

## HEALTH SERVICES COMMITTEE

January 13, 2016

COMMITTEE MEMBERS PRESENT: Supervisors Grahn, Fell, Driscoll, Garrett and Pleasant

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, DON; Doug Keating, Maintenance; Joanne Foss, Finance

OTHERS PRESENT: Taleesha Pinson, Beloit Health System and Regional Hospice

CALL TO ORDER/APPROVAL OF AGENDA – Chair Grahn called the meeting of the Rock County Health Services Committee to order at 8:02 a.m. in the Rock Haven Conference Room. Supervisor Fell and Pleasant moved approval of the agenda. APPROVED.

APPROVAL OF MINUTES – December 9, 2015 – Supervisors Driscoll and Fell moved approval of minutes for December 9, 2015. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Supervisor Garrett announced that on January 16, 2016 from 3-5p.m at Blackhawk Technical College, there will be a special event in honor of Martin Luther King Jr. For more information check the Janesville Gazette Xtra.

BILLS – Supervisors Fell and Driscoll moved approval of the bills. ADOPTED

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

FINANCE – The Accountant Matt Fosmoen has retired. The position will be under filled as an Account Clerk III. The fourth quarter report will be available after the books are closed.

### OLD BUSINESS

ROCK HAVEN – The floor tiles are all completed after two years. Doug Keating working on cost estimates to repair the doors that do not work on the generator. There are 36 doors that do not work properly during a power outage and staff are unable to get into the building with their swipe cards. Staff had to man the doors to keep residents safe.

NEW BUSINESS

RESIDENT COUNCIL MEETING – November minutes were provided.

SEMI-ANNUAL REPORT – Attendance at Conventions and Conferences report was provided.

MARKETING ROCK HAVEN – Sue Prostko showed 2 different types of folders to use for information of Rock Haven. The committee agreed on the folder that would have a glossy texture to it. Sue Prostko will get one made with the Rock Haven picture printed on it for review by the committee. Sue will also write an article to be submitted for the Senior Review.

REPORTS

CENSUS – See Report

STAFF EDUCATION – Electronic Charting

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, February 10, 2016 at 8 a.m. in Rock Haven Conference Room.

ADJOURNMENT – Supervisors Pleasant and Driscoll moved to adjourn the meeting. ADOPTED. The meeting adjourned at 9:30 a.m.

Respectfully submitted,  
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE