

HEALTH SERVICES COMMITTEE

February 12, 2020

CALL TO ORDER – Chair Brien called the meeting of the Health Services Committee to order at 9:00 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Chair Brien, Schulz, Bomkamp, Beaver, Leavy

STAFF MEMBERS PRESENT: Sara Beran, Director of Nursing; David Froeber, Facilities Superintendent; Joanne Foss, Controller; Ashley Kabor, Finance Office Manager

OTHERS PRESENT – Sherry Oja, Finance

APPROVAL OF AGENDA – Supervisor Bomkamp moved approval of the agenda of February 12, 2020, second by Supervisor Leavy. ADOPTED

APPROVAL OF MINUTES – January 8, 2020 – Supervisor Leavy moved approval of the January 8, 2020 minutes, second by Supervisor Bomkamp. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – Joanne stated that 2019 is not yet closed and that year-end adjustments are still being done.

Questions of how long it takes to get a refund when a resident is discharged and the bed hold policy were discussed. This will be reviewed more next month.

NEW BUSINESS –

RESIDENT COUNCIL MINUTES – Resident Council Minutes for December and January provided.

CANTEEN RIBBON CUTTING FEBRUARY 12, 2020 – The canteen was scheduled for a ribbon cutting, but due to resident request was moved to last week. It is open and operational. The residents are happy with the larger store.

SARA BERAN, DON TO ADD TO ROCK HAVEN ACCOUNTS AT FIRST FCCU

– Sara Beran, DON will be added to the accounts at First Community Credit Union for Rock Haven.

5 STAR RATING - Rock Haven's 5 star rating will drop this quarter, due to a report file that was missed when reporting. This was missed due to some lack of training before several people recently retired.

QAPI – Quality Assurance Performance Improvement policy was given with the annual report of what the committee has been working on over the past year. The Health Service Committee will receive a quarterly and annual report.

ACKNOWLEDGMENT OF CODE OF CONDUCT – Rock Haven has a code of conduct and compliance and ethics policy. Health Services is the governing body and needs to sign the acknowledgment of code of conduct to be kept on file.

RESOLUTION: DELETING, CREATING AND RETITLING 2.7 FTE POSITIONS AT ROCK HAVEN – Supervisor Beaver motion to approve the resolution deleting, creating and retitling 2.7 FTE positions at Rock Haven. Second by Supervisor Leavy. APPROVED 5/0.

REPORTS -

CENSUS – The current census is 116. A couple residents are in the hospital and a few admissions planned for the week.

AD HOC COMMITTEE – Next meeting March 5, 2020 at 2pm in the Rock Haven Administration Conference Room.

COMMITTEE REQUESTS - None

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, March 11, 2020 at 9 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisor Bomkamp moved to adjourn at 10:13 a.m., second by Supervisor Leavy. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE