



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, October 12, 2016 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, October 12, 2016, in the 3<sup>rd</sup> Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Chair Brian Knudson, Supervisor; Linda Garrett, Supervisor; Terry Fell, Supervisor; Kathy Schulz, Supervisor; Shirley Williams, Citizen Representative (in at 4:33 p.m.); Sally Jean Weaver-Landers, Citizen Representative; Karl Dommershausen, Supervisor (out at 6:00 p.m.); and Terry Thomas, Supervisor.

**Committee Members Absent:** Ashley Kleven, Citizen Representative.

**Staff Present:** Kate Luster, Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Liane Felton, Clinical Services for Children & Families (CSCF) Supervisor.

**Others Present:** Jeff Kuglitsch, Corp Counsel. Russell J. Podzilni, County Board Chair.

**Approval of Agenda:** Supervisor Fell moved the agenda to the floor, seconded by Citizen Representative Weaver-Landers. The agenda was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting of September 28, 2016:** Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Thomas. The minutes were unanimously approved. APPROVED.

**Citizen Participation:** None.

**Submission of Committee Requests:** Supervisor Schulz asked to invite knowledgeable people from outlying areas to see how their needs are being met.

**Approval of Contracts and Transfers:** None.

**Review of Bills:** Mr. Zuehlke responded to questions.

**Overview of Public Hearing Procedure:** Mr. Kuglitsch distributed and read the Wisconsin Statutes 46.23 (5m). He highlighted the open public participation process, which is our Public Hearing. Supervisor Garrett asked about the procedure as it relates to the Public Hearing process. She would like to know more about the Board's responsibilities, and what the process is after someone speaks at the public hearing. Since Board members are not allowed to respond to public hearing speakers, is there potentially more that should be done. Ms. Luster advised she talked to the County Administrator and Mr. Boutwell. Historically we have not had a formal procedure and the statutes do not specifically state we must. We do keep record of the Public Hearing and the speakers. Division Managers follow up after the Public Hearing and talk to speakers. Ms. Luster provided examples from this year's public hearing and the follow up that was done. Ms. Luster suggested that after future public hearings we could put an agenda item on the next meeting to discuss it. Also, we could track the budget after the public hearing and make a more concrete connection back to the Board.

Citizen Representative Williams asked about the language in the statute and how the HSD Board is supposed to be in concert with the Director to propose a budget to the County Administrator. Supervisor Schulz asked what are we doing when people come to the public hearing expressing needs. Citizen Representative Weaver-Landers and Chair Podzilni advised years ago there was more money and discretionary funds to make decisions on. For many years the budget constraints from the Federal and State government have been very tight. We have mandated services to fund, and to use dollars for something we have to take it from something else.

Supervisor Garrett requested history of previous public hearing. She agreed there should be an agenda item for a meeting following future public hearings. Some Board members expressed concerns that there have not been a lot of attendance at the public hearings. Citizen Representative Weaver-Landers and Supervisor Fell stated there have been very large public hearings in the past and gave examples of the issues that brought the higher volume of attendees. Supervisor Fell and Supervisor Thomas both commented that there isn't much money available and it is a hard task to managing the budget. If we fund something we must sacrifice something else. There is a budget process where items can be discussed and the budget is explained. There is a County Board meeting for the adoption of the budget.

Supervisor Williams asked for more clarity on the language in the statute that reads "prepare, with the assistance of the county human services director." It does not seem like this is the process we are currently following. She would like to discuss it more. The process may stay the same as what we are doing but she would like clarification on the Board's role. Mr. Kuglitsch advised the draft budget goes before the County Board tomorrow night. The Committees can bring changes to the Finance Committee, and the Finance Committee would approve or deny the changes.

Supervisor Schulz stated it is difficult to understand the value of a public hearing if funds cannot be granted to people who request support. Ms. Luster advised that even if funds are not allocated in the budget, follow up does occur. Division Managers do connect and respond to speakers after the Public Hearing. Ms. Luster suggested developing a clearer infrastructure for feedback to the Board in future years.

Supervisor Thomas added our job is to oversee not crunch numbers. Chair Knudson advised we have to stay within Robert's Rules of Order. We are here more as an oversight committee. Citizen Representative Williams stated she would like clarity about the budget and role of the HSD Board as it relates to the statutory language.

Chair Podzilni advised the Board they can recommend to make modifications to budget items at the HSD Committee or at the County Board. He explained to the Board they can discuss items and what is important at the meetings. Supervisor Garrett asked for clarification on the process and would like communication regarding the steps. New Board members may not be aware of the process. She would like more opportunity to give feedback. Supervisor Dommershausen stated it may be too late to ask for money for Health Net through the HSD budget but not too late to request it at the County Board. He asked about the big picture and where the DD dollars are going once we transition to Family Care. Mr. Kuglitsch stated tomorrow evening the County Administrator will present the budget and those questions may be answered. There is also a later meeting where the County Administrator reviews the budget in more detail and responds to questions.

Chair Knudson stated the points brought up were all good points, but we are bound by law not to respond at the Public Hearing. He advised Board members can stay after and talk to the attendees and speakers before they leave. Ms. Luster advised we can look at budget development and the budget process to see what has been done historically and what could be changed. Citizen Representative Williams stated changes may not be needed but she would like a better understanding moving forward.

**Dialectical Behavior Therapy (DBT):** Ms. Luster introduced Liane Felton, CSCF Supervisor. At a previous Board meeting Penny Nevicosi came to the Board and spoke about applying for and receiving the DBT grant. We wanted to update the Board on how it is going.

Ms. Felton began with a mindfulness exercise that is used to start DBT meetings. Dialectical Behavior Therapy (DBT) is a national and international evidence based model to treat borderline personality disorder. Our clinicians who are going to provide the DBT treatment attended a 44 hour training and continue to receive ongoing consultation. Currently, we have seven referrals with four active participants, but are able to provide treatment for eight girls. We are experiencing some challenges, and are trying to figure out ways to be flexible to meet the needs of the families. We have some very high risk girls, but there seems to be disconnect on the family level with some parents, who struggle to be engaged and committed. Child care and transportation are barriers for some families as well. It is challenging to find a timeframe for group sessions that works for all the families involved. We are working on how we can adapt and flex but stay within the DBT evidence based structure. Ms. Felton responded to questions.

**Next Meeting:** Wednesday, October 26, 2016 at 4:30 p.m., at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference room, Janesville, Wisconsin.

**Adjournment:** Citizen Representative Williams motioned to adjourn, seconded by Supervisor Fell with unanimous approval at 6:04 p.m.

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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**