

## HEALTH SERVICES COMMITTEE

November 9, 2016

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 8:04a.m. in the Rock Haven, Village Commons Class Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Homan, Driscoll at 8:04 a.m. and Supervisor Hawes at 8:08 a.m.

COMMITTEE MEMBERS ABSENT: Supervisor Fell

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, Director of Nursing; Dave Froeber, Maintenance; Joanne Foss, Controller

APPROVAL OF AGENDA – Supervisor Homan moved approval of the agenda of November 9, 2016, second by Supervisor Driscoll. ADOPTED

APPROVAL OF MINUTES – October 12, 2016 – Supervisor Homan moved approval of the October 12, 2016 minutes, second by Supervisor Driscoll. APPROVED

### INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS –

Supervisor Kara Hawes has joined the Health Service Committee.

Ken Pritzel started as the Rock Haven Maintenance Supervisor.

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – Joanne Foss gave a brief update and will have more next month.

OLD BUSINESS –

CODE ALERT SYSTEM – The code alert system is not functioning properly. An electrician will be here on Thursday, November 10, 2016 to try and fix the issue.

NEW BUSINESS

RESIDENT COUNCIL MINUTES – Resident Council Minutes for September provided.

CMS REQUIREMENTS OF PARTICIPATION IN QAPI – There are new laws for nursing homes. Sue Prostko and Donna Clark will be working on a new manual for Quality Assurance and Performance Improvement, this will be shared when complete.

COMPLIANCE AND ETHICS MANUEL – Rock Haven will be forming an Ethics Committee.

WEATRUST INSURANCE CORPORATION – Supervisor Driscoll moved approval of the WEAtrust Insurance Corporation contract, second by Supervisor Homan. APPROVED.

RESOLUTION RECOGNIZING WENDY KING FOR YEARS OF SERVICE TO ROCK HAVEN – Supervisor Driscoll moved approval of resolution recognizing Wendy King for years of service to Rock Haven, second by Supervisor Homan. APPROVED.

REVIEW OF 2017 RECOMMENDED BUDGET – Sue Prostko updated the committee on the budget. There were no recommended changes.

CENSUS – Sue Prostko, NHA updated. Report provided.

STAFF EDUCATION – Hipaa and Confidentiality; Resident Rights and Ethics; Diabetic Pen Training

RESIDENT COUNCIL MEETING – The next resident council meeting is November 15, 2016 at 10:15am.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, December 14, 2016 at 8 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisors Hawes moved to adjourn at 8:31a.m., second by Supervisor Homan. ADOPTED by acclamation.

Respectfully submitted,  
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE