

COUNTY BOARD STAFF COMMITTEE
Minutes – September 8, 2015

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Peer, Sweeney and Thomas.

Committee Members Absent: Supervisor Mawhinney.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Timmerman, Deputy Corporation Counsel; Annette Mikula, Human Resources Director; Duane Jorgenson, Assistant to the Public Works Director.

Others Present: None.

Approval of Agenda. Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Peer reminded the Committee and staff about the upcoming rabies clinic on September 26th from 1 – 4 pm.

Chair Podzilni asked the Committee on an alternate meeting date to September 22 due to the WCA Conference in La Crosse, WI. The Committee decided on September 29, 2015 at 4 pm.

Supervisor Bussie said she may be at a Highway Conference meeting on one of the days during the WCA Conference.

Approval of Minutes – August 25, 2015. Supervisor Peer moved approval of the minutes of August 25, 2015 as presented, second by Supervisor Bussie. ADOPTED.

Bills/Encumbrances

County Board	\$	871.73
Corporation Counsel		79.00
Human Resources		1,544.45
Employee Recognition		611.84

Supervisor Kraft moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Sweeney. ADOPTED.

Transfers. None.

Pre-Approved Encumbrances. None.

Resolutions.

Confirmation of Appointment of Director of Planning and Development

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015 does hereby recognize Laurie Jenkins for her 15 years, 6 months of service and extend their best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Laurie Jenkins.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Arnold. ADOPTED.

To Recognize Marylane Kalember

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ____ day of _____, 2015, does hereby recognize Marylane Kalember for her 42 years of service and extend best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Marylane Kalember.”

Supervisor Arnold moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

To Ratify the 2015 Labor Agreement between Rock County and Deputy Sheriff's Supervisors Association

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this ____ day of _____, 2015 does hereby ratify the terms and conditions of the 2015 labor agreement between Rock County and the Deputy Sheriff's Supervisors Association.”

Supervisor Thomas moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Ms. Mikula said this is the last labor agreement for 2015.

Revised County Municipal Agreement between Rock County and the City of Janesville for Construction of a Commercial Access onto County Highway G (Beloit Avenue)

“NOW, THEREFORE, BE IT RESOLVED, that the County Board of Rock County assembled this ____ day of _____, 2015 approves the entering of said County-Municipal Agreement for a Commercial Access Design, Right-of-Way acquisition and Construction, with the City of Janesville paying 100% of the additional design, real estate and construction costs; and,

BE IT FURTHER RESOLVED, that the County Board of Rock County authorizes the County Board Chair to execute the County-Municipal Agreement with the City of Janesville.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

Reallocating the Position of Surveyor and Reorganizing the Surveyor’s Department

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this ____ day of _____, 2015 does hereby reallocate the position of Surveyor from Pay Range 23 to Pay Range 21 effective October 1, 2015 and approves the reorganization of the Surveyor’s Office to be organizationally placed under supervision of the Planning and Development Department.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Arnold.

Mr. Smith said after doing research to look for ways to more efficiently run departments, and with the County Surveyor resigning, we felt this would be a good time to combine the Surveyor and the Planning and Development Departments. This change makes sense and will offer more customer service coverage.

Supervisor Sweeney said the Planning and Development Committee oversees both departments now and they are in support of these changes.

ADOPTED.

Approval of Social Media Policy.

Supervisor Sweeney moved to approve the Social Media Policy as handed out to the committee (attached), second by Supervisor Bussie.

Mr. Osborne explained the only change made to the previous version, from the last meeting, is on page 3, to add "Please note that the views expressed on the social media website does not reflect the views of Rock County or the County Board of Supervisors."

Supervisors Kraft and Arnold requested the policy be reviewed a year from now to see how it is working and if there are any problems. Mr. Osborne agreed and said it will probably be a continuous as needed basis.

ADOPTED.

Adjournment. Supervisor Arnold moved adjournment at 4:25 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.