for a total cost of \$123,185.64.

Supervisor Mawhinney moved approval of Program Request #03 in the amount of \$123,185.64, second by Supervisor Heidenreich. ADOPTED.

Program Request #04 (COR#014) pertaining to the cost associated with supply and installation of a gas regulator to provide proper gas pressure for a cost of \$4,628.80. (COR#041) pertains to eliminating a cabinet unit heater for a cost savings of \$1,915.00. (COR#044) pertains to the cost associated with relocating the gas meter 15 feet from an operable window for a cost of \$1,601.60. For a total cost of \$4,315.40.

Supervisor Heidenreich moved approval of Program Request #04 in the amount of \$4,315.40, second by Supervisor Mawhinney. ADOPTED.

Resolutions.

Recognizing Donna Torine for Her Service to Rock County

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012, does hereby recognize Donna Torine for her 24 years of faithful service, and wishes her the best in her future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Donna Torine.”

Supervisor Combs moved approval of the resolution, second by Supervisor Heidenreich. ADOPTED.

Awarding Engineering Design Services Contract for Parking Lot Repairs and Reconstruction at the Rock County Complex

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012, that a design services contract be awarded to Batterman of Beloit for engineering and design services relating to parking lot repairs and reconstruction at the Health Care Center, Glen Oaks, and Sheriff’s Office in the amount of \$59,100.00 plus reimbursable expenses not to exceed \$3,000.00.”

Supervisor Heidenreich moved approval of the resolution, second by Supervisor Mawhinney. ADOPTED.

Supervisor Combs said he does not understand why this cannot be done in-house as the County has registered engineers and registered contractors on staff. He asked to have the cost of doing this in-house checked into.

Consider Sale of Property Outside of County Auction – Zebra Printers. Ms. Millis agreed that this would bring in more money than if they went to the County auction.

Supervisor Combs moved approval of this Sale Outside of County Auction, second by Supervisor Heidenreich. ADOPTED.

Communications, Announcement and Information. Supervisor Combs asked about the work needed at the front entrance. Mr. Leu said Arnold and O’Sheridan are working on it.

Supervisor Brill asked about the wall clock in the Sheriff’s conference room. Mr. Leu said the clock was removed.

Adjournment. Supervisor Mawhinney moved adjournment at 9:07 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.