



MINUTES

ROCK COUNTY HOUSING AUTHORITY
MONDAY, APRIL 7, 2014
PLANNING & DEVELOPMENT CONFERENCE ROOM
51 S MAIN ST
JANESVILLE, WI 53545

1. Call to Order

Chair Brian Christianson called the meeting to order at 8:40 A.M.

Roll Call of Members

Present: Chair Brian Christianson, Vice-Chair Billy Bob Grahn, Mary Beaver, Anda O'Connell, and Jackie Wood

Absent: None

Staff Members Present: David Somppi (Community Development Mgr.), Colin Byrnes (Interim Planning Director) and Cheryl Martin (Recording Secretary)

Others Present: Randy Terronez (Assist. County Administrator)

2. Adoption of Agenda

Mr. Somppi asked that Item 7 (Loan Request #006098D2) be removed from the agenda. Commissioner Wood moved to adopt the agenda as amended; second by Commissioner O'Connell. **ADOPTED as amended.**

3. Minutes of Meeting for December 9, 2013

Commissioner Grahn moved the approval of the December 9, 2013 meeting minutes as presented; second by Commissioner Grahn. **APPROVED as presented.**

4. Minutes of the Annual Meeting for December 9, 2013

Commissioner Wood moved the approval of the December 9, 2013 Annual Meeting minutes as presented; second by Commissioner Beaver. **APPROVED as presented.**

5. Citizen Participation, Communications and Announcements

Mr. Somppi reported that he participated in a mock trial event sponsored by a Beloit Equal Opportunity Commission.

6. Secretary's Report

Mr. Somppi reported on the City of Janesville's recent monitoring of the HOME Consortium Program. Staff are working to address issues that must be corrected to meet program compliance. The current focus involves modifications to the Community Development Policies and Procedures Manual. Discussion followed concerning the various items that are needed to be added or amended in the current manual.

Colin Byrnes discussed the recent monitoring of both CDBG and HOME Programs and the Findings and Concerns that were brought out from that monitoring. The County's response to the HOME monitoring is due by May 23rd.

Chair Christiansen asked about the eligibility status of previously approved HOME projects. In response, Randy Terronez stated that Staff are currently working to make that determination.

Discussion followed regarding the possibility of having an outside contractor perform the administration of the Community Development Program.

Commission members will act on HOME monitoring corrective actions at the next Housing Authority meeting scheduled for May 5th.

7. Adjournment

Commissioner Grahn moved to adjourn the committee at 9:30 a.m.; second by Commissioner Wood. **ADOPTED** by acclamation.

Respectfully submitted,

Cheryl Martin, Recording Secretary

NOT OFFICIAL UNTIL APPROVED BY THE ROCK COUNTY HOUSING AUTHORITY