

**COUNTY BOARD STAFF COMMITTEE**  
**Minutes – October 11, 2016**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Mawhinney, Peer, and Thomas.

**Committee Members Absent:** Supervisor Sweeney.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Jodi Timmerman, Deputy Corporation Counsel; Annette Mikula, Human Resources Director; Amy Spoden, Human Resources Manager; Ben Coopman, Public Works Director.

**Others Present:** Barry Irmen, Dane County Medical Examiner's Office; Tony Farrell Sr., Volunteer Director of the Rock County Suicide Prevention Network and Safety Series.

**Approval of Agenda.** Supervisor Arnold moved approval of the amended agenda as presented, second by Supervisor Peer. ADOPTED.

**Executive Session:** Supervisors Mawhinney and Bussie moved to go into Executive Session at 4:01 P.M. per Section 19.85(1)(g), Wis. Stats. – Confer with Legal Counsel Regarding Pending Litigation. ADOPTED on a roll call vote with the following: Ayes – Supervisors Mawhinney, Thomas, Brill, Bussie, Arnold, Peer, Kraft and Podzilni; Supervisor Sweeney was absent.

Supervisor Mawhinney moved to go out of Executive Session at 4:19 P.M., second by Supervisor Arnold. ADOPTED.

The Committee reconvened in open session at 4:19 P.M.

**Citizen Participation, Communications and Announcements.** Mr. Farrell said it is his honor and privilege to be the outreach coordinator for the Medical Examiner's Office. He said he travels all around Rock County and has received praise from families on how the Medical Examiner's Office handled a death in their family. Mr. Farrell said he is very impressed with both Mr. Irmen and Dr. Tranchida, and that law enforcement have said they feel the attention to detail they provide has helped them immensely. The Medical Examiner's Office work with many stakeholders and they seem to be very happy with them. Mr. Farrell said he would like to give his highest recommendation to both Mr. Irmen, Mr. Tranchida and Rock County staff.

**Approval of Minutes – September 8, 2016 and September 13, 2016.** Supervisor Bussie moved approval of the minutes of September 8, 2016 and September 13, 2016, second by Supervisor Peer. ADOPTED.

**Transfers.** None.

**Review of Payments.** The committee reviewed and accepted the report.

**Resolutions.**

**Approving Intergovernmental Agreement with Dane County for Medical Examiner Services**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_ day of \_\_\_\_\_, 2016 approves the Dane County Intergovernmental Agreement that delineates the roles and responsibilities of each county for the periods January 1, 2017 through December 31, 2019 2018.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Bussie.

Mr. Irmen said the main change is the number of autopsies. The drug situation has increased in the area and they are required to autopsy any drug related deaths.

Supervisor Thomas said line 18 should read “. . .through December 31, 2018.”

Supervisor Thomas moved to amend the resolution to read 2018 on line 18, second by Supervisor Mawhinney. ADOPTED.

ADOPTED as amended.

**Authorizing the Sale of the Milton Salt Shed (Chicago St.)**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016, authorizes the sale of the Chicago Street property and buildings to the city of Milton for the purchase price of \$2,000, the amount the County paid for it previously; and,

**BE IT FURTHER RESOLVED,** that the County Board Chair is authorized to execute any and all legal documents concerning the sale of said site and improvements.”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Bussie.

Mr. Smith went over the partnerships with jurisdictions and how this property would help the City of Milton, especially as it is adjacent to one of their properties.

ADOPTED.

**Approving the 2017 Base Wage Rates for All Employees Except Represented Law Enforcement Employees, and Amending the Personnel Policy Wage Appendixes**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve the County’s 2017 Pay Plans by increasing each step by 1.25% effective January 1, 2017.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Arnold.

Ms. Mikula explained this is the same rate as law enforcement and would then be consistent across the board.

ADOPTED.

**Setting the 2017 Salary of the County Administrator**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize that the County Administrator’s salary be adjusted by 1.25% effective 1-1-17.

**BE IT FURTHER RESOLVED,** that the dental plan available to Unilateral employees be continued.

**BE IT FURTHER RESOLVED,** that the current car allowance of \$6,000 annually be continued and the current expense allowance of \$2,000 annually be continued.

**BE IT FURTHER RESOLVED,** that the County continues to contribute annually to a deferred compensation program and the contribution in 2017 increase from \$4,500 to \$5,000.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

**In Support of Increased Funding in the Children and Family Allocation (CFA)**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby request that the state of Wisconsin, in its 2017-19 state biennial budget, increase funding to counties in the Children and Family Allocation to assist counties in serving the increasing number of children and families in the child welfare system; and,

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to Governor Scott Walker, Department of Children and Families Secretary Eloise Anderson, Department of Administration Secretary Scott Neitzel, Rock County legislative delegation, and the Wisconsin Counties Association.”

Supervisor Thomas moved approval of the above resolution, second by Supervisor Brill.

Supervisor Thomas said this program started in 2009 and has not had any increase since. He said the Wisconsin Counties Association has encouraged all counties to submit resolutions.

ADOPTED.

**Consideration and Discussion on Disposal of Property Located at 460 Community Ave., Beloit, WI.** Ms. Timmerman went over the case. She said a loan was obtained through the Planning and Development Office, the owners have since passed away, the outstanding loan is about \$19,000, and there are outstanding property taxes. She added that the County now has possession of the property, which is in the floodplain, and the assessed value is around \$20,000.

The Committee asked Mr. Terronez and Ms. Timmerman to check into the possibility of selling the property and to get back to them at the next meeting.

**Update on Compensation Study.** Mr. Smith said this is the compensation study they discussed last spring. He said after they started the study, which they had planned on using interns for, they found the comparables they had planned to use were so different and the project became more complicated. Mr. Smith said they had hoped to have it done to use in the 2017 budget process, but he has put a reserve in the budget instead. He said they will continue working on the study.

Ms. Mikula said they need to make sure the study is done well so there will not be any arguable areas. It was felt that it would be better to step back to make sure what they were doing made sense.

**Discussion and Possible Action on Use of County Seal.** Mr. Smith said we had received two requests: 1) Mr. Jim Wood, Judge Wood's brother, requested use of the County Seal for a gift to his brother; 2) Janesville Access TV requested the use of the County Seal to include on the video "Hope Over Heroin" as one of the sponsors.

Supervisor Kraft moved approval of the one-time use by JATV on the Hope Over Heroin video as a sponsor, second by Supervisor Mawhinney. ADOPTED.

Supervisor Kraft moved approval of the one-time use by Mr. Jim Wood for a gift to his brother, Judge Wood, second by Supervisor Mawhinney. ADOPTED.

Supervisor Bussie suggested we have a set of criteria to help with decisions on use of the County Seal.

Mr. Smith said, if the Committee would like, they could work on criteria for a future meeting. The Committee agreed with this.

**Claims.** Ms. Timmerman went over the claim filed by RJ Mohrland Trucking and Great West Casualty Company for damage to RJ Mohrland Trucking's vehicle when it traveled on Highway 14 during the seal coating project. Rock County was acting under contract with the Wisconsin Department of Transportation. Signage was placed 10 days prior to the start of the project and warning signs were placed the day of the work being done. She said the recommendation is to deny the claim.

Supervisor Bussie moved to deny the claim, second by Supervisor Thomas. DENIED.

**Adjournment.** Supervisor Arnold moved adjournment at 5:13 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**