

GENERAL SERVICES COMMITTEE
January 18, 2011

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, January 18, 2011 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Commander Erik Chellevoid; Randy Terronez, Assistant to the County Administrator; Jodi Millis, Purchasing Manager; Michelle Schultz, Real Property Lister.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Brill moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Combs moved approval of the minutes of January 4, 2011, second by Supervisor Heidenreich. ADOPTED.

Transfers and Appropriations. None.

2010

Bills/Encumbrances

HCC Building Complex	\$ 6,571.99
Purchasing Inventory	7,134.93
General Services	12,602.63
Glen Oaks Operations	5.54
Juvenile Detention Center Operations	622.29
Communications Center Operations	693.92
Adolescence Services/Guidance	123.77
Jail Capital Improvement	4,716.71

2011

Bills/Encumbrances

HCC Boiler Project	768,860.00
HCC Building Project	65,048.30
General Services	1,061.41
Glen Oaks Operations	9.93
Juvenile Detention Center Operations	6.78

Pre-Approved Encumbrance Amendments.

Tri-North Builders

\$ 27,225.22

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrance Amendments for the General Services Committee, second by Supervisor Combs. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs reported on the following:

Safety / Use of Site: No incidents or injuries. The contractors are all doing a good job of keeping a safe work environment.

Progress: Plumbing – under slab plumbing is 100% complete; wall and overhead rough ins are in progress with the storm piping at 100% complete, the sanitary piping at 80% and water piping at 50% complete. Electrical – under slab rough ins are 100% complete, wall and overhead rough ins are in progress and are at 25% complete. Masonry – exterior masonry is complete with the exception of the access point on the west side of the building, interior masonry is in progress and 95% complete. HVAC – piping is being fabricated and installation is in progress with 60% installed, ductwork is being fabricated and installation is in progress with 40% installed. Fire Protection – is in progress and is at 20% complete. Concrete – interior slabs are 100% complete, concrete remaining to be done are the benches and the work will be done over the next week or so, penthouse pads are complete, the exterior concrete will be completed in the spring. Structural Steel – all structural steel installation is 100% complete, the stairs and mezzanine grating will be installed next week at the sally port. Roofing – all rubber membrane is installed with the metal coping at 90% complete, the remainder will be done after the metal panels at the penthouse are done. Penthouse Paneling – the panels have been ordered and we are waiting on delivery confirmation to schedule the work.

Administrative: Change order CO#18 is being issued, as shown with the Pre-Approved Encumbrance Amendments voted on that day. There are four pending change order requests, which they will be meeting with Westphal on a number of items the next day. They have issued three proposal requests.

Supervisor Brill asked if the copper pipes were size L or M with Mr. Higgs replying he was not sure without checking. Supervisor Brill said to make sure they are size L and not M as there had been trouble with leaking problems with size M. Mr. Higgs said he appreciated knowing these things as it will only help to make it a better project.

Change Orders Mr. Higgs said they have no change orders at this time.

UW – Rock County Landscaping Project.

Update Report Mr. Leu said the meeting with Findorff last week was very productive, and they confirmed our findings of the lack of soil. Findorff will be submitting a detailed plan to us and they plan to be done with the work by April 15th. They are still planning on going with the Saki Design for the planting, and the feeling is this cannot be changed at this time.

Supervisor Mawhinney asked if they had thought about involving the Master Gardener program with Mr. Leu replying it would be worth discussing with the campus. Supervisor Combs said he likes the idea of involving the Master Gardener program.

Chair Owens asked about the warranty with Mr. Leu replying there is a warranty but he did not remember what it was at this time.

Purchasing Procedural Endorsement and Contract Award

Skid Steer Accessories

Chair Owens said JCB from Milwaukee WI came out with the lowest bid of \$9,275.00.

Supervisor Heidenreich moved Purchasing Procedural Endorsement and Contract Award for the purchase of Skid Steer accessories, second by Chair Owens.

Supervisor Mawhinney said she feels we should try the Skid Steer for a year just using the bucket instead of purchasing the accessories and come back in a year if they are needed. Supervisor Brill said he agreed with this.

FAILED on the following vote: Ayes – None; Nos – Supervisors Brill, Combs, Heidenreich, Mawhinney and Owens.

Resolution.

Amending Architect Reimbursable Expenses – Schematic Design Stage with Eppstein Uhen for the Rock Haven Facility Replacement Project

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby authorize payment of additional reimbursable expenses as allowed under the contract with Eppstein Uhen of Milwaukee, Wisconsin in the amount of \$1,400 relating to the Schematic Design stage of the construction of a replacement Rock Haven Nursing Home facility.”

Supervisor Brill moved the above resolution, second by Supervisor Combs. PASSED on the following vote: Ayes – Supervisors Brill, Combs, Heidenreich and Mawhinney; Nos – Supervisor Owens.

The Committee asked Mr. Terronez to relay their wish to have these requests brought before the Committee prior to spending money in the future.

Amending Contract for Courthouse Parking Structure Caulking and Repair

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that the contract with Zander Solutions be increased by \$175,773.29 to cover the cost of the additional repair work to the two Courthouse parking ramps; and,

BE IT FURTHER RESOLVED, that the Courthouse Facility Capital Project budget be amended to cover the additional repair work, testing and engineering inspections as follows:

...”

Supervisor Combs moved the above resolution, second by Supervisor Mawhinney. ADOPTED.

Purchasing Procedural Endorsements.

Authorizing Purchase of Replacement Network Server

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that a Purchase Order for one server be issued to CDW-G in the amount of \$19,670.87.”

Supervisor Mawhinney moved Purchasing Procedural Endorsement on the above resolution contingent on Finance Committee approval, second by Supervisor Brill. ADOPTED.

Authorizing Purchase of Additional Storage Area Network Capacity

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that a Purchase Order for a replacement storage area network be issued to AE Business Solutions in the amount of \$31,000.00.”

Supervisor Heidenreich moved Purchasing Procedural Endorsement on the above resolution contingent on Finance Committee approval, second by Supervisor Combs. ADOPTED.

Authorizing Purchase of Replacement Employee Time Clocks

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that a Purchase

Order for replacement time clocks be issued to Data Management, Inc. in the amount of \$37,295.22.”

Supervisor Combs moved Purchasing Procedural Endorsement on the above resolution contingent on Finance Committee approval, second by Supervisor Heidenreich.

Supervisor Brill moved to table until a time when someone from Information Technology would be present to answer questions, second by Supervisor Mawhinney. TABLED.

Real-Time Kinematics Field Surveys for Rock County Land Records

Ms. Schultz said this is the check on the new aerial photography to make sure they are within specs. They did not recommend the low bid as the low bid, at \$80 less, did not meet all the specs.

Supervisor Mawhinney moved Purchasing Procedural Endorsement on the Real-Time Kinematics Field Survey contingent on Finance Committee approval, second by Supervisor Brill. ADOPTED.

Discussion of Possible Joint General Services – Health Services Committee Meeting.

Chair Owens said the Health Services Committee requested another meeting to be held on February 1st. The Committee decided to hold the joint meeting at 9:15 A.M. on Tuesday, February 1st or immediately following the 8 A.M. General Services meeting.

Skid Steer Accessories Mr. Leu said the lease for the Skid Steer is with Johnson Tractor for \$2,500 per year and includes a bucket.

Chair Owens informed Mr. Leu that the Committee decided to try the snow removal using the bucket for one year and to revisit the need for any accessories at that time.

Mr. Leu said the broom would be helpful and would save on possible employee injuries.

Supervisor Combs asked about hiring a private service do the snow removal.

Chair Owens said they have the bucket on the Skid Steer so the only question is the broom and suggested bringing the angle broom back to the next meeting. Ms. Millis said she has the information and would rewrite this for the next meeting.

Communications and Announcements. Supervisor Brill said the building that had been moved for the community garden by the Sheriff’s Office is still being used by RECAP. He said the building had been given to UW Extension for the garden and RECAP should be moved out. Mr. Terronez said he would draft a letter on behalf of the General Services Committee addressing this request.

Supervisor Brill said the microphones did not seem to be working at the last County Board meeting. Mr. Leu said they would look into it as they may not have been turned on completely.

Adjournment. Supervisor Combs moved adjournment at 9:30 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.