

COUNTY BOARD STAFF COMMITTEE
Minutes – September 13, 2016

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Brill, Bussie, Mawhinney, Sweeney, and Thomas.

Committee Members Absent: Supervisors Arnold and Peer.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Timmerman, Deputy Corporation Counsel; Annette Mikula, Human Resources Director.

Others Present: Ronald Vidas.

Approval of Agenda. Chair Podzilni said item #8 will be moved up to 5.D. Supervisor Thomas moved approval of the agenda with this change, second by Supervisor Sweeney. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Vidas said his truck was damaged from gravel and oil on July 27, 2016 while traveling home on Highway 11. He handed out copies of his claim form and Premier One Incident Detail Report and went over them.

Transfers.

Human Resources

FROM

Account#

19-1922-0000-64904

Contingency Fund

Amount

\$2,586

TO

Account#

08-1420-0000-62400

Repair & Maintenance Services

Amount

\$2,586

Supervisor Bussie moved approval of the above Transfer for the County Board Staff Committee, second by Supervisor Mawhinney. ADOPTED.

Review of Payments. The committee reviewed and accepted the report.

Resolutions.

Recognizing Bridget McGinness

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of _____, 2016 does hereby recognize Bridget McGinness for her 15 years of faithful service and extend best wishes to her in her future endeavors.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Bussie. ADOPTED.

Recognizing William Morse for Service to Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2016 does hereby recognize William Morse for his 42 Years, 10 months of service and extend their best wishes to him in his future endeavors.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Thomas. ADOPTED.

Recognizing Account Clerk III Glenda R. Ferolito

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2016, does hereby recognize Account Clerk III Glenda R. Ferolito for her over 29 years of faithful service and recommends that a sincere expression of appreciation be given to Glenda R. Ferolito along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Glenda R. Ferolito.”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Claims. Ms. Timmerman went over the claim filed by Ronald Arthur Vidas II for damage to Mr. Vidas’ vehicle when it traveled on Highway 14 during the seal coating project. Rock County was acting under contract with the Wisconsin Department of Transportation. Signage was placed 10 days prior to the start of the project and warning signs were placed the day of the work being done. She said the recommendation is to deny the claim.

Supervisor Thomas moved to deny the claim, second by Supervisor Sweeney. DENIED.

Ms. Timmerman went over the claim filed by Roberta Kohlstedt for damage to Ms. Kohlstedt’s vehicle when it traveled on Highway 14 during the seal coating project. Rock County was acting under contract with the Wisconsin Department of Transportation. Signage was placed 10 days prior to the start of the project and warning signs were placed the day of the work being done. She said the recommendation is to deny the claim.

Supervisor Thomas moved to deny the claim, second by Supervisor Mawhinney. DENIED.

Discussion and Possible Action on Wisconsin Counties Association Resolutions. Mr. Osborne said he and Supervisor Kraft went over the Wisconsin Counties Association 2016 conference resolutions and these are the three resolutions they chose to recommend as they are the most relevant to Rock County.

Supervisor Kraft moved to recommend the three resolutions, second by Supervisor Sweeney. ADOPTED.

Discussion on Recruitment Process for County Positions. Ms. Mikula handed out copies of the hiring process flowchart and went over it. She informed the Committee that the national trend shows it takes about 65 business days to fill a position.

Discussion on job descriptions; internal postings; and external postings.

Executive Session: Supervisors Mawhinney and Sweeney moved to go into Executive Session at 4:59 P.M. per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – County Administrator. ADOPTED on a roll call vote with the following: Ayes – Supervisors Mawhinney, Sweeney, Thomas, Bussie, Brill, Kraft and Podzilni. Supervisors Arnold and Peer were absent.

Supervisor Bussie moved to go out of Executive Session at 5:23 P.M., second by Supervisor Brill. ADOPTED.

Adjournment. Supervisor Thomas moved adjournment at 5:24 P.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.