

**GENERAL SERVICES COMMITTEE**

**March 6, 2012**

**Call to Order.** Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, March 6, 2012 in Conference Room N-1, Courthouse East.

**Committee Members Present:** Supervisors Owens, Brill and Combs.

**Committee Members Absent:** Supervisors Heidenreich and Mawhinney.

**Staff Members Present:** Rob Leu, General Services Director; Randy Terronez and Nick Osborne, Assistants to County Administrator; Sherry Gunderson, Nursing Home Director.

**Others Present:** Kevin Higgs, The Samuels Group.

**Approval of Agenda:** Supervisor Brill moved approval of the agenda as presented, second by Supervisor Combs. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Combs moved approval of the minutes of February 21, 2012 as presented, second by Supervisor Brill. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances - 2012**

HCC Building Complex	\$	2,302.73
Purchasing Inventory/Office Supplies		79.04
General Services		14,107.09
Glen Oaks Operations		638.64
Juvenile Detention Center Operations		933.39
Communications Center Operations		1,333.36
Adolescent Services/Guidance		73.17
Jail Capital Improvement		4,489.19
U Rock Expansion		300.00
Juvenile Detention Center Capital Improvement		2,170.00

**Pre-Approved Encumbrance Amendments**

Professional Service Industries	\$	30,000.00
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Supervisor Brill moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Combs. ADOPTED.

**Updates.**

**Jail Project**

**Update Report** Mr. Higgs said there were no incidents or injuries reported. The job site looks good and workers are complying with safe practices and required PPE.

The Rock County Sheriff's Office has compensation coming from Tri-North due to required overtime from a water leak. The old sally port has been cleaned and turned over to the Sherriff's Office where the attic stock will be stored. Tri-North will work on punch list completion and on the recently developed warranty issues, carpet, and overhead door sensors; Westphal will be installing three additional fire alarm devices.

**Change Orders** Mr. Higgs said there are no Change Orders at this time, however the Program Request # 35 is still being negotiated. There are additional change order requests being sent from Tri-North that are in review.

### **Rock Haven**

**Update Report** Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said there was one incident, one guy slipped, no injury reported.

Progress/Planned Activities: Mr. Higgs said the plywood sheathing for N1 is in process; mechanical/electrical/plumbing rough-in installations are in progress for N1; wall framing is complete and they are setting trusses for N2; foundation walls are complete and backfilled for N3; slab on grade is scheduled to be poured this week for N3; connecting corridor at N2 to Commons foundation is complete; slab on grade is poured and will proceed with infills at shower drains for N4; planning to set wall panels this week for N4; cored penetrations at precast and CMU installation at the NE corner for the commons area; basement slab on grade is in process for the commons area.

Informational: Mr. Higgs said they have had to change the roofing contractor due to Phoenix roofing not being certified to install the specified roofing system. CG Schmitt is now using a union roofing contractor.

**Change Orders** Mr. Higgs said he did not have any Program Change Orders at this time.

**Communications, Announcement and Information.** Chair Owens asked if the sign was up at the Youth Services Center. Mr. Leu said he will check on this and make sure it is up.

**Adjournment.** Supervisor Combs moved adjournment at 8:20 A.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Sue Zastoupil  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**