



HEALTH SERVICES COMMITTEE
Tuesday April 6, 2010 at 3 pm
(RH 4 Classroom)

AGENDA

1. Call to Order/Approval of Agenda
2. Approval of Minutes - March 2, 2010
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
 - a) Information Item: Human Services - Nursing Home Needs
 - b) Information Item: Updated Board Presentation and Handouts
 - c) Information Item: Survey Update
 - d) Information Item: Fire Stop Project - Began 3/29/10
8. New Business
 - a) Information Item: WAHSA Updates
9. Information Item: Reports
 - a) Census
 - b) Activities
 - 1) Senior Management Team - Survey Compliance, National Nursing Home Week
 - 2) Staff Education for April 2010
 - (a) Mandatory Annual Sexual Harassment Training
 - (b) Mandatory Infection Control Inservice Make-up Sessions

(c) Nurses' Meeting - Wound Management - Racheal Royston, Omnicare Wound Care Nurse

(d) RN and LPN Self-Study: Physical Assessment

3) Resident Council Meeting - Tuesday, April 9, 10:15 am. David Hayes, Dietary Manager, will be discussing menu options with the residents. Plans for National Nursing Home Week (May 9-15) will also be discussed.

4) Conferences

(a) WAHSA Board meeting in Deforest, April 15 - Sherry Gunderson will attend.

(b) APIC Conference in Waukesha, April 29-30 - Lynn Schyvinck, Assistant Director of Nurses, and Jeni Johnson, Nursing Supervisor, will attend.

(c) WAHSA Spring Conference in LaCrosse, May 5, 6 and 7 - Sherry Gunderson will attend.

(d) WAHSA Long Term Care Managed Care Committee meeting, April 21 - Sherry Gunderson will attend.

5) Finance - Dave Sudmeier

10. Next Regular Meeting Date - Tuesday, May 4 at 3 p.m. in the RH-4 Classroom

11. Adjournment

SRG/uf

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3232500000-64904	SUNDRY EXPENSE	9,774.00 85.4%	8,350.00	0.01	1,423.99		
	P1000713-PO# 03/30/10 -VN#015763					99.00	
	P1001741-PO# 03/30/10 -VN#018372					259.98	
					CLOSING BALANCE	1,065.01	358.98
3272607400-62171	AMBULANCE	1,000.00 4.6%	46.00	0.04	953.96		
	P1000653-PO# 02/28/10 -VN#028439					145.50	
					CLOSING BALANCE	808.46	145.50
3272607400-62189	OTHER MED SERV	4,000.00 6.5%	260.93	0.02	3,739.05		
	P1000668-PO# 02/28/10 -VN#042658					87.94	
	P1000699-PO# 02/28/10 -VN#047747					128.74	
					CLOSING BALANCE	3,522.37	216.68
3275007350-63109	OTHER SUPP/EXP	2,500.00 10.8%	271.95	0.04	2,228.01		
	P1000675-PO# 03/30/10 -VN#024008					62.15	
	P1001441-PO# 03/30/10 -VN#010233					29.95	
					CLOSING BALANCE	2,135.91	92.10
3275007350-64005	REHAB SUPPLIES	3,200.00 0.0%	0.00	0.00	3,200.00		
	P1000714-PO# 02/28/10 -VN#021998					468.73	
					CLOSING BALANCE	2,731.27	468.73
3280008100-62420	MACH & EQUIP RM	13,500.00 56.7%	4,122.92	3,538.15	5,838.93		
	P1000657-PO# 02/28/10 -VN#010028					249.68	
	P1000674-PO# 03/30/10 -VN#031297					1,004.80	
					CLOSING BALANCE	4,584.45	1,254.48
3280008100-63100	OFC SUPP & EXP	5,000.00 17.4%	871.20	0.04	4,128.76		
	P1001501-PO# 03/30/10 -VN#014870					71.65	
					CLOSING BALANCE	4,057.11	71.65
3280008100-63109	OTHER SUPP/EXP	11,250.00 20.1%	1,323.42	948.01	8,978.57		
	P1000635-PO# 02/28/10 -VN#013780					52.92	
	P1000636-PO# 03/30/10 -VN#016117					19.99	
	P1000659-PO# 02/28/10 -VN#018588					209.94	
	P1000713-PO# 03/30/10 -VN#015763					79.31	
	P1000714-PO# 03/30/10 -VN#021998					240.05	
	P1000717-PO# 03/30/10 -VN#014534					25.77	
	P1001786-PO# 03/30/10 -VN#049176					139.52	
					CLOSING BALANCE	8,211.07	767.50
3280008100-64000	MEDICAL SUPPLIES	99,652.00 91.7%	14,772.75	76,702.51	8,176.74		

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	P1000697-PO# 02/28/10 -VN#030393			MERCY ASSISTED CARE INC		95.33	
	P1000704-PO# 03/30/10 -VN#015103			PATTERSON DENTAL COMPANY		122.45	
	P1000708-PO# 03/30/10 -VN#045516			PRIMUS MEDICAL		1,474.75	
	P1000709-PO# 03/30/10 -VN#024815			RF TECHNOLOGIES INC		1,107.11	
	P1001125-PO# 03/30/10 -VN#023138			ALI MED INC		1,248.49	
				CLOSING BALANCE	4,128.61		4,048.13
3280008200-63109	OTHER SUPP/EXP	42,670.00 96.0%	7,337.09	33,662.93	1,669.98		
	P1000712-PO# 03/30/10 -VN#015764			ROCK COUNTY HEALTH CARE CENTER		26.04	
	P1001612-PO# 02/28/10 -VN#042157			ROESCHENS OMNICARE PHARMACY		15.40	
				CLOSING BALANCE	1,628.54		41.44
3280009100-62420	MACH & EQUIP RM	7,000.00 8.3%	587.73	0.03	6,412.24		
	P1001337-PO# 02/28/10 -VN#023684			SUPPLY COMPANY		17.00	
				CLOSING BALANCE	6,395.24		17.00
3280009100-64105	GROCERIES	160,727.00 86.2%	33,746.64	104,853.37	22,126.99		
	P1000637-PO# 03/30/10 -VN#016055			SENTRY FOODS INC STORE #375		103.83	
				CLOSING BALANCE	22,023.16		103.83
3280009100-64109	SUPPLEMENT	21,800.00 55.0%	7,186.69	4,813.31	9,800.00		
	P1001624-PO# 03/30/10 -VN#035138			CENTRAD HEALTHCARE INC		219.12	
				CLOSING BALANCE	9,580.88		219.12
3280009300-63109	OTHER SUPP/EXP	3,000.00 50.2%	938.06	568.70	1,493.24		
	P1000636-PO# 03/30/10 -VN#016117			SHOPKO INC #130		51.96	
	P1000717-PO# 03/30/10 -VN#014534			MENARDS		42.30	
	P1000719-PO# 03/30/10 -VN#023684			SUPPLY COMPANY		118.00	
				CLOSING BALANCE	1,280.98		212.26
3280009300-64409	FURNISHINGS	11,000.00 8.2%	912.77	0.02	10,087.21		
	P1000679-PO# 03/30/10 -VN#033314			JANESVILLE COMFORT SHOPPE SOUT		1,140.00	
	P1001303-PO# 03/30/10 -VN#028264			HENRICKSEN		195.65	
				CLOSING BALANCE	8,751.56		1,335.65
3280009500-63200	PUBL/SUBCR/DUES	10,000.00 1.4%	148.05	0.00	9,851.95		
	P1000662-PO# 03/30/10 -VN#020599			BOOKWORLD		225.00	
	P1001613-PO# 03/30/10 -VN#041401			WACH WISCONSIN ASSOCIATION OF		260.00	
				CLOSING BALANCE	9,366.95		485.00
3280009500-64200	TRAINING EXP	8,000.00 5.7%	225.00	235.00	7,540.00		
	P1000713-PO# 03/30/10 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		70.90	
	P1000902-PO# 02/28/10 -VN#041363			WAHSA		85.00	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1001308-PO#	02/28/10 -VN#030951			COASTAL TRAINING TECHNOLOGIES		617.46	
P1001505-PO#	03/30/10 -VN#048036			WISCONSIN APIC 2010 SEMINAR		330.00	
				CLOSING BALANCE	6,436.64		1,103.36
3280009700-62174	INTERNIST	91,000.00 79.1%	12,600.30	59,399.70	19,000.00		
P1000711-PO#	02/28/10 -VN#036794			RAMSEY MD,H R		2,080.01	
				CLOSING BALANCE	16,919.99		2,080.01
3290009910-65109	OTHER INS	40,000.00 100.0%	22,904.00	17,096.00	0.00		
P1001506-PO#	03/30/10 -VN#034947			DEPARTMENT OF HEALTH AND FAMIL		70.00	
*** OVERDRAFT ***				CLOSING BALANCE	-70.00		70.00
3290009940-61902	NURSES INS	300.00 0.0%	0.00	0.00	300.00		
	03/30/10 -VN#043840			SHRADEL,STEPHEN		50.00	
				CLOSING BALANCE	250.00		50.00
3290009940-61915	CERT/LIC/OTHER	1,500.00 108.9%	1,634.00	0.00	-134.00		
	03/30/10 -VN#023210			SMYTH,LESLIE		86.00	
	03/30/10 -VN#040755			BURTON,DENISE C		86.00	
	03/30/10 -VN#041111			HOFFMAN,BONITA R		86.00	
	03/30/10 -VN#043985			BURNS,MARILYN J		86.00	
	03/30/10 -VN#049328			MOEN,TRICIA		86.00	
*** OVERDRAFT ***				CLOSING BALANCE	-564.00		430.00
3290009940-61920	PHYSICALS	1,000.00 13.4%	134.00	0.00	866.00		
P1001380-PO#	02/28/10 -VN#030413			OCCUPATIONAL HEALTH CENTER		67.00	
				CLOSING BALANCE	799.00		67.00
	HCC			PROG-TOTAL-PO		13,638.42	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13,638.42 INCURRED BY HEALTH CARE CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HEALTH SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-08
Transfer No.

Sherry Gunderson
Department Head

Requested by Rock Haven
Department

3/26/10
Date

FROM TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-9000-9940	61610 Employee Benefits Health Ins.	25,000

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-9500	62451 Speical Assess.	25,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *GR*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

_____ File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

10-08
MAR 30 2010

TO: FINANCE DIRECTOR

REQUESTED BY Rock Haven

DATE 03/26/2010

Shirley Burdman
Department Head Signature

	FROM:	AMOUNT	TO:	AMOUNT
1	ACCOUNT #: 32-9000-9940-61610 DESCRIPTION: Gen Serv Emp Benefits Health Insurance CURRENT BALANCE \$2,361,830 <i>pk</i> PROVIDED BY THE FINANCE DIRECTOR	\$ 25,000	ACCOUNT #: 32-8000-9500-62451 DESCRIPTION: Support Service Admin Special Assessments	\$ 25,000
2	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4	ACCOUNT #: DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
5	ACCOUNT #: 32-9000-9940-61610 DESCRIPTION: CURRENT BALANCE \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC

1) Forfeiture assessment related to survey of 07/29/2009. Discount of \$8,820 taken against total forfeiture of \$25,200 for prompt payment resulting in a payment of \$16,380. Forfeiture assessment related to survey of 11/17/2009. Discount of \$4,704 taken against total forfeiture of \$13,440 for prompt payment resulting in a payment of \$8,736.

Rock Haven Admissions/Discharges/Census - 2010

ADMISSIONS				
	CCU	Dementia	CMI/GP	Total
January	3	1	1	5
February	5	0	1	6
March	0	5	3	8
April	1	5	1	7
May	2	4	3	9
June	4	6	0	10
July	4	4	1	9
August	3	1	3	7
September	3	5	2	10
October	4	1	1	6
November	9	3	1	13
December	5	0	2	7
Total	43	35	19	97

1/31/2010
2/28/2010
3/31/2009
4/30/2009
5/31/2009
6/30/2009
7/31/2009
8/21/2009
9/30/2009
10/31/2009
11/30/2009
12/31/2009

DISCHARGES/DEATHS				
	CCU	Dementia	CMI/GP	Total
January	5	0	1	6
February	3	0	2	5
March	0	5	3	8
April	2	5	0	7
May	2	4	4	10
June	5	5	0	10
July	5	4	0	9
August	4	2	2	8
September	4	5	0	9
October	4	2	2	8
November	6	2	1	9
December	4	1	2	7
Total	44	35	17	96

1/31/2010
2/28/2010
3/31/2009
4/30/2009
5/31/2009
6/30/2009
7/31/2009
8/21/2009
9/30/2009
10/31/2009
11/30/2009
12/31/2009

CENSUS				
	CCU	Dementia	CMI/GP	Total
January	39	44	44	127
February	41	44	43	128
March	42	43	44	129
April	42	44	43	129
May	42	44	42	128
June	42	43	43	128
July	42	44	44	130
August	41	44	44	129
September	42	44	44	130
October	42	43	44	129
November	42	44	44	130
December	42	44	43	129
Budget	42	43	43	128
Capacity*	42	44	44	130

1/31/2010
2/28/2010
3/31/2009
4/30/2009
5/31/2009
6/30/2009
7/31/2009
8/21/2009
9/30/2009
10/31/2009
11/30/2009
12/31/2009

*Downsize from 156 to 130 occurred 6/1/07

6

2010 PATIENT DAYS FOR ROCK HAVEN

TOTAL RCHCC	MEDICARE		PATIENT DAYS			% OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER	% OVER/ -UNDER
			ACTUAL MTD	BUDGET MTD	OVER/ -UNDER					
		SNF	120	196	-76	339	413	-74	-17.92	
		TOTAL	120	196	-76	339	413	-74	-17.92	
	HOSPICE	SNF	195	84	111	375	177	198	111.86	
		TOTAL	195	84	111	375	177	198	111.86	
	MEDICAL ASSISTANCE	IN	252	308	-56	531	649	-118	-18.16	
		SNF	2774	2940	-166	5844	6195	-351	-5.67	
		ICF 1	28	28		59	59			
		ICF 2								
		ICF 3								
		ICF 4								
		1A	28	28		59	59			
		1B								
		D2								
		D3								
		UC								
		TOTAL	3082	3304	-222	6493	6962	-469	-6.74	
	PRIVATE PAY	IN								
		SNF	228	28	200	410	59	351	594.	
		PILOT								
		ICF 1								
		ICF 2								
		ICF 3								
		UC								
		TOTAL	228	28	200	410	59	351	594.92	
		TOTAL RCHCC	3625	3612	13	7617	7611	6	0.08	

2010 PATIENT DAYS FOR ROCK HAVEN

	ACTUAL		PATIENT DAYS		OVER/		% OVER/		ACTUAL		PATIENT DAYS		OVER/		% OVER/	
	MTD	MTD	BUDGET	MTD	UNDER	OVER	-UNDER	-UNDER	YTD	YTD	BUDGET	YTD	UNDER	OVER	-UNDER	-UNDER
IN	252	308	308	308	-56	-56	-18.18	-18.18	531	531	649	649	-118	-118	-18.18	-18.18
SNF	3317	3248	3248	3248	69	69	2.12	2.12	6968	6968	6844	6844	124	124	1.81	1.81
ICF 1	28	28	28	28					59	59	59	59				
ICF 2																
ICF 3																
ICF 4																
1A	28	28	28	28					59	59	59	59				
1B																
D2																
D3																
UC																
TOTAL RCHCC	3625	3612	3612	3612	13	13	0.36	0.36	7617	7617	7611	7611	6	6	0.08	0.08

8

TOTAL RCHCC	MEDICARE	AVERAGE DAILY PATIENTS				AVERAGE DAILY PATIENTS			
		ACTUAL MTD	BUDGET MTD	OVER/UNDER	% OVER/UNDER	ACTUAL YTD	BUDGET YTD	OVER/UNDER	% OVER/UNDER
	SNF	4.29	7.00	-2.71	-38.78	5.75	7.00	-1.25	-17.92
	TOTAL	4.29	7.00	-2.71	-38.78	5.75	7.00	-1.25	-17.92
	HOSPICE								
	SNF	6.96	3.00	3.96	132.14	6.36	3.00	3.36	111.86
	TOTAL	6.96	3.00	3.96	132.14	6.36	3.00	3.36	111.86
	MEDICAL ASSISTANCE								
	IN	9.00	11.00	-2.00	-18.18	9.00	11.00	-2.00	-18.18
	SNF	99.07	105.00	-5.93	-5.65	99.05	105.00	-5.95	-5.67
	ICF 1	1.00	1.00			1.00	1.00		
	ICF 2								
	ICF 3								
	ICF 4								
	1A	1.00	1.00			1.00	1.00		
	1B								
	D2								
	D3								
	UC								
	TOTAL	110.07	118.00	-7.93	-6.72	110.05	118.00	-7.95	-6.74
	PRIVATE PAY								
	IN								
	SNF	8.14	1.00	7.14	714.29	6.95	1.00	5.95	594.92
	PILOT								
	ICF 1								
	ICF 2								
	ICF 3								
	UC								
	TOTAL	8.14	1.00	7.14	714.29	6.95	1.00	5.95	594.92
TOTAL RCHCC		129.46	129.00	0.46	0.36	129.10	129.00	0.10	0.08

ALL RCHCC

	AVERAGE DAILY PATIENTS			AVERAGE DAILY PATIENTS				
	ACTUAL	BUDGET	% OVER/ -UNDER	ACTUAL	BUDGET	% OVER/ -UNDER		
IN	9.00	11.00	-2.00	-18.18	9.00	11.00	-2.00	-18.18
SNF	118.46	116.00	2.46	2.12	118.10	116.00	2.10	1.81
ICF 1	1.00	1.00			1.00	1.00		
ICF 2								
ICF 3								
ICF 4								
1A	1.00	1.00			1.00	1.00		
1B								
D2								
D3								
UC								
TOTAL RCHCC	129.46	129.00	0.46	0.36	129.10	129.00	0.10	0.08

9