

AGENDA
Wednesday, October 26, 2011
8:30 a.m. – 10:30 a.m.
Community Action Board of Directors
600 Henry Ave, 20 Eclipse Center (Pathways), Beloit, WI
Please RSVP to Jennifer Perreault by 5 p.m. Monday, October 24, 2011
jperreault@community-action.org or 755-2470

1. CALL TO ORDER
2. WELCOME AND INTRODUCTIONS
3. CONSENT AGENDA ITEMS
 - A. Approval of Agenda
 - B. Minutes, August 2011 (*page 3*)
 - C. Governance Committee - Minutes (*page 4*)
 - D. Planning and Evaluation Committee – Minutes (*page 13*)
 - E. HR Committee (*page 30*)
 - Minutes, October 12, 2011*
 - Personnel Policy Review and Recommendation*
 - Bereavement
 - Paid Time Off
 - Personal Time Exempt
 - Recruitment and Hiring
 - Weapons Policy
 - Revised Personnel Policy Review and Recommendation
 - EEO-1 Comparison Report
 - Employee Dispute Update
 - F. HR/Finance Committee (*page 65*)
 - Minutes, October 12, 2011*
 - Salary Benefit Review and Recommendation
 - 2012 Salary Review*
 - 2012 Group Health Plan Recommendation*
 - 2012 Insurance Update
 - 403(b) Pension Plan Update
 - Emergency Loan Fund Update
 - 2012 Salary Schedule Plan Review

**Committee Action Items*

PROPOSED ACTION: Approve the Consent Agenda as submitted

4. COMMUNICATION
 - A. Chair Remarks - Board resignations – Mike Gensler, Anna Marie Johnson, Jim Joiner
 - B. Executive Directors Report (*page 77*)
 - Quarterly Report
 - Grants and Contracts
 - Monitoring Report

PROPOSED ACTION: Approve the Executive Directors Report

5. Finance Committee - Gary Seidel (*page 82*)
 - A. Minutes, October 12, 2011
 - B. Merrill Project Update
 - C. South East Housing Corporation (Assignment of Mortgages)
 - D. Approval of 3rd quarter financial statements
 - o BOD Summary Report
 - o 3rd Qtr Budget Summary
 - o Balance Sheet

PROPOSED ACTION: Approval of 3rd Qtr Financial Statements

6. PLANNING AND EVALUATION COMMITTEE
 - A. Presentation and Approval of 2012-2015 Strategic Plan (*page 15*)**PROPOSED ACTION: Approve the Strategic Plan**

7. PRESENTATION/DISCUSSION OF 2012 WORKPLAN AND BUDGET PRIORITIES
No Action Required

8. BOARD EDUCATION (Time Permitting) – Skills Enhancement, Lynn Jones – Director of Employment and Training **No Action Required**

9. ADJOURN

Next Meeting: January 25, 2012, 1545 Hobbs Dr., Delavan, WI, 8:30 a.m.