

GENERAL SERVICES COMMITTEE
Minutes – June 4, 2013, 2013

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, June 4, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins and Heidenreich.

Committee Members Absent: Supervisor Nash.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez, Assistant to the County Administrator; Sherry Gunderson and Sue Prostko, Nursing Home Administrators; Sue Balog, Senior Accountant/Assistant to Finance Director.

Others Present: None.

Approval of Agenda: Chair Owens requested item 6.B. be deleted as it is not needed at this time. Supervisor Collins moved approval of the agenda with this deletion, second by Supervisor Brill. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Brill moved approval of the minutes of May 21, 2013 as presented, second by Supervisor Heidenreich. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

Rock Haven Project	\$	10,791.42
HCC Building Complex		1,803.40
General Services		14,010.80
Glen Oaks Operations		212.00
Juvenile Detention Center Operations		560.94
Communications Center Operations		10.97
Jail Capital Improvement		5,599.85
Courthouse Security		2,550.00

Ms. Balog handed out copies of the bills using the new system. The Committee expressed their approval of the new Approval Report and said they are much easier to read.

Pre-Approved Encumbrance Amendments None.

Supervisor Collins moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Brill. ADOPTED.

Resolution.

Approving Additional Funding for the County Complex Parking Lot Improvement Project and Amending the 2013 Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013, that the budget for the Complex Parking Lot Improvement Project be increased by \$59,000, to cover the additional work, and close out the project; and,

BE IT FURTHER RESOLVED, that the funds come from the Jail/HCC Complex Project account, amending the 2013 budget as follows:

...”

Supervisor Collins moved approval of the resolution, second by Supervisor Brill.
ADOPTED.

Updates.

Jail Project

Update Report None.

Change Orders None.

Rock Haven

Update Report Ms. Gunderson said the outstanding project list is getting smaller; and Mr. Keating will be placing reflective poles by the retention pond to alert drivers of its existence.

Mr. Terronez said he spoke with Mr. Higgs earlier and he said Westphal feels CG Schmidt did not give them due process on their delay claim. CG Schmidt is working this out with Westphal. There may be a bill at the next meeting regarding geothermal glycol and the boiler fluids; and for the buttons to hold open some of the doors for the more elderly visitors, those in wheelchairs, etc.

Change Orders None.

Courthouse Windows Mr. Leu said he is waiting to hear back if anyone else handles Traco windows.

Courthouse Parking Lots – Leaks and Warranty Work Mr. Leu said the bids are still being evaluated. There is some concern on some of the low bidder’s work.

Courthouse Entrance – West Side – Concrete Planters Mr. Leu said there is nothing new to report on at this time.

No Smoking Signs on County Property Mr. Leu said signs have been ordered; Rock Haven is already posted; have not heard from Highway or Parks; and a few legalities are still being worked on.

Communications, Announcements and Information. Ms. Gunderson introduced Ms. Sue Prostko, the new Nursing Home Administrator

Adjournment. Supervisor Brill moved adjournment at 8:26 A.M., second by Supervisor Collins. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.