

GENERAL SERVICES COMMITTEE
August 21, 2012

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 21, 2012 in Conference Room N-1, Courthouse East.

~~**Committee Members Present:** Supervisors Owens, Brill, Collins and Heidenreich.~~

Committee Members Absent: Supervisors Nash.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez,, Assistant to County Administrator; Sherry Gunderson, Nursing Home Director; Jodi Millis, Purchasing Manager.

Others Present: Kevin Higgs and Brad Crook, The Samuels Group.

Approval of Agenda: Supervisor Brill moved approval of the agenda as presented, second by Supervisor Heidenreich. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Collins moved approval of the minutes of August 7, 2012 and Joint Meeting with Finance Committee on August 9, 2012 as presented, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances - 2012

Purchasing Inventory/Postage	\$	1,075.43
General Services		12,193.42
Glen Oaks Operations		1,938.81
Juvenile Detention Center Operations		1,459.42
Communications Center Operations		658.87
Adolescent Services/Guidance		541.27
Jail Capital Improvement		3,397.98
Rock Haven Project		6,330.00
Rock Haven Project		5,370.18
HCC Building Complex		6,318.52

Supervisor Heidenreich moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Collins. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs said he is unable to close out the project as the Tri-North Project Manager is not returning phone calls. He is going to have to call the Vice-President of the firm. There is one door that they are not accepting. They are still in the process of resolving the asphalt drive. ~~The exterior lighting project is in process.~~

Change Orders Mr. Higgs said there are no Change Orders at this time.

Rock Haven

Update Report Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs reported an employee of Capitol Steel Erectors fell off an extension ladder last week and broke his leg. The worker underwent surgery Wednesday afternoon and has been released from the hospital. While the incident is still under investigation, there does not appear to be any specific cause. The remainder of the site appears to be in good shape, all workers are complying with safe work practices.

Progress/Planned Activities: Mr. Higgs said the mechanical rough ins continue and the interior finishes (paint, cabinets) are in progress for N1; mechanical rough ins continue and drywall finishes are in progress for N2; mechanical rough ins continue and drywall installation is in progress for N3; mechanical rough ins continue and drywall finishes are in progress for N4; mechanical rough ins continue, finishing up vapor barrier and hat channel with drywall starting, also working on Geothermal vault tie in for the commons area. The concrete work is complete and the foundation for Team Building 1 is complete for the courtyards 1 & 2; concrete work is complete for courtyards 3 & 4.

Informational: Mr. Higgs said they have one hundred sixty people on site.

Administrative: Mr. Higgs said the request for information – 379 issued, 25 unresolved or open.

Change Orders Mr. Higgs reported the following:

Program Request #17 (COR#052R) pertaining to RFI 088 pipe loads-neighborhood for a cost of \$3,500.00. (COR#53R) pertaining to RFI #149 power for sensor operated faucets for a cost of \$18,297.40. (COR#102R) pertaining to RFI #090 location of foundation insulation for a cost of \$8,596.59. (COR#113) pertaining to RFI #291 soiled holding room door connections for a cost of \$3,701.50. (COR#114) pertaining to RFI #296 neighborhood nurse call station lights for a cost of \$5,795.90. (COR#118) pertaining to RFI #299 common connector type “OF” fixtures for a cost of \$11,674.30. (COR#120) pertaining to RFI #302 faux column-south entry village commons for a cost of \$278.77. (COR#122) pertaining to RFI #327 connector exterior light circuits for a cost of \$547.80. (COR#123) pertaining to RFI #330 fire alarm review comments for a cost of \$16,678.20. (COR#124) pertaining to RFI #328 type “OP” base detail for a credit of \$635.00. (COR#126) pertaining to construction bulletin #19 revised location for IT cabinet for a cost of \$32,123.30. For a total cost of \$100,558.76.

Supervisor Heidenreich moved approval of Program Request #17 in the amount of \$100,558.76, second by Supervisor Brill. ADOPTED.

Mr. Higgs went over the Change Order / Contingency Log and Program Request Log, which were handed out, for the Rock Haven Replacement Project and answered questions.

~~Mr. Higgs, Mr. Terronez and Corporation Counsel will be meeting to discuss the architect design issues.~~

Parking Lot Project

Update Report Mr. Leu said Rock Road Company started last Friday, August 17th at the HCC/RH area and are doing an excellent job. They are planning on a completion date for this portion of the project to be September 12th. Mr. Leu stated that the alternative parking is going well. September 12th they will begin at the Health Department and Council on Aging parking lot and then will go to the Sheriff's Office. Mr. Terronez commented on the great job that Doug Keating and Kris Mills did with informing everyone of the alternate parking.

Change Report Nothing to report at this time.

Agreement Between Land Conservation and General Services for Re-enrollment of the Continuous Conservation Program

Supervisor Collins moved approval of the contract agreement, second by Supervisor Heidenreich. ADOPTED.

Authorize Asphalt Drive at 911 Communications Center

Supervisor Brill moved approval of the asphalt drive, second by Supervisor Collins. ADOPTED.

Communications, Announcement and Information. Nothing at this time.

Adjournment. Supervisor Brill moved adjournment at 8:37 A.M., second by Supervisor Collins. ADOPTED.

Respectfully submitted,

Sue Zastoupil
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.