

**GENERAL SERVICES COMMITTEE**  
**Minutes – March 19, 2013**

**Call to Order.** Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, March 19, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

**Committee Members Present:** Supervisors Owens, Brill, Collins and Nash.

**Committee Members Absent:** Supervisor Heidenreich.

**Staff Members Present:** Rob Leu, General Services Director; Randy Terronez, Assistant to the County Administrator; Sherry Gunderson, Nursing Home Administrator; Jeff Kuglitsch, Corporation Counsel.

**Others Present:** Kurt Berner and Kevin Higgs, The Samuels Group.

**Approval of Agenda:** Supervisor Nash moved approval of the agenda as presented, second by Supervisor Collins. ADOPTED.

**Executive Session.** Supervisors Collins and Brill moved to go into Executive Session at 8:00 A.M. per Section 19.85(1)(g) Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation. ADOPTED on a roll call vote with the following: Ayes – Supervisors Brill, Collins, Owens, and Nash. Supervisor Heidenreich was absent.

Chair Owens announced that the Committee would meet in closed session per Section 19.85(1)(g) Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation.

Supervisor Collins moved to go out of Executive Session at 8:20 A.M., second by Supervisor Brill. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Collins moved approval of the minutes of March 5, 2013 as presented, second by Supervisor Nash. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances**

Rock Haven Project	\$	6,407.31
HCC Building Complex		6,581.33
Postage Meter		714.58
General Services		12,375.31
Glen Oaks Operations		911.66
Juvenile Detention Operations		270.90
Communications Center Operations		579.61

Adolescent Services/Guidance	6,511.26
Jail Capital Improvement	1,074.01
HCC/Glen Oaks Parking	8,996.32

**Pre-Approved Encumbrance Amendments**

CG Schmidt	\$ 25,393.00
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Supervisor Brill moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Nash. ADOPTED.

**Resolution.**

**Authorizing Additional Contingency Funding and Amending the 2013 Budget for Rock Haven Project**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2013 that the Contingency budget be increased a total of \$214,845 to cover change orders and related project cost as recommended by the Samuels Group with funds to come from the Net Assets of the Rock Haven operational account, and that the 2013 budget be amended as follows:

...

**BE IT FINALLY RESOLVED**, that the General Service Committee be delegated the authority to approve all change orders for the Rock Haven Replacement Project and report any change orders over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meeting.”

Supervisor Collins moved approval of the resolution, second by Supervisor Brill. ADOPTED.

**Updates.**

**Jail Project**

**Update Report** None.

**Change Orders** None.

**Rock Haven**

**Update Report** Mr. Higgs reported the following:

Work is proceeding on the stairs; work continues on the punch-list and corrections are being worked on; the porch work may be going out for bid. Ms. Gunderson said there have been some oversights such as no water lines for washing the carts; a dishwasher with no plumbing;

door ratings on the stair wells; signs on the doors to the courtyard; and staff did request two additional lights in the food prep area. Mr. Higgs said he will be going through the list for items to be investigated.

**Change Orders** Mr. Higgs reported the following:

Program Request #25 (COR#172) pertaining to fire dampers for a cost of \$9,812.00; (COR#173) pertaining to the chiller bypass for a cost of \$7,431.00; (COR#182) pertaining to the FA alarm system and the nurse call system for a cost of \$4,598.00; (COR#188) pertaining to the domestic water piping for a cost of \$20,055.00; (COR#189) pertaining to card reader access control for a cost of \$1,338.00; (COR#190) pertaining to the City of Janesville Electrical Inspector requests for a cost of \$3,034.00; (COR#192) pertaining to exhaust fans in oxygen storage for a cost of \$1,217.00; (COR#193) pertaining to the City of Janesville Building Inspector requests for a cost of \$4,377.00. (Due to timing constraints, several of the items were subject to review by the architect/engineer and/or further negotiations.) For a total cost of \$51,862.00.

Program Request #26 consists of two extended general conditions or delay claims:

- (COR#178) pertaining to C.G. Schmidt for a cost of \$358,400.00. A negotiated settlement of \$110,615.00 is appropriate.
- (COR#183) pertaining to the subcontractor claim requesting a four month time extension for a cost of \$366,543.00. This has been denied.

Supervisor Collins moved approval of Program Request #25 and #26 in the amount of \$161,862.00, second by Supervisor Brill. ADOPTED.

**Communications, Announcements and Information.**

**Set Meeting Date for UW-Rock Mass Notification Report** Mr. Leu reported that April 23, 2013 was the date that worked for everyone and asked if the Committee wanted to have this as a special meeting or if they wanted to incorporate this report into one of the other April General Services meetings. The Committee felt it would be best to have the report as a special meeting at 8 A.M. in Conference Room N-1 on April 23, 2013.

**Joint General Services/Health Services Meeting at the New Rock Haven Facility on April 30, 2013** Chair Owens said the joint meeting will be held on April 30, 2013 at 4 P.M. at the new Rock Haven.

**Adjournment.** Supervisor Nash moved adjournment at 8:40 A.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.