



MINUTES

ROCK COUNTY HOUSING AUTHORITY
MONDAY, OCTOBER 10, 2016
PLANNING & DEVELOPMENT CONFERENCE ROOM 2ND FLOOR
51 S MAIN ST
JANESVILLE, WI 53545

1. Call to Order

Chair Grahn called the meeting to order at 8:30 a.m. Commissioners present: Billy Bob Grahn, Anda O'Connell and Sarah Williams. Absent: Mary Beaver

Program Administrators: Kathy Kamp (Wisconsin Partnership for Housing Development (WPHD))

Planning & Development Staff present: Cheryl Martin (Recording Secretary)

Others: None

2. Adoption of Agenda

Commissioners O'Connell and Williams moved the adoption of the agenda. **ADOPTED**

3. Minutes of Meeting for June 13, 2016

Commissioners Williams and O'Connell moved the approval of the June 13, 2016 meeting minutes as presented. **APPROVED** as presented.

4. Program Administration Report - WPHD

Ms. Kamp provided the HOME Activity Report for August that reviewed various elements of the HOME Program (i.e., applications in process, loans closed, bid packages ready, and project status). Ms. Martin reported that HUD was recently contacted regarding a request for an additional 6-month extension to expend Lead Hazard Control grant funds. That request was denied and the period of performance end date remains at January 31, 2017.

5. HOME Program Loan Review and Approval

A. Project ID: 71 = \$7,395

Commissioner O'Connell moved the approval of Project ID 71 in the amount of \$7,395; motion seconded by Commissioner Williams. All in Favor – **APPROVED** (3 – 0)

B. Project ID: 72 = \$23,655

Commissioner O'Connell moved the approval of Project ID 72 in the amount of \$23,655; motion seconded by Commissioner Williams. All in Favor – **APPROVED** (3 – 0)

6. HOME Program Committee Acknowledgment of Change Orders

Ms. Kamp (WPHD) presented three (3) Change Orders that had been executed as approved under the Rock County Community Development Program Policies and Procedures guidelines:

Loan ID 020183D1 = + \$90

Loan ID 020135D1 = +\$1,632

Loan ID 020135D1 = +\$340

7. Next Housing Authority Meeting

The next meeting of the Rock County Housing Authority is scheduled for **Monday, November 7, 2016 at 8:30 am**. The meeting will be held in the Planning & Development Agency Conference Room.

8. Citizen Participation, Communications and Announcements

None

9. Adjournment

Commissioners Williams and O'Connell moved to adjourn the committee at 9:20 am; **ADOPTED** by acclamation.

Respectfully submitted,

Cheryl Martin, Recording Secretary

NOT OFFICIAL UNTIL APPROVED BY THE ROCK COUNTY HOUSING AUTHORITY