

GENERAL SERVICES COMMITTEE
Minutes – April 16, 2013

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, April 16, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins, Heidenreich and Nash.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Sherry Gunderson, Nursing Home Administrator.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Brill requested item 6.A. be removed as nothing has come in at this time. Supervisor Brill moved approval of the agenda with this change, second by Supervisor Heidenreich. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Collins moved approval of the minutes of April 2, 2013 as presented, second by Supervisor Nash. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

Rock Haven Project	\$	10,566.53
HCC Building Complex		4,166.11

Pre-Approved Encumbrance Amendments None.

Supervisor Heidenreich moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Brill. ADOPTED.

Updates.

Jail Project

Update Report None.

Change Orders None.

Rock Haven

Update Report Mr. Higgs reported the following:

He has working with the contractor and the Design Team and the Design Team has come up with solutions to the porches and mezzanine stairs. The mezzanine stairs will be done by the end of the month. Mr. Higgs said the change orders for Program Requests #25 and #28 have not been issued yet as they have not yet been finalized.

Change Orders Mr. Higgs reported the following:

Program Request #29 (COR#201) pertaining to the installation of drain tiles to the electrical hand-holes at two locations for cost of \$4,142.00.

Supervisor Collins moved approval of Program Request #29 in the amount of \$4,142.00, second by Supervisor Brill. ADOPTED.

Communications, Announcements and Information.

Meeting Date for UW-Rock Mass Notification Report Chair Owens said the meeting has been set for April 23, 2013 at 8 A.M. in Conference Room N-1.

Joint General Services/Health Services Meeting at the New Rock Haven Facility Chair Owens said the joint meeting will be held on April 30, 2013 at 4:00 P.M. at the new Rock Haven.

Adjournment. Supervisor Brill moved adjournment at 8:08 A.M., second by Supervisor Nash. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.